



TOWNSHIP OF SCHAUMBURG
1 Illinois Boulevard, Hoffman Estates, IL 60169

THE BOARD OF TRUSTEES
Upper Level – Board Room

April 23, 2025
7:00 p.m.

Teams Meeting: [Join the meeting](#)
ID: 260 145 173 755

Join Online: <https://www.microsoft.com/en-us/microsoft-teams/join-a-meeting>
Passcode: Hqev8S

The Township Board room is open during the meeting for public attendance but is subject to limited capacity. The Township will stream a live audio of the meeting in the Township Board room. Public comment is afforded on the conference line via Microsoft Teams. The public may also submit written comments prior to the meeting, which will be read by the Supervisor at the public meeting. We are requiring members of the public who wish to comment live or submit written comments at this meeting to email the Township Administrator Melissa Williams at mwilliams@schtnw.org at least one (1) hour before the start of the meeting.

I. CALL TO ORDER/PLEDGE OF ALLEGIANCE/ROLL CALL

II. PUBLIC COMMENT

(Remarks limited to three minutes)

III. PRESENTATION

Proclamation acknowledging the Township of Schaumburg 175th Anniversary.

Proclamation acknowledging the retirement of Township of Schaumburg Clerk W. Robert Vinnedge.

Proclamation acknowledging the retirement of Township of Schaumburg Road Commissioner Scott Kegaris.

Final Report for Project Unify: Community Engagement and DEIA Assessment, Dr. Sean Bailey

IV. APPROVAL OF MINUTES

A. Approval of the Minutes of March 26, 2025, Regular Board Meeting.

V. DEPARTMENT/ COMMITTEE/APPOINTING AUTHORITY REPORTS

A. Kenneth Young Center – Verbal Only

B. DEI Committee – Verbal Only

C. Mental Health Board – Verbal Only

D. Disability and Senior Services Department

1. Disability and Senior Services Committee

E. Transportation Department

F. Welfare Services Department

G. Community Relations

H. Assessors Department

Any person who has a disability requiring an auxiliary aid or service for effective communication or a reasonable accommodation to participate in a Township meeting should contact Becky Cordes, ADA Coordinator and Director of Disability and Senior Services, by telephone at (847)884-0030 or by email at bcordes@schtnw.org, as soon as possible and at least 48 hours before the scheduled meeting.

- I. Administrative Services / Clerks Report
- J. Access to Care Intake Sites - Informational Only

VI. HIGHWAY COMMISSIONER'S REPORT

VII. SUPERVISOR'S REPORT

VIII. FINANCIAL REPORT

IX. ADMINISTRATOR'S REPORT

X. OLD BUSINESS

- A. Discussion of current vendors and any recommendations for the incoming Board.
- B. Discussion of changes to 2022 Ordinance Establishing Responsible Bidder Requirements on Public Works Projects.

XI. NEW BUSINESS

- A. Approval of Resolution 2025-2026 # 2, a Resolution to Include Compensation Paid Under and IRC Section 125 Plan as IMRF Earnings.
- B. Approval of Ordinance 2025-2026 #1, a Revision to Ordinance 2022-2023 #1, an Ordinance Establishing Responsible Bidder Requirements on Public Works Projects.
- C. Approval of hiring Cassandra Jacobo to the position of Dispatcher / Bus Driver. Cassandra's hire date is March 3, 2025.
- D. Approval of hiring Emily Amponin to the position of Deaf Services Program Specialist. Emily's hire date is March 24, 2025.
- E. Approval of hiring Michael Gust to the position of Part Time Security Guard. Mikes's hire date is April 22, 2025.
- F. Approval of the transition from the Township's current law firm of Durkin, Storino, and Ramello to the law firm of Airdo and Werwas.

XII. APPROVAL OF BILLS

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|-----------------------------|--------------|---------------|
| A. Town Fund Warrant | 2025-2026 #2 | \$ 422,851.11 |
| B. Road & Bridge Warrant | 2025-2026 #2 | \$ 21,189.74 |
| C. Welfare Services Warrant | 2025-2026 #2 | \$ 52,047.31 |
| D. Capital Warrant | 2025-2026 #2 | \$ 28,588.00 |

XIII. ANNOUNCEMENTS

May 19, 2025 – Swearing in of Elected Officials for the New Term, 6:30 PM Town Hall

May 21, 2025 – Committee of the Whole Meeting, 7PM Town Hall

May 26, 2025 – Township Closed, Memorial Day

May 28, 2025 - Regular Board of Trustees Meeting, 7PM Town Hall

June 7, 2025 – Community Shred Event 8AM – 11AM

June 18, 2025 - Committee of the Whole, 7PM Town Hall

June 19, 2025 - Township Closed for Juneteenth

June 21, 2025- Juneteenth in the Burbs, Harper College Pavillion

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June 25, 2025 - Regular Board of Trustees Meeting, 7PM Town Hall
July 4, 2025 – Township Closed, Independence Day

XIV. SUPERVISOR AND TRUSTEE COMMENTS

XV. EXECUTIVE SESSION

Pursuant to 5 ILCS 120/2(c)(21) Discussion of minutes of meetings lawfully closed under this Act, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06.

XVI. ADJOURNMENT

Any person who has a disability requiring an auxiliary aid or service for effective communication or a reasonable accommodation to participate in a Township meeting should contact Becky Cordes, ADA Coordinator and Director of Disability and Senior Services, by telephone at (847)884-0030 or by email at bcordes@schtn.org, as soon as possible and at least 48 hours before the scheduled meeting.