



TOWNSHIP OF SCHAUMBURG
1 Illinois Boulevard, Hoffman Estates, IL 60169
Upper Level – Board Room
COMMITTEE OF THE WHOLE

June 18, 2025
7:00 PM

Teams: [Join the meeting now](#) Join Online: : <https://www.microsoft.com/en-us/microsoft-teams/join-a-meeting>

ID: 235 781 066 833

Passcode: Ax2rG6RJ

The Township Board room is open during the meeting for public attendance but is subject to limited capacity. The Township will stream a live audio of the meeting in the Township Board room. Public comment is afforded on the conference line via Microsoft Teams. The public may also submit written comments prior to the meeting, which will be read by the Supervisor at the public meeting. We are requiring members of the public who wish to comment live or submit written comments at this meeting to the Township Administrator, Melissa Williams mwilliams@schtn.org at least one hour before the start of the meeting.

I. Call to Order / Pledge of Allegiance / Roll Call

II. Public Comment

(Remarks limited to three minutes)

III. Presentation

Township Foundation, Julie Bosshart

Jessica Niemiec, the WS Dominican University intern

IV. Minutes

Approval of the Minutes from May 21, 2025, Committee of the Whole.

V. New Business

A. Discussion of potential resident Programs:

a. Vision-focused programming (Blind/vision-diverse)

b. Grief support / "grieving grotto."

B. RBO review of the most recent updates from prior Board.

C. Strategic Planning summation of delayed initiatives.

D. Discussion of hiring approvals and Board role.

E. Review of current open/available offices at the Township for Board access.

F. Introductory discussion of strategies for 'cost benefit analysis' of programs by department.

VI. Announcements

June 19, 2025 – Township Closed, Juneteenth

Any person who has a disability requiring an auxiliary aid or service for effective communication or a reasonable accommodation to participate in a Township meeting should contact Becky Cordes, ADA Coordinator and Director of Disability and Senior Services, by telephone at (847)285-4520 or by email at bcordes@schtn.org, as soon as possible and at least 48 hours before the scheduled meeting.

June 21, 2025 – Juneteenth in the Burbs, Harper College Pavilion

June 25, 2025 – Regular Meeting of the Board, 7pm

June 26, 2025 – TOCC 5pm, Double Tree, Oak Brook

July 4, 2025 – Township Closed, Independence Day

July 4, 2025 – Independence Day Parade

July 16, 2025 – Committee of the Whole, 7pm

July 23, 2025 – Regular Meeting of the Board, 7pm

VII. Executive Session

VIII. Adjournment

**MINUTES OF THE
TOWNSHIP OF SCHAUMBURG
COMMITTEE OF THE WHOLE
STATE OF ILLINOIS
Cook County
Town of Schaumburg**

THE BOARD OF TOWN TRUSTEES met at the office of the Town Clerk located at One Illinois Boulevard, Hoffman Estates, IL 60169-3314 on May 21, 2025.

Officials Present:	Timothy M. Heneghan	Supervisor
	Kathleen Reed	Clerk
	Holly Fath	Trustee
	Robert Fiorio	Trustee
	Demetrius J. Gibson	Trustee
	Tom Pirovano	Trustee
	Tim Buelow	Highway Commissioner

The following business was transacted.

Supervisor Heneghan called to order the Committee of the Whole Meeting of the Board of Trustees at 7:00 p.m.

Clerk Reed called the roll, followed by the Pledge of Allegiance.

Public Comments

None

Presentations

TOS Why & Sample DEI Goals, Presented by Sue Mulvey for Dr. Sean Bailey (absent)
Ms. Sue Mulvey provided a slide show presentation about Project Unity.

Mental Health Board Executive Director, Quinette Hobson-Robb was not able to attend the meeting but will present to the board at the May 28th Regular Meeting of the Board.

New Business

- Preliminary Strategic Planning
 - Discussion of various Departments Strategies and Preliminary Board Goals.
- Deaf Services Presentation by Sarita Phadke, Deaf Services Coordinator. Deaf Services assists residents with benefits counseling, guides them through the township departments, and provides counseling. This is a very successful program with a monthly social club, field trips, and a Spring Fling dance.
- Trustee Fath inquired about our programs for blind residents. Ms. Cordes advised Trustee Fath that the township does not have programs for blind residents, and that when residents call for assistance, we refer them to other agencies.

- Trustee Tom Pirovano and Clerk Kathleen Reed will replace Matthew Steward and W. Robert Vinnedge as signatories on the bank accounts effective May 19, 2025.

Announcements

May 28, 2025 – Regular Meeting of the Board, 7pm
 May 29, 2025 – Family Game Night, 6pm
 June 7, 2025 – Community Shed Event 8am - 11am
 June 18, 2025 – Committee of the Whole, 7pm
 June 19, 2025 – Township Closed for Juneteenth
 June 21, 2025 – MTA Elected Officials Training 9am – 1pm
 June 21, 2025 – Juneteenth in the Burbs, Harper College Pavilion 2pm – 6pm
 June 25, 2025 – Regular Meeting of the Board, 7pm
 June 26, 2025 – TOCC 5pm, Double Tree, Oak Brook

Adjournment

There being no further business, Trustee Gibson moved to adjourn the meeting at 7:49 p.m. and Trustee Fiorio seconded the motion. Roll Call: Trustee Fath-Aye, Trustee Fiorio-Aye, Trustee Gibson-Aye, Trustee Pirovano-Aye, Supervisor Heneghan-Aye. Ayes-5, Absent – 0, Nays-0. Motion carried.

Approval Certification I hereby certify the approval of the foregoing Minutes of the Township of Schaumburg
Clerk
Date

2023-2026 Strategic Plan Summation of Delayed Efforts

Department	Program/ Service	P/S Continued	Training/	Growth/ Outreach	G/O Continued	Staff/ Infrastructure
Administration	Consideration of ToS LCSW for clinical services at township- duplication of service concerns (KYC already		Core Strengths refresher- delayed as lower priority to other tasks/ initiatives.			Consideration of PT HR staff- use of administration team more viable/ cost efficient.
Assessor	Pilot Saturday hours- delayed due to					
Disability/Senior	for off-site benefit appointments (appropriate space – must be private for HIPPA), plan for 2024-2025 rollout. Delayed	Launch and assess annual program plan for children and young adults with disabilities. Delayed due to construction of 2nd		Conduct targeted outreach to minority and non-English speaking communities re: benefit programs Delayed due to	Budget for equipment for one mobile office (hot spot, small printer/scanner (already available), rolling bag) for next	
GA/P	Establishing a community garden strategy for development in 2024. - Due to research, data, community support, and staffing, it was determined a TOS community garden is not the best use of	Consideration of a pantry phone/ online ordering system- In progress and delayed due to increased pantry usage. Through research, Google Docs has been determined to be the best method for				North entrance/ loading dock considerations-longer term strategy, in early development for FY27 work
Transportation						Consideration of additional EV purchase through low/no grant (if available). With uncertainty of grant