



**TOWNSHIP OF SCHAUMBURG**  
1 Illinois Boulevard, Hoffman Estates, IL 60169  
Upper Level – Board Room  
**REGULAR MEETING OF THE BOARD**

**June 25, 2025**  
**7:00 PM**

Teams: [Join the meeting](#) Join Online: <https://www.microsoft.com/en-us/microsoft-teams/join-a-meeting>

ID: 260 145 173 755 Passcode: Hqev8S

The Township Board room is open during the meeting for public attendance but is subject to limited capacity. The Township will stream a live audio of the meeting in the Township Board room. Public comment is afforded on the conference line via Microsoft Teams. The public may also submit written comments prior to the meeting, which will be read by the Supervisor at the public meeting. We are requiring members of the public who wish to comment live or submit written comments at this meeting to the Township Administrator, Melissa Williams [mwilliams@schtn.org](mailto:mwilliams@schtn.org) at least one hour before the start of the meeting.

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**I. Call to Order / Pledge of Allegiance / Roll Call**

**II. Public Comment**

*(Remarks limited to three minutes)*

**III. Veterans Honor Roll**

*Specialist 4<sup>th</sup> Class, William Herod ~ U.S. Army ~ 1969 - 1971*

**IV. Presentation**

**V. Approval of the Minutes**

A. Approval of the Minutes of May 28, 2025, Regular Meeting of the Board.

**VI. Department / Committee / Appointing Authority Reports**

- A. Kenneth Young Center – *Verbal Only*
- B. DEI Committee - *Verbal Only*
- C. Disability and Senior Services Department / DSS Committee
- D. Transportation Department
- E. Welfare Services Department
- F. Community Relations
- G. Assessors Department
- H. Administrative Services / Clerks Office
- I. Nurse Report – *Written Report Only*

**VII. Highway Commissioner Report**

*Any person who has a disability requiring an auxiliary aid or service for effective communication or a reasonable accommodation to participate in a Township meeting should contact Becky Cordes, ADA Coordinator and Director of Disability and Senior Services, by telephone at (847)285-4520 or by email at [bcordes@schtn.org](mailto:bcordes@schtn.org), as soon as possible and at least 48 hours before the scheduled meeting.*

**VIII. Supervisor’s Report**

**IX. Financial Report**

**X. Administrator’s Report**

**XI. Old Business**

- A. Revisions to the Disability and Senior Services Code of Conduct.
- B. Review of law firm selection.

**XII. New Business**

- A. Approval of Holly Fath to the Mental Health Board with a term of 6/1/25 – 5/31/29.
- B. Approval of Donna Rogers to the Disability and Senior Services Committee with a term of 6/1/25 – 5/31/28.
- C. Approval of Purchase orders for 2 Gas Buses, each costing \$130,631. Total together is \$261,262.
- D. Approval of Resolution 2025-2026 #4 a Resolution Designating Freedom of Information Act Officers for the Township of Schaumburg.
- E. Approval of Resolution 2025-2026 #5 a Resolution Designating Open Meetings Act Compliance Officers for the Township of Schaumburg.
- F. Approval to hire Lizeth Bailon as the Assistant Director of Programming of Disability and Senior Department starting June 30, 2025.
- G. Approval of Resolution 2025-2026 #6 a Resolution to Approve the Award of the Contract for the Schaumburg Township Residential Refuse and Recycling Collections Service Commencing July 2025 through June 30, 2030.
- H. Approval of the Appointment of the Township Attorney.
- C. Approval of the Disability and Senior Services Code of Conduct.
- I. Approval of the Main level office (201-I) designation as Clerk’s working office.

**XIII. Approval of the Bills**

A. Town Fund Warrant	2025-2026 #4	\$ 650,040.74
B. Welfare Services Warrant	2025-2026 #4	\$ 79,760.33
C. Capital Warrant	2025-2026 #4	\$ 0.00
D. Road & Bridge Warrant	2025-2026 #4	\$ 35,451.93

**XIV. Announcements**

- June 26, 2025 – TOCC 5pm, Double Tree, Oak Brook
- July 4, 2025 – Township Closed for Independence Day
- July 16, 2025 – Committee of the Whole, 7pm
- July 23, 2025 – Regular Meeting of the Board, 7pm
- August 2, 2025 – Pack the Bus, Target, 2621 W. Schaumburg Rd., 9am – 3pm

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**XV. Board Comments**

**XVI. Executive Session**

Pursuant to the Open Meetings Act Section 2(c):

(1) to consider “the appointment, employment, compensation, discipline, performance, or dismissal of specific employees for the public body”.

-and-

(3) “the selection of a person to fill a public office, as defined in this Act, including a vacancy in a public office, when the public body is given power to appoint under law or ordinance, or the discipline, performance, or removal of the occupant of a public office, when the public body is given power to remove the occupant under law or ordinance”.

**XVII. Adjournment**

**MINUTES OF THE  
TOWNSHIP OF SCHAUMBURG – BOARD OF TRUSTEES  
STATE OF ILLINOIS  
Cook County  
Town of Schaumburg**

**THE BOARD OF TOWN TRUSTEES** met at the office of the Town Clerk located at One Illinois Boulevard, Hoffman Estates, IL 60169-3314 on May 28, 2025.

<b>Officials Present:</b>	Timothy M. Heneghan	Supervisor
	Kathleen Reed	Clerk
	Holly Fath	Trustee
	Robert Fiorio	Trustee
	Demetrius J. Gibson	Trustee
	Tom Pirovano	Trustee
	Tim Buelow	Highway Commissioner

The following business was transacted:

Supervisor Heneghan called to order the Regular Board of Trustees Meeting at 7:00 p.m., followed by the Pledge of Allegiance.

Clerk Reed called the roll.

**Public Comment**

None

**Presentations**

Sawyer and Falduto, Investment overview.  
John Haniotes, Barrington Bank  
Governmental Accounting, James Howard.

**Minutes**

Motioned by Trustee Pirovano and seconded by Trustee Fath to approve the Minutes from the April 23, 2025, Regular Board Meeting of the Board. Roll Call: Trustee Fath-Aye, Trustee Fiorio-Aye, Trustee Gibson-Aye, Trustee Pirovano -Aye, Supervisor Heneghan-Aye. Ayes-5, Nays-0. **Motion carried.**

**Department / Committee / Appointing Authority Reports**

**Kenneth Young Center**

Verbal report only

The Joint Commission reviewed KYC's practices, procedures, facilities, and patient care experiences, and evaluated KYC against established best practices. Final accreditation will take approximately fifty days to finalize. The Pop-Up Pride Fest is June 28, 2025 at Woodfield Mall from 2:00 p.m. to 6:00 p.m. The LGBTQ center will participate in this event.



### **DEI Committee**

No report

### **Disability and Senior Services Department / DSS Committee**

Written report is on file

### **Transportation Department**

Written report is on file

### **Welfare Services Department**

Diana Nelson, Director of Welfare Services

Written report is on file

The township passed its annual Greater Chicago Food Depository audit/inspection and received praise for the facility and services provided.

The township signed a TEFAP (“The Emergency Food Assistance Program”) Distribution Site allowing the food pantry to receive USDA (“United States Department of Agriculture”) food. This contract is effective July 1, 2025 and runs through June 30, 2026 barring prior termination by either party.

### **Community Relations**

Katy Trent Director of Community Relations

Written report is on file

Director Trent attended the Government Social Media Conference. Topics included information on Instagram reels and stories, as well as an ethics discussion on AI in Government, its uses and how to avoid pitfalls. The township did not receive notification of the Memorial Day event at St. Peter’s Church and accordingly, we were not able to participate. Supervisor Heneghan will address this matter

### **Assessor’s Department**

Victor Morales, Chief Deputy Assessor

Written report is on file

Information regarding the delay of the 2<sup>nd</sup> installment of property tax bills was posted on the township website by Director Trent. We will continue to monitor the status of the Illinois Legislature’s decision regarding the threshold for low income and ramifications to the amount of the Senior Freeze exemption.

### **Administrative Services / Clerks Office**

Patti Dionesotes, Director of Administrative Services

Written report is on file

On May 21, 2025, the township extended the passport ours until 6:00 p.m.

