



**Schaumburg Township
Mental Health Board – Regular Meeting
Minutes**

February 4, 2025, 7:00 pm

Township of Schaumburg – Upper Level – Boardroom
1 Illinois Boulevard, Hoffman Estates, IL 60169

- I. Call to Order/Pledge of Allegiance/Welcome** – President Bob Ogilvie called the meeting to order at 7:00pm. Pledge of Allegiance was recited. Visitors were welcomed.

- II. Roll Call** - Members present: Bob Ogilvie, Trustee Lauren Saternus, Joanmarie Wermes, Kathy Reed, Binoy Thomas, Gina Raza and MaryAnn Ogilvie.
Members absent: None
Guests: None signed in.
Executive Director present: Quinette Hobson-Robb

- III. Public Comments** -
 - A. One guest thanked the MHB for allowing her to be present and stated that her purpose in attending is to observe and learn for a future Elk Grove Township MHB.

- IV. Approval of Minutes** -
 - A. Joanmarie made a motion to approve the January 7, 2025, MHB meeting minutes. Binoy seconded the motion. Minutes were unanimously approved by roll call vote.

- V. Reports**
 - A. Executive Director’s report. See attached. Due to the recent Township building flood, six of eight offices in the Senior and Disability Services Dept. have been relocated throughout the building. Restoration completion will likely take until this summer. Quinette said that the *Town Crier* article submission deadline is February 12. MaryAnn offered to write and submit an article to Quinette. Suggested topics to address are: Minds Matter and Mental Health Awareness Month.
 - B. Brenda Huber of Doc B presented, via Zoom, an overview of the activity and results that the Schaumburg Township Children’s Network collaboration has completed and accomplished over the past year. There has been much collaboration among agencies and efforts to partner with School Districts 54 and 211.

- VI. Old Business**
 - A. Quinette gave a funding request presentation on behalf of ReferralGPS. Lauren made a motion to grant \$160,000 for the program and \$40,000 for treatment credits for families in need, totaling \$200,000. Kathy seconded the motion. Gina abstained from voting. All other members approved the motion by voice vote.

VII. New Business –

- A. MHB Officer Elections. Joanmarie nominated Bob Ogilvie for President. Lauren nominated Kathy Reed for Vice President. Joanmarie nominated MaryAnn Ogilvie for Secretary. There was no further discussion or other nominations made. All members voted, “Aye”.
- B. MHB Bylaws. Quinette reviewed the Bylaws and stated her suggested changes. The changes are being considered in order for the Bylaws to be in compliance with the Community Mental Health Act. MaryAnn made a motion to accept the suggested changes. Joanmarie seconded the motion. The motion was unanimously approved by voice vote. Quinette will send the revised Bylaws to the MHB attorneys for their review.

VIII. Finance –

- A. Quinette presented the MHB March-December finance report. Quinette stated that there will be two warrants to approve for payment at the March meeting.

IX. Board Member Comments –

- A. Lauren reminded members that closed session minutes should be reviewed every six months. This will be done at the March meeting.

X. Next Meeting Date – March 4, 2025, at 7:00pm.

XI. Executive Session –

- A. President Ogilvie made a motion to go into closed session “pursuant to Section 2(C)(1) of the Open Meetings Act to consider “the appointment, employment, compensation, discipline, performance, or dismissal of specific employees for the public body”. Joanmarie seconded the motion. The motion was passed by unanimous voice vote.
- B. Return from Executive Session at 9:15pm. Bob made a motion to increase Quinette Hobson-Robb’s salary by 9%, which is a combination of merit increase and Cost of Living increase. Joanmarie seconded the motion. Members unanimously approved by voice vote.

XII. Adjournment – Gina made a motion to adjourn the meeting. Binoy seconded the motion. All members approved by voice vote. Meeting was adjourned at 9:17pm.

Executive Director Report January, 2025

Compiled Board questions for FY26 applicant Q&A with the Board and updated FY26 funding plan for continued funding discussions.

Completed Board Review updates in Submittable workflow for applications discussed at December and January meetings.

Final funding decisions were made by the Board and funding decision letters were sent to FY26 applicants.

- \$1,424, 340 awarded to 33 programs across 23 agencies and 2 consultants.

Attended the Grand at Twin Lakes Mental Health Fair.

Attended January ACMHAI meetings for: IDD Committee, Legislative Committee, and Children's Behavioral Health Committee

Finalized MHB FY26 budget – attended public hearing and Trustee meeting regarding appropriation ordinance.

Worked with ReferralGPS on updated proposal.

Met with Good Works LLC regarding first steps of Leadership Advisory Forum – identified and contacted 10 agencies to participate in FY26 forum.

Worked to get Board Member article in the Daily Herald.