Directors Williams and Dionesotes continue to work with contractors, the Hoffman Estates Code Enforcement Officer, and the insurance company to finalize the insurance claim for the flood damage and achieve our goal of having our displaced staff in their offices by September 1, 2025.

### **Highway Commissioner's Report**

Timothy Buelow, Highway Commissioner

Verbal report only

Highway Commissioner Buelow reported that we will sell our existing snowplow upon delivery of our new snowplow. We are determining the validity of agreements made by and between former Highway Commissioner Kegarise, Daniel Lee, USynergetics, and Valexity Technologies for the purpose of building a construction route website. USynergetics and Valexity Technologies were paid \$27,500.00 and \$16,950.00, respectively. We are determining the necessity for the website, waiting for copies of contracts, deliverables, or any evidence that a website was created.

### **Administrator's Report**

Melissa Williams, Township Administrator

We will prepare a summary of our strategic plan. Department heads are working on contingency plans anticipating cuts to federal funding. We anticipate that our new buses will be delivered by the end of June, 2025. Department Heads were trained on and are implementing our new goal-planning tool, Achieve It.

### **Supervisor's Report**

Timothy Heneghan, Supervisor

On May 16, 2025, Supervisor Heneghan, Trustee Pirovano, Trustee Fath, Assessor Elect Morales, Clerk Reed, Director Cordes, and Director Williams attended the ITAA training at Hanover Township. One of the presenters was our attorney, Mark Kimzey. Supervisor Heneghan anticipates that residents may suggest changes to the General Assistance/Welfare Services departments and asks that such inquiries be directed to him for discussion with Director Nelson.

### **Old Business**

None

### **New Business**

Moved by Trustee Fiorio and seconded by Trustee Gibson to approve to hire Brian Viezbicke to the part-time position of Facilities. Brian's hire date is April 23, 2025. Roll Call: Trustee Fath-Aye, Trustee Fiorio-Aye, Trustee Gibson-Aye, Trustee Pirovano -Aye, Supervisor Heneghan-Aye. Ayes-5, Nays-

0. **Motion carried.**

Moved by Trustee Gibson and seconded by Trustee Pirovano to approve to hire Meagan Kasper as Digital Communications Coordinator, Meagan's hire date is May 19, 2025. Roll Call: Trustee Fath-Aye, Trustee Fiorio-Aye, Trustee Gibson-Aye, Trustee Pirovano -Aye, Supervisor Heneghan-Aye. Ayes-5, Nays-0. **Motion carried.**

Moved by Trustee Pirovano and seconded by Trustee Gibson to approve to hire Driver, Peter Jensen. Peter's hire date is December 30, 2024. Roll Call: Trustee Fath-Aye, Trustee Fiorio-Aye, Trustee Gibson-Aye, Trustee Pirovano -Aye, Supervisor Heneghan-Aye. Ayes-5, Nays-0. **Motion carried.**

Moved by Trustee Fath and seconded by Trustee Fiorio to approve appointment of Megan Stenberg to the Mental Health Board for the term of 6/1/25 – 1/31/27. Roll Call: Trustee Fath-Aye, Trustee Fiorio-Aye, Trustee Gibson-Aye, Trustee Pirovano -Aye, Supervisor Heneghan-Aye. Ayes-5, Nays-0. **Motion carried.**

Moved by Trustee Robert Fiorio and seconded by Trustee Demetrius Gibson to approve to renew the Mobile Dental Clinic Agreement Amendment #14, current agreement expiring May 31, 2025. Roll Call: Trustee Fath-Aye, Trustee Fiorio-Aye, Trustee Gibson-Aye, Trustee Pirovano -Aye, Supervisor Heneghan-Aye. Ayes-5, Nays-0. **Motion carried.**

Moved by Trustee Gibson and seconded by Trustee Fiorio to approve to renew the Community Nurse Staffing Agreement Amendment #11, current agreement expiring June 24, 2025. Roll Call: Trustee Fath-Aye, Trustee Fiorio-Aye, Trustee Gibson-Aye, Trustee Pirovano -Aye, Supervisor Heneghan-Aye. Ayes-5, Nays-0. **Motion carried.**

### **Approval of Bills**

Moved by Trustee Gibson and seconded by Trustee Pirovano to approve Town Fund Warrant 2025-2026 #3 In the amount of \$461,240.36. Roll Call: Trustee Fath-Aye, Trustee Fiorio-Aye, Trustee Gibson-Aye, Trustee Pirovano -Aye, Supervisor Heneghan-Aye. Ayes-5, Nays-0. **Motion carried.**

Moved by Trustee Fiorio and seconded by Trustee Gibson to approve Welfare Services Warrant 2025-2026 #3 in the amount of \$84,735.62. Roll Call: Trustee Fath-Aye, Trustee Fiorio-Aye, Trustee Gibson-Aye, Trustee Pirovano -Aye, Supervisor Heneghan-Aye. Ayes-5, Nays-0. **Motion carried.**

Moved by Trustee Gibson and seconded by Trustee Fiorio to approve Capital Fund 2025-2026 #3 in the amount of \$34,473.28. Roll Call: Trustee Fath-Aye, Trustee Fiorio-Aye, Trustee Gibson-Aye, Trustee Pirovano -Aye, Supervisor Heneghan-Aye. Ayes-5, Nays-0. **Motion carried.**

Moved by Trustee Pirovano and seconded by Trustee Fiorio to approve Road & Bridge Warrant 2025-2026 #3 in the amount of \$159,681.00. Roll Call: Trustee Fath-Aye, Trustee Fiorio-Aye, Trustee Gibson-Aye, Trustee Pirovano -Aye, Supervisor Heneghan-Aye. Ayes-5, Nays-0. **Motion carried.**

### **Announcements**

May 29, 2025 – Family Game Night, 6pm

June 7, 2025 – Community Shred Event 8am - 11am

June 18, 2025 – Committee of the Whole, 7pm

June 19, 2025 – Township Closed for Juneteenth

June 21, 2025 – MTA Elected Officials Training 9am – 1pm

June 21, 2025 – Juneteenth in the Burbs, Harper College Pavilion 2pm – 6pm

June 25, 2025 – Regular Meeting of the Board, 7pm

June 26, 2025 – TOCC 5pm, Double Tree, Oak Brook

July 4, 2025 – Township Closed for Independence Day and Hoffman Estates 4<sup>th</sup> of July Parade

### **Board Comments**

Trustee Gibson expressed interest in considering other law firms to represent the township. Questions asked and answered. No further discussion.

**Adjournment**

There being no further business, Trustee Fiorio moved to adjourn the meeting at 9:10 p.m. and Trustee Fath seconded the motion. Roll Call: Trustee Fath-Aye, Trustee Fiorio-Aye, Trustee Gibson-Aye, Trustee Pirovano -Aye, Supervisor Heneghan-Aye. Ayes-5, Nays-0. **Motion carried**

**Approval Certification**

I hereby certify the approval of the foregoing Minutes  
of the Township of Schaumburg

Clerk

Date

# DISABILITY & SENIOR SERVICES

Report for May 2025

Service Provided	May 2025	FYTD 2026	May 2024	FYTD 2025
<i>Administration</i>				
Client Contacts	179	584	315	1,320
Information & Referrals	74	239	135	597
Advocacy	1	4	6	30
Case Management	45	142	39	218
<i>ITAC (Illinois Telecommunications Access Corp.)</i>				
Phone Testing Appointments	2	6	4	17
ITAC Outreach Events	1	3	0	2
<i>Benefit Assistance</i>				
Medicare Counseling	33	118	20	149
Dept of Human Services (SNAP, Medicaid, MSP)	10	37	25	55
Benefit Access Applications	20	70	13	89
RTA Applications (Free Ride and Reduced Fare)	9	33	9	59
Parking Placards	28	80	20	75
<i>CEDA Programs</i>				
LIHEAP/PIPP/Furnace/LIHWAP/Weatherization	7	52	18	98
<i>Programming</i>				
Programs	70	200	69	200
Participants	1,303	3,992	1,183	3,198
<i>Volunteers</i>				
New Volunteers	0	7	0	0
Total Volunteers (unduplicated)	35	106	17	174
Volunteer Hours	250	749	52	398
<i>Staff Development</i>				
Webinars, Conferences, and Trainings	25	49	13	39

## Department Highlights

- Programming Highlights:
  - May 6 –Village of Schaumburg Committee on Aging’s Spring Fling Bingo
  - May 7 – Deaf Services Breakfast Social, Sweet Orange
  - May 7 – Jukebox for the Algonquin
  - May 13 – Mother’s Day Tea
  - May 15 – Rock of Ages
  - May 18-24 – Savannah, Gorgia Bus Trip
  - May 21 – Deaf/Social Support Group Spring Fling
  - May 27 – Senior Medicare Patrol Presentation
  - May 28 – The DaVinci Code
  - May 28 – Schweikher House Tour (Deaf Services)
  - May 29 – Free Hearing & Retinal Screenings

*Schaumburg Township Mission Statement:*

*The mission of the Township of Schaumburg is to provide quality resources, assistance and information to empower our diverse community through innovative programming, data-driven decision-making, and fiscally mindful leadership.*

# DISABILITY & SENIOR SERVICES

## Report for May 2025

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- Training Attended:
  - May 2 – Active Shooter Training Part 2 (all staff)
  - May 5-6 – ITAC Training
  - May 8 – CEDA Site Meeting (2 staff)
  - May 13 – All Staff Meeting (all staff)
  - May 15 – Achieve It Onboarding (2 staff)
  - May 27 – “When Did I go from Miss to Ma’am” Webinar
  - May 30 – Breaking the Stigma: Understanding Mental Health
- Community Meetings Attended:
  - May 8 – Illinois Township Senior Services Association (2 staff)
  - May 9 – Benefit Access Group Monthly Meeting
  - May 10 – Chicagoland Deaf Seniors Meeting
  - May 12 – NWSAC Meeting
  - May 13 – Roosevelt University Pharmacy Program
  - May 14 – Support Our Seniors
  - May 14 – Illinois Association of Township Administrators
  - May 16 – Illinois Township Attorney Association Conference
  - May 19 – AABD Spenddown Advocacy (2 staff)
  - May 23 – AgeOptions Workgroup: Outreach & Visibility of Aging Services
  - May 28 – Avisery MSP Enrollment Corp Bi-Monthly Meeting (2 staff)
  - May 30 – AARP Volunteer Luncheon (all staff)
- Outreach Events:
  - May 17 – St. Hubert’s Church (2 staff)
  - May 20 – Medicare Presentation: Original vs. Advantage Plans

### **Upcoming Events**

- New Recurring Programs starting in July
  - Stretch & Tone – Mondays, Wednesdays, 10:45am | Fridays, 10:15am
  - Sit & Sweat – Tuesdays, 10:45am
  - Core Fusion – Tuesdays, 12pm
  - Fit for Life – Wednesdays, 9:30am (additional day)
- July 12 – Tropical Bowling 40<sup>th</sup> Annual Summer Celebration, 10am, Poplar Creek Bowling
- July 15 – Medicare Basics Presentation, 6pm
- July 22 – Senior Breakfast Social, 8am, Sweet Orange
- July 23 – Always...Patsy Cline, 10:30am, Drury Lane
- July 29 – Music Night 60s & 70s, 6pm
- July 30 – Dear Jack, Dear Louise, 10:45am, Metropolis
- July 31 – Family Movie & Pajama Night, 6pm

#### *Schaumburg Township Mission Statement:*

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# TRANSPORTATION DEPARTMENT

## Report for May 2025

Service Provided	May 2025	FYTD 2025	May 2024	FYTD 2024
<i>Administration</i>				
Individuals Served (unduplicated)	196	2,532	204	2,713
One Way Rides	1414	16,644	1470	19,600
Fares Collected	1,140	9,066	806	15,364
Fuel Consumption (gallons)	1,412	18,750	1,393	17,653
Out-of-Township	503	6,476	571	7,680
Mileage	7,700	93,106	7,424	95,026
<i>Ride Type</i>				
Dialysis	270	4,357	459	5,693
Disabled Services	213	2,320	190	2,345
Groceries	183	2,702	292	806
Medical	563	5,721	449	5,812
Nutrition	138	1,296	92	1,999
TWP	199	1,636	145	2,529
CRC	6	128	8	229
Clearbrook	176	1,917	157	1,932
CNN	63	173	4	375
<i>Wheel Chair Rides</i>	220	2,814	227	3,162
TRIP - Registration	1	24	0	30
New Rider Registration	18	312	22	303
TRIP Quarterly Rides	86	1,580	116	584

### Department Highlights

- On May 7<sup>th</sup>, 2025, driver Richard Del Boccio transported 15 Schaumburg Township seniors to the Citadel in Lake Forest.
- On May 15<sup>th</sup> driver Richard Del Boccio transported 18 Schaumburg Township seniors to Metropolis in Arlington Hts.
- On May 28<sup>th</sup> driver Richard Del Boccio transported 14 Schaumburg seniors to the Drury Lane in Oak Brook.
- On May 22<sup>nd</sup> we drove 8 seniors from Popular Creek senior home for lunch at Southern Café.

### Upcoming Events

- The Transportation Department has 4 trips in June for our senior dept.
- On June 26<sup>th</sup> we are transporting 27 residents from the Civic Barn to Drury Lane in Oak Brook.

#### *Schaumburg Township Mission Statement:*

*As authorized by the statutes of the State of Illinois, the mission of the Township of Schaumburg is to provide social and other services to meet the needs of the community in a fiscally responsible manner.*

## Trip Program Monthly Cost Summary 2025

Description of Services	January	February	March	1st Quarter	Year - to Date
Total Hours	265.6	200.2	207.67	673.47	673.47
Total Trips	324	249	263	836	836
<b>Rates/Cost</b>					
Contractor Hourly Rate	\$62.180	\$62.180	\$62.180		
Fuel Hourly Rate	\$5.136	\$5.184	\$4.319	\$14.639	
<b>Expenses</b>					
Contracted <b>Operating</b> Service Cost	\$16,515.01	\$12,448.44	\$12,912.92	\$41,876.36	\$41,876.36
Fuel Cost	\$1,364.12	\$1,037.84	\$896.93	\$3,298.89	\$3,298.89
<b>Total Operating Service Cost</b>	\$17,879.13	\$13,486.27	\$13,809.85	\$45,175.25	\$45,175.25
Liquidated Damages	\$63.13	\$58.92	\$29.58	\$151.63	\$151.63
Revenues	\$1,825.00	\$1,355.00	\$1,455.00	\$4,635.00	\$4,635.00
<b>Net Cost</b>	<b>\$15,991.00</b>	<b>\$12,072.35</b>	<b>\$12,325.27</b>	<b>\$40,388.62</b>	<b>\$40,388.62</b>
<b>Net Cost Per Trip</b>	<b>\$49.35</b>	<b>\$48.48</b>	<b>\$46.86</b>		
<b>Pace Remaining Balance (\$293,125)</b>	<b>\$277,134.00</b>	<b>\$265,061.65</b>	<b>\$252,736.38</b>		<b>\$252,736.38</b>
<b>Data/Cost Split</b>					
<i>Elk Grove</i>					
Trips	47	30	35	112	112
% of Trips	15%	12%	13%	13%	13%
Total Calculated Expenses	<b>\$2,319.68</b>	<b>\$1,454.50</b>	<b>\$1,640.24</b>	<b>\$5,414.43</b>	<b>\$5,414.43</b>
<i>Hanover</i>					
Trips	23	16	31	70	70
% of Trips	7%	6%	12%	8%	8%
Total Calculated Expenses	<b>\$1,135.16</b>	<b>\$775.73</b>	<b>\$1,452.79</b>	<b>\$3,363.69</b>	<b>\$3,363.69</b>
<i>Palatine</i>					
Trips	175	115	122	412	412
% of Trips	54%	46%	46%	49%	49%
Total Calculated Expenses	<b>\$8,637.11</b>	<b>\$5,575.58</b>	<b>\$5,717.42</b>	<b>\$19,930.12</b>	<b>\$19,930.12</b>
<i>Schaumburg</i>					
Trips	17	21	10	48	48
% of Trips	5%	8%	4%	6%	6%
Total Calculated Expenses	<b>\$839.03</b>	<b>\$1,018.15</b>	<b>\$468.64</b>	<b>\$2,325.83</b>	<b>\$2,325.83</b>
<i>Wheeling</i>					
Trips	62	67	65	194	194
% of Trips	19%	27%	25%	23%	23%
Total Calculated Expenses	<b>\$3,060.01</b>	<b>\$3,248.38</b>	<b>\$3,046.17</b>	<b>\$9,354.56</b>	<b>\$9,354.56</b>
<b>Summary</b>					
Total Service Cost	\$17,879.13	\$13,486.27	\$13,809.85	\$45,175.25	\$45,175.25
Total Fare Revenue	\$1,825.00	\$1,355.00	\$1,455.00	\$4,635.00	\$4,635.00
Total Liquidated Damages	\$63.13	\$58.92	\$29.58	\$151.63	\$151.63
Total Expenses	<b>\$15,991.00</b>	<b>\$12,072.35</b>	<b>\$12,325.27</b>	<b>\$40,388.62</b>	<b>\$40,388.62</b>



# DEPARTMENT OF WELFARE SERVICES

Report for May 2025

SERVICE PROVIDED	MAY 2025	FYTD 2026	MAY 2024	FYTD 2025
<i>Administration</i>				
Resources and Referrals	236	717	293	773
<i>Financial Assistance</i>				
General Assistance Clients	5	5	1	1
General Assistance Contacts	4	16	7	18
Emergency Assistance Approved Applications	4	8	6	13
Emergency Assistance Contacts	18	52	53	148
<i>Utility Assistance Applications</i>				
Low Income Home Energy Assistance Program, Percentage Income Payment Plan, Weatherization, Furnace, and Energy Savings Kits	45	111	60	167
<i>Social Services Applications</i>				
Supplemental Assistance Nutrition Program, Access to Care, Medicaid & Mobile Dental Clinic	13	52	25	64
<i>Food Pantry</i>				
Households Served (Shopping & Emergency Prepacks)	1,256	3,896	1,204	3,602
Household Members Served	3,725	11,544	3,564	10,678
New Clients	62	278	87	274
<i>Volunteer Hours</i>	775	2,454.50	765.25	2,073.75

## **Department Highlights:**

- The Township of Schaumburg passed its annual Greater Chicago Food Depository audit/inspection and received praise for the facility and services provided.
- The casework team met with the Village of Rolling Meadows Human Services team to collaborate and share program resources. This partnership helps support Township residents residing in The Preserve at Woodfield complex in Rolling Meadows.
- A TEFAP (The Emergency Food Assistance Program) Distribution Site Contract has been signed. This contract allows the Township of Schaumburg (TOS) food pantry to receive USDA (United States Department of Agriculture) food and will be in effect starting July 1st and run through June 2026, unless prior termination by either party.
- Starting July 1st, proof of identification and address will not be required or requested to utilize the food pantry. This is not a major change to the current TOS protocol, as support is always provided to anyone seeking food assistance. The changes are due to TEFAP and Greater Chicago Food Depository (GCFD) updates in hopes of lowering or eliminating barriers to food access, as food is a basic right. Verbal attestation will be utilized for all pantry data and demographics.

### *Schaumburg Township Mission Statement:*

*As authorized by the statutes of the State of Illinois, the mission of the Township of Schaumburg is to provide quality resources, assistance, and information to empower our diverse community through innovative programming, data-driven decision-making, and fiscally mindful leadership.*

# COMMUNITY RELATIONS

Report for May 2025

Service Provided	May 2025	FYTD 2026	May 2024	FYTD 2025
<i>Facebook</i>				
Total Followers	5,474	5,474	4,724	4,724
Total Page Likes	N/A*	N/A*	4,375	4,375
Page Reach	53,508	116,984	18,237	47,007
<i>Instagram</i>				
Total Followers	471	471	216	216
Total Profile Visits	108	281	32	112
Total Reach	374	957	124	583

\*These numbers are not available. As of June 2024, Meta is no longer tracking page likes.

## Department Highlights:

- The Township's Deaf Services Facebook page has 647 followers. The highest performing post was a Spring Fling event recap.
- Finalized the July Town Crier.
- Attended the 2025 Government Social Media Conference.
- Began training Digital Communications Coordinator Meagan Kasper.
- Started work on the July/August Access Point.
- Relaunched the outdoor marquee sign after the finalization of construction.
- Finished preparation for elected official transition and Township Swearing in Ceremony.
- Facilitated elected official transition for marketing and communications assets.
- Finalized the weekly Senior eNews, bimonthly Disability eNews and monthly General eNews and Internal eNews.
- Participated in elected official onboarding.
- Applied the Township and Road & Bridge District for the Hoffman Estates 4<sup>th</sup> of July Parade
- Confirmed Village of Schaumburg Farmer's Market and Hoffman Estates National Night Out attendance.
- Attended the May Township Communicators of Illinois Meeting at New Trier Township.
- Promoted and developed materials for:
  - Food Pantry Donations
  - Pack the Bus
  - Citizens Utility Clinic
  - Senior Music Night
  - Make & Take
  - All About Health
  - Passport Hours
  - Swearing in Ceremony
  - Transparency Page Information
  - Memorial Day Observance
  - Property Tax Bill Delay
  - Building Closings
  - Veteran Coffee Social
  - Home Safe Home
  - Deaf Services Health Presentations
  - Blood Drive
  - Minds Matter
  - Hearing and Retinal Screening
  - Mother's Day Tea
  - Open Positions
  - Family Fun Night
  - Stamp Out Hunger
  - American Flag Dropbox
  - Juneteenth
  - Knit & Crochet Donations
  - LIHEAP Status Update
  - Medicare Presentations
  - Food Pantry Volunteer Highlight

### *Schaumburg Township Mission Statement:*

*The mission of the Township of Schaumburg is to provide quality resources, assistance and information to empower our diverse community through innovative programming, data-driven decision-making, and fiscally mindful leadership.*

# CLERKS OFFICE / DEPARTMENT OF ADMINISTRATIVE SERVICES

Report for May 2025

Service Provided	May 2025	FYTD 2026	May* 2024	FYTD 2025
<i>Clerk's Office</i>				
Passport Applications	204	1120.85	246	827.5031
Passport Application Deposit	\$7,152	\$39,230	\$8,604	\$28,963
Photos	274	1416	449	1459.706
Photos Deposit	\$2,737	\$14,156	\$4,493	\$14,597
Renew Mailing	55	329	108	303
Renewal Deposit	\$550	\$3,292	\$1,080	\$3,031
<i>Total Passport Fee Deposits</i>	\$10,439	\$56,677	\$14,177	\$46,591
<i>Percent of Budget Expended (24.99% of year)</i>				
Percent of Budget Town	7.70%	20.00%	5.70%	16.00%
Percent of Budget Welfare Services	7.50%	17.20%	5.20%	12.60%
Percent of Budget R & B	4.30%	13.00%	4.40%	5.70%
Percent of Capital Fund	5.10%	10.40%	0.00%	0.00%

## Department Highlights

- June 7, 2025, the Township held its annual Community Shred Event. Over 240 cars came through to have sensitive items destroyed properly. This is always a very popular event for our residents.
- Working on software program "Achievit" to plot the department objectives and plans for the next 5+ years.
- We continue to work diligently with mitigator, insurance and the Village of Hoffman Estates to move forward on approval to start work on repairs needed after the flood.
  - Our goal continues to be to have staff in their proper space by September 1<sup>st</sup>.
- Passport Services is already at 45% of this fiscal year budget goal in the first 3 months of the year. Residents are learning of our later hours on Thursday evenings and taking advantage of the extra 2 hours.
  - Heavy traffic is no longer on just Thursday and Fridays, it is throughout the week.
  - Part time staffing, taking time off is really impacting Director Dionesotes' work load, as she now does passports better than half the day.

*Schaumburg Township Mission Statement:*

*The mission of the Township of Schaumburg is to provide quality resources, assistance and information to empower our diverse community through innovative programming, data-driven decision-making, and fiscally mindful leadership.*

## Schaumburg Township

March, April, May

2025 Statistics

Description	March, April, May 2024	March, April, May 2025
Individual phone/email assistance	23	35
Individual client encounters (excluding Diabetes)	22	18
Individual Diabetes client encounters	7	9
# of Diabetes Support Group Participants	68	78
# of other educational class Participants	92	149
Blood Pressure screenings	23	109
Cholesterol Testing	3	8
A1C Testing	25	31
Bone Density screening	4	34
Memory Screening	1	2
Walking Group	369	514
Bridges to Memory	8	15
NCH referrals	2	6
Bereavement Support Group	31	27
<b>TOTAL</b>	678	1035



**Financial Statements**  
For the 3 Month(s) Ending May 31, 2025

# SCHAUMBURG TOWNSHIP

## Financial Summary

For the 3 Month(s) Ending May 31, 2025

25% of Year

REVENUE	Town	Welfare Services	Road & Bridge	Capital	MHB	Total	Budget	Pct. Of Budget	Prior Yr Total	Pct. Of Budget
Property Taxes	2,302,280	431,814	467,376	-	1,049,647	4,251,117	8,900,000	48%	3,618,646	17%
Replacement Taxes	42,763	-	5,660	-	-	48,423	180,000	27%	71,286	-32%
Interest	36,405	11,189	21,796	-	-	69,391	270,000	26%	81,306	-15%
Rental	-	-	-	-	-	-	500	0%	150	n/a
Donations/Grants	3,750	44,320	-	-	-	48,070	115,000	42%	6,258	668%
Charges for Services	139,003	-	-	-	-	139,003	220,000	63%	102,503	36%
Other	-	-	78	5,337	-	5,415	2,650	204%	67,959	-92%
Transfers From Other Funds	-	-	-	-	-	-	444,460	0%	-	n/a
Total	2,524,202	487,323	494,910	5,337	1,049,647	4,561,419	10,132,610	45%	3,948,108	16%
Budget	5,745,500	1,010,000	932,650	444,460	2,000,000	10,132,610				
Pct. Of Budget	44%	48%	53%	1%	52%	45%				
EXPENDITURES										
Officials	27,175	-	-	-	-	27,175	108,000	25%	27,495	-1%
Salaries and Expenses	564,721	136,852	55,788	-	23,127	780,488	3,522,313	22%	699,515	12%
Audit & Legal	17,229	-	246	-	4,585	22,061	214,500	10%	27,580	-20%
FICA/Medicare	36,753	17,162	5,312	-	1,524	60,752	293,050	21%	52,547	16%
Insurance	234,564	40,588	11,769	-	4,806	291,728	1,059,029	28%	129,269	126%
Commodities	39,696	3,218	440	-	376	43,730	303,150	14%	56,625	-23%
Postage	5,499	25	-	-	-	5,524	39,600	14%	7,202	-23%
Utilities	22,525	-	2,278	-	-	24,803	106,600	23%	18,235	36%
Data Processing	64,531	-	-	-	-	64,531	200,600	32%	51,860	24%
Uniforms	289	-	-	-	-	289	5,900	5%	959	-70%
Building	53,002	-	-	-	-	53,002	149,400	35%	50,249	5%
Mileage	16	98	1,611	-	147	1,872	14,000	13%	1,309	43%
Vehicle	31,412	602	-	-	-	32,014	158,000	20%	36,267	-12%
Programs/Misc	135,243	-	245	-	5,177	140,666	426,000	33%	109,208	29%
Other Expenses	-	0	-	-	-	-	5,000	0%	-	0%
Illinois Grants	-	-	-	-	-	-	2	0%	-	0%
Safety Programs	-	-	-	-	-	-	9,000	0%	320	n/a
Professional Improvement	22,093	715	155	-	-	22,963	91,500	25%	32,806	-30%
IMRF	43,057	12,045	10,595	-	1,676	67,374	282,832	24%	41,577	62%
General Assistance	-	3,333	-	-	-	3,333	104,966	3%	1,202	0%
Emergency Assistance	-	10,386	-	-	-	10,386	140,000	7%	16,549	-37%
Human Services	79,136	6,250	-	-	340,725	426,111	1,975,000	22%	106,769	299%
Road Maintenance	-	-	158,476	-	-	158,476	1,050,500	15%	(19,810)	-900%
Capital Outlay	-	61,004	-	62,290	-	123,294	1,150,000	11%	39,421	n/a
Contingency	(226,065)	0	-	-	-	(226,065)	109,500	-206%	318	-71190%
Transfer to Capital	-	-	-	-	-	-	444,460	0%	-	0%
Total	1,150,878	292,279	246,917	62,290	382,145	2,134,509	11,962,902	18%	1,487,471	43%
Budget	5,745,500	1,702,717	1,906,615	600,000	2,008,070	11,962,902				
Pct. Of Budget	20%	17%	13%	10%	19%	18%				
SURPLUS (DEFICIT)	1,373,324	195,045	247,993	(56,954)	667,502	2,426,910	(1,830,292)		2,234,127	
BEGINNING Fund Balance	1,804,493	1,141,212	1,236,716	639,894	710,362	5,532,676				
ENDING Fund Balance	3,177,817	1,336,257	1,484,709	582,940	1,377,864	7,959,586				

**SCHAUMBURG TOWNSHIP**  
**Town Fund by Department**  
For the 3 Month(s) Ending May 31, 2025

25% of Year

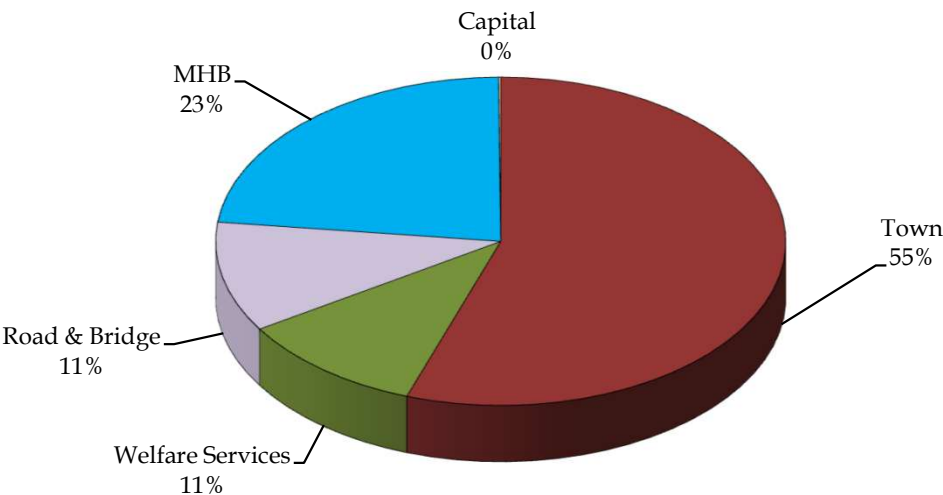
REVENUE	Admin	Assessor	Mental Health	Community Relations	Disability/Seniors	Transportation	Other	Human Services	Total	Budget	Pct. Of Budget
Property Taxes	2,302,280	-	-	-	-	-	-	-	2,302,280	5,200,000	44%
Replacement Taxes	42,763	-	-	-	-	-	-	-	42,763	150,000	29%
Interest	36,405	-	-	-	-	-	-	-	36,405	175,000	21%
Rental	-	-	-	-	-	-	-	-	-	500	0%
Donations/Grants	-	-	-	-	3,750	-	-	-	3,750	-	n/a
Charges for Services	-	-	-	-	62,359	-	76,643	-	139,003	220,000	63%
Total	2,381,449	-	-	-	66,109	-	76,643	-	2,524,202	5,745,500	44%
Budget	5,525,000	-	-	-	83,000	12,000	125,500	-	5,745,500		
Pct. Of Budget	43%	n/a	n/a		80%	0%	61%	n/a	44%		
<b>EXPENDITURES</b>											
Officials	27,175	-	-	-	-	-	-	-	27,175	108,000	25%
Salaries and Expenses	185,098	57,363	-	-	154,611	167,649	-	-	564,721	2,422,500	23%
Audit & Legal	17,229	-	-	-	-	-	-	-	17,229	124,000	14%
FICA/Medicare	13,562	4,124	-	-	8,893	10,175	-	-	36,753	176,640	21%
Insurance	176,710	10,198	-	-	28,732	18,925	-	-	234,564	771,000	30%
Commodities	7,758	1,584	-	26,068	4,286	-	-	-	39,696	220,150	18%
Postage	3,499	32	-	-	1,956	11	-	-	5,499	37,600	15%
Utilities	22,525	-	-	-	-	-	-	-	22,525	90,000	25%
Data Processing	41,731	-	-	-	22,800	-	-	-	64,531	188,600	34%
Uniforms	289	-	-	-	-	-	-	-	289	5,900	5%
Building	53,002	-	-	-	-	-	-	-	53,002	149,400	35%
Mileage	16	-	-	-	-	-	-	-	16	6,500	0%
Vehicle	-	-	-	-	-	31,412	-	-	31,412	149,000	21%
Programs/Misc	18,100	-	-	-	117,143	-	-	-	135,243	318,000	43%
Safety Programs	-	-	-	-	-	-	-	-	-	9,000	0%
Professional Improvement	19,914	240	-	300	1,639	-	-	-	22,093	77,000	29%
IMRF	14,569	4,993	-	-	10,542	12,953	-	-	43,057	190,250	23%
Human Services	-	-	-	-	-	-	-	79,136	79,136	200,000	40%
Contract Services	(226,216)	-	-	-	-	151	-	-	(226,065)	5,000	-4521%
Contingency	-	-	-	-	-	-	-	-	-	52,500	0%
Transfer to Capital	-	-	-	-	-	-	-	-	-	444,460	0%
Total	374,962	78,534	-	26,368	350,602	241,276	-	79,136	1,150,878	5,745,500	20%
Budget	2,761,460	372,490	-	151,000	1,216,400	1,044,150	-	200,000	5,745,500		
Pct. Of Budget	14%	21%	n/a	17%	29%	23%	n/a	40%	20%		
<b>SURPLUS (DEFICIT)</b>	<b>2,006,487</b>	<b>(78,534)</b>	<b>-</b>	<b>(26,368)</b>	<b>(284,493)</b>	<b>(241,276)</b>	<b>76,643</b>	<b>(79,136)</b>	<b>1,373,324</b>	<b>-</b>	

SCHAUMBURG TOWNSHIP

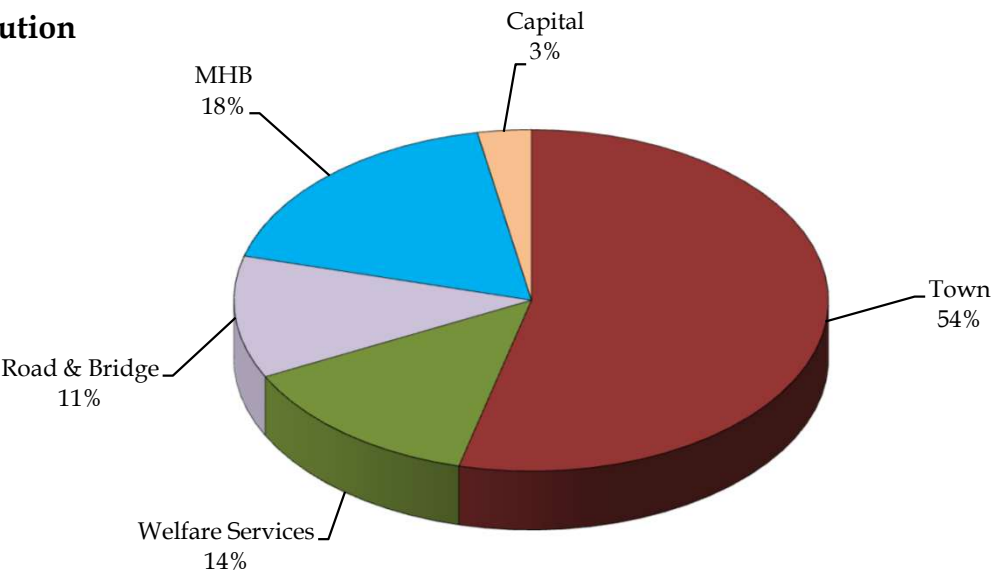
Fund Distribution Graphs

For the 3 Month(s) Ending May 31, 2025

Revenue - Fund Distribution



Expenditure - Fund Distribution

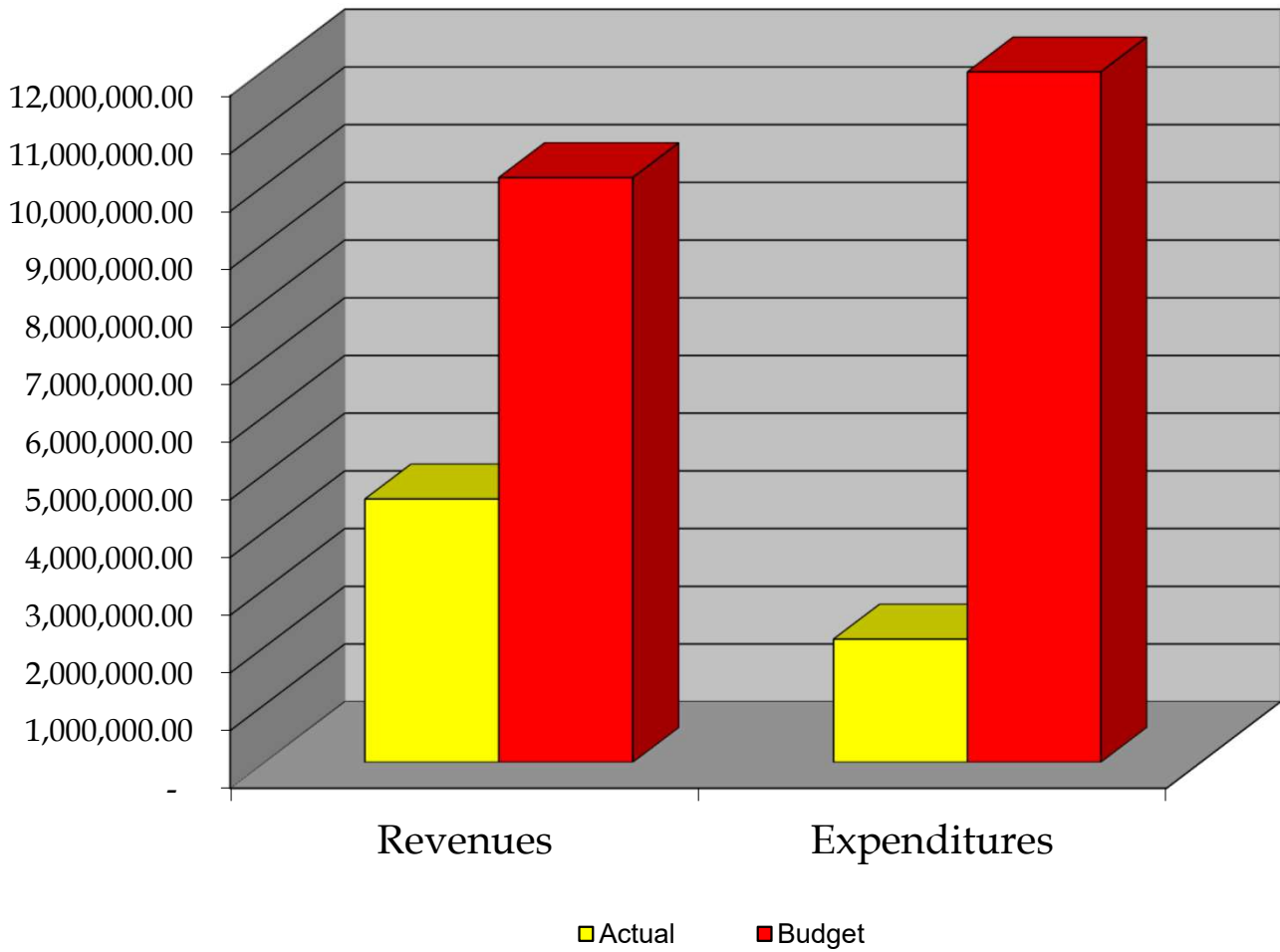




SCHAUMBURG TOWNSHIP

Budget vs. Actual

For the 3 Month(s) Ending May 31, 2025



# **SCHAUMBURG TOWNSHIP**

Bank Accounts and Investments

For the 3 Month(s) Ending May 31, 2025

# SCHAUMBURG TOWNSHIP

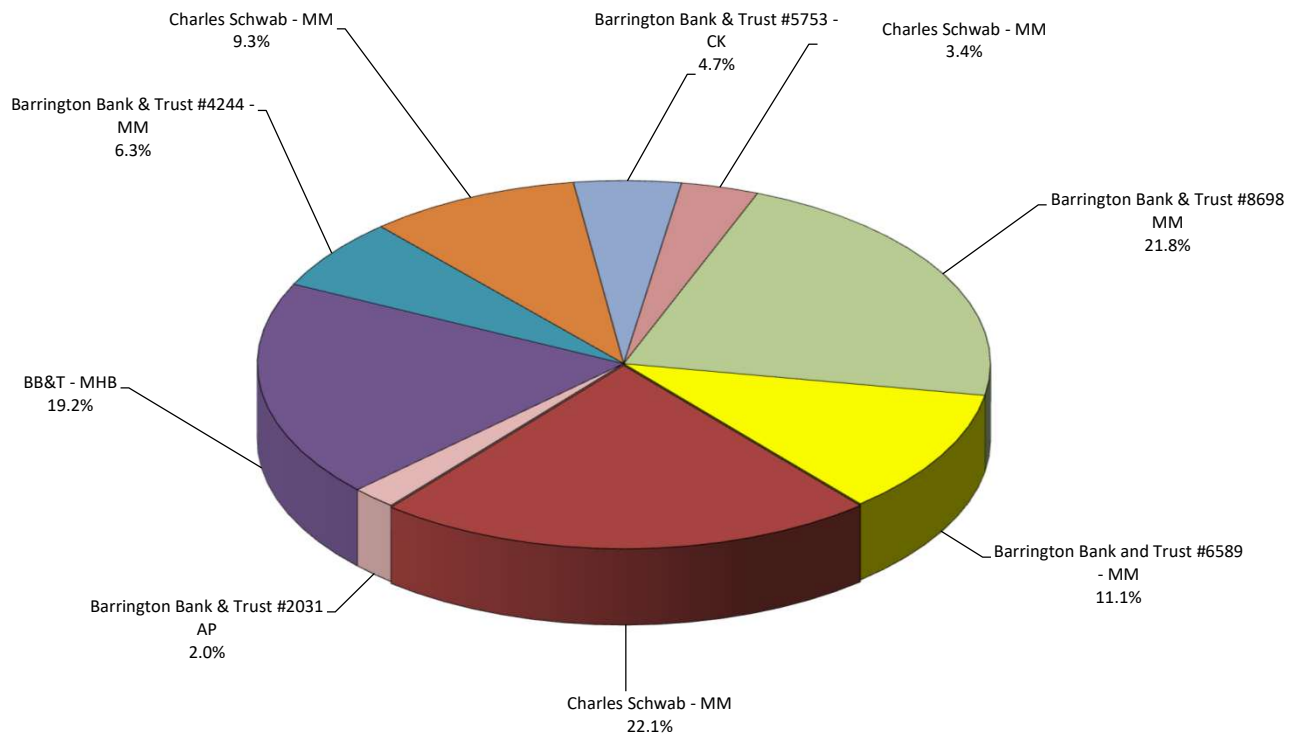
Bank Accounts & CD Rates

For the 3 Month(s) Ending May 31, 2025

25%

## Current Bank Balances and Rates

No.	Bank	Fund	Balance	Current Interest Rate
1	Barrington Bank and Trust #6589 - MM	Town	\$ 903,507.51	4.51%
2	Charles Schwab - MM	Town	\$ 1,802,786.32	Various
3	Barrington Bank & Trust #2031 AP	Town	\$ 162,977.01	n/a
4	BB&T - MHB	MHB	\$ 1,567,797.28	n/a
5	Barrington Bank & Trust #4244 - MM	GA	\$ 515,276.43	4.53%
6	Charles Schwab - MM	GA	\$ 762,791.11	Various
7	Barrington Bank & Trust #5753 - CK	GA	\$ 386,005.47	n/a
8	Charles Schwab - MM	R&B	\$ 279,459.90	Various
9	Barrington Bank & Trust #8698 MM	R&B	\$ 1,780,843.44	4.53%
TOTAL			\$ 8,161,444.47	



# **SCHAUMBURG TOWNSHIP**

## **Detailed Financial Statements**

**For the 3 Month(s) Ending May 31, 2025**

**Township of Schaumburg**  
**Profit & Loss Budget vs. Actual - Town Fund**

	May	YTD	Budget	\$ Over Budget	% of Budget
<b>Income</b>					
10 · Town Fund - Revenue					
11R · Property Taxes					
1141012 · Property Tax	0.00	2,302,280.14	5,200,000.00	-2,897,719.86	44.28%
1142000 · Pers Property Replacement Taxes	27,823.36	42,763.28	150,000.00	-107,236.72	28.51%
<b>Total 11R · Property Taxes</b>	<b>27,823.36</b>	<b>2,345,043.42</b>	<b>5,350,000.00</b>	<b>-3,004,956.58</b>	<b>43.83%</b>
12R · Interest Income					
1243010 · Interest Income	8,106.37	35,186.88	175,000.00	-139,813.12	20.11%
1243020 · Unrealized Gains/Loss	-4,938.79	1,218.59	0.00	1,218.59	100.0%
<b>Total 12R · Interest Income</b>	<b>3,167.58</b>	<b>36,405.47</b>	<b>175,000.00</b>	<b>-138,594.53</b>	<b>20.8%</b>
15R · Disability/Seniors					
1548052 · ITAC Program Income	330.00	620.00	5,000.00	-4,380.00	12.4%
1548056 · LIHEAP Income	0.00	4,003.00	10,000.00	-5,997.00	40.03%
1548062 · Grant Funding	0.00	3,750.00	8,000.00	-4,250.00	46.88%
1548065 · Event Program Fees	24,718.11	57,736.40	60,000.00	-2,263.60	96.23%
<b>Total 15R · Disabled/Seniors</b>	<b>25,048.11</b>	<b>66,109.40</b>	<b>83,000.00</b>	<b>-16,890.60</b>	<b>79.65%</b>
17R · Transportation					
1748062 · Bus Fare Donation Income	0.00	0.00	12,000.00	-12,000.00	0.0%
<b>Total 17R · Transportation</b>	<b>0.00</b>	<b>0.00</b>	<b>12,000.00</b>	<b>-12,000.00</b>	<b>0.0%</b>
19R · Other					
1944050 · Rent TWP Facilities	0.00	0.00	500.00	-500.00	0.0%
1948026 · Passport Income	10,438.91	56,677.30	125,000.00	-68,322.70	45.34%
1948033 · MHB Income	0.00	0.00	0.00	0.00	0.0%
1948080 · Other Income	19,966.00	19,966.00	0.00	19,966.00	100.0%
<b>Total 19R · Other</b>	<b>30,404.91</b>	<b>76,643.30</b>	<b>125,500.00</b>	<b>-48,856.70</b>	<b>61.07%</b>
<b>Total 10 · Town Fund - Revenue</b>	<b>86,443.96</b>	<b>2,524,201.59</b>	<b>5,745,500.00</b>	<b>-3,221,298.41</b>	<b>43.93%</b>
<b>Total Income</b>	<b>86,443.96</b>	<b>2,524,201.59</b>	<b>5,745,500.00</b>	<b>-3,221,298.41</b>	<b>43.93%</b>
<b>Gross Profit</b>	<b>86,443.96</b>	<b>2,524,201.59</b>	<b>5,745,500.00</b>	<b>-3,221,298.41</b>	<b>43.93%</b>
<b>Expense</b>					
100 · Town Expenditures					
09OFF · Officials					
1111011 · Elected Officials Compensations	13,427.91	27,175.48	108,000.00	-80,824.52	25.16%
<b>Total 09OFF · Officials</b>	<b>13,427.91</b>	<b>27,175.48</b>	<b>108,000.00</b>	<b>-80,824.52</b>	<b>25.16%</b>
10ADMIN · Administration					
11ADMIN · Administration Expenses Salaries					
1111110 · Salaries - Town Admin	90,426.08	181,819.83	770,000.00	-588,180.17	23.61%
<b>Total 11ADMIN · Administration Expenses Salaries</b>	<b>90,426.08</b>	<b>181,819.83</b>	<b>770,000.00</b>	<b>-588,180.17</b>	<b>23.61%</b>
12ADMIN · Employee Expenses					
1221053 · Human Resource Services	48.75	932.20	6,000.00	-5,067.80	15.54%
1261014 · Pre-Empl / Screening Charges	891.02	2,345.97	8,000.00	-5,654.03	29.33%
1561015 · Safety Programs	0.00	0.00	3,000.00	-3,000.00	0.0%
<b>Total 12ADMIN · Employee Expenses</b>	<b>939.77</b>	<b>3,278.17</b>	<b>17,000.00</b>	<b>-13,721.83</b>	<b>19.28%</b>
14ADMIN · Auditing					
1421010 · Legal Services	707.25	1,745.80	30,000.00	-28,254.20	5.82%
1421020 · Auditing	0.00	0.00	15,000.00	-15,000.00	0.0%
1421030 · Accounting Services	7,187.29	15,483.42	79,000.00	-63,516.58	19.6%
<b>Total 14ADMIN · Auditing</b>	<b>7,894.54</b>	<b>17,229.22</b>	<b>124,000.00</b>	<b>-106,770.78</b>	<b>13.9%</b>
15ADMIN · Insurance					
1524000 · State Unemployment Insurance	0.00	0.00	18,000.00	-18,000.00	0.0%
1524010 · Worker's Compensation Insurance	20,909.00	20,909.00	40,000.00	-19,091.00	52.27%
1524020 · Property/ Casualty Insurance	51,452.00	64,546.00	130,000.00	-65,454.00	49.65%
1524030 · Health/ Dental Insurance	30,167.22	87,041.65	355,000.00	-267,958.35	24.52%
1524035 · Dental/Vision/Life Ins	2,459.65	4,213.30	10,000.00	-5,786.70	42.13%

**Township of Schaumburg**  
**Profit & Loss Budget vs. Actual - Town Fund**

	May	YTD	Budget	\$ Over Budget	% of Budget
1524040 · Medicare Insurance	1,661.49	3,370.50	15,000.00	-11,629.50	22.47%
1524041 · Social Security	5,105.38	10,191.08	50,000.00	-39,808.92	20.38%
<b>Total 15ADMIN · Insurance</b>	<b>111,754.74</b>	<b>190,271.53</b>	<b>618,000.00</b>	<b>-427,728.47</b>	<b>30.79%</b>
<b>17ADMIN · Commodities</b>					
1731010 · Office Supplies	2,411.13	4,610.60	15,000.00	-10,389.40	30.74%
1731012 · Office Printer & Copier Paper	552.80	3,147.45	15,000.00	-11,852.55	20.98%
1732000 · Office Equipment/Furnishings	0.00	0.00	18,000.00	-18,000.00	0.0%
<b>Total 17ADMIN · Commodities</b>	<b>2,963.93</b>	<b>7,758.05</b>	<b>48,000.00</b>	<b>-40,241.95</b>	<b>16.16%</b>
<b>19ADMIN · Postage</b>					
1935010 · Postage	0.00	3,499.45	20,000.00	-16,500.55	17.5%
<b>Total 19ADMIN · Postage</b>	<b>0.00</b>	<b>3,499.45</b>	<b>20,000.00</b>	<b>-16,500.55</b>	<b>17.5%</b>
<b>21ADMIN · Utilities</b>					
1141020 · Electric	13,952.95	13,952.95	40,000.00	-26,047.05	34.88%
1141030 · Water	492.74	868.55	10,000.00	-9,131.45	8.69%
1333010 · Fiber Network/Internet	1,026.20	3,078.60	15,000.00	-11,921.40	20.52%
1336010 · Telephone	1,598.65	4,625.10	25,000.00	-20,374.90	18.5%
<b>Total 21ADMIN · Utilities</b>	<b>17,070.54</b>	<b>22,525.20</b>	<b>90,000.00</b>	<b>-67,474.80</b>	<b>25.03%</b>
<b>23ADMIN · Data Processing</b>					
1333014 · IT Equipment, Software & Support	20,512.40	41,730.70	160,000.00	-118,269.30	26.08%
<b>Total 23ADMIN · Data Processing</b>	<b>20,512.40</b>	<b>41,730.70</b>	<b>160,000.00</b>	<b>-118,269.30</b>	<b>26.08%</b>
<b>25ADMIN · Uniforms</b>					
1542000 · Uniform Clothing Expense	374.75	289.21	5,000.00	-4,710.79	5.78%
<b>Total 25ADMIN · Uniforms</b>	<b>374.75</b>	<b>289.21</b>	<b>5,000.00</b>	<b>-4,710.79</b>	<b>5.78%</b>
<b>27ADMIN · Building Expenses</b>					
1742010 · Scavenger Service	-2,652.43	2,675.42	10,000.00	-7,324.58	26.75%
1742020 · Fire/ Security System	4,151.07	4,961.44	8,500.00	-3,538.56	58.37%
1742030 · Building Equipment/Supplies	1,165.50	4,558.82	40,000.00	-35,441.18	11.4%
1742041 · Repairs/Maint/Maint Contracts	11,741.03	40,806.23	90,000.00	-49,193.77	45.34%
<b>Total 27ADMIN · Building Expenses</b>	<b>14,405.17</b>	<b>53,001.91</b>	<b>148,500.00</b>	<b>-95,498.09</b>	<b>35.69%</b>
<b>29ADMIN · Mileage</b>					
1550110 · Travel	0.00	15.77	5,000.00	-4,984.23	0.32%
<b>Total 29ADMIN · Mileage</b>	<b>0.00</b>	<b>15.77</b>	<b>5,000.00</b>	<b>-4,984.23</b>	<b>0.32%</b>
<b>31ADMIN · Vehicle Repair</b>					
1151010 · Fuel & Auto Repair	0.00	0.00	1,500.00	-1,500.00	0.0%
<b>Total 31ADMIN · Vehicle Repair</b>	<b>0.00</b>	<b>0.00</b>	<b>1,500.00</b>	<b>-1,500.00</b>	<b>0.0%</b>
<b>33ADMIN · Misc</b>					
1361012 · Special Events Miscellaneous	4,305.91	16,037.68	30,000.00	-13,962.32	53.46%
1361015 · Veterans Recognition Expenses	40.74	2,062.40	8,000.00	-5,937.60	25.78%
1365100 · Transfer to Capital	0.00	0.00	444,460.00	-444,460.00	0.0%
<b>Total 33ADMIN · Misc</b>	<b>4,346.65</b>	<b>18,100.08</b>	<b>482,460.00</b>	<b>-464,359.92</b>	<b>3.75%</b>
<b>35ADMIN · Programs</b>					
1561100 · Special Accomdn's/Translation Servic	0.00	0.00	9,000.00	-9,000.00	0.0%
<b>Total 35ADMIN · Programs</b>	<b>0.00</b>	<b>0.00</b>	<b>9,000.00</b>	<b>-9,000.00</b>	<b>0.0%</b>
<b>37ADMIN · Professional Improvement</b>					
1762011 · Prof Imprv Town / DEI Training	1,069.98	19,914.31	50,000.00	-30,085.69	39.83%
<b>Total 37ADMIN · Professional Improvement</b>	<b>1,069.98</b>	<b>19,914.31</b>	<b>50,000.00</b>	<b>-30,085.69</b>	<b>39.83%</b>
<b>39ADMIN · Pension</b>					
1921075 · IMRF Expense	5,091.37	14,568.65	55,000.00	-40,431.35	26.49%
<b>Total 39ADMIN · Pension</b>	<b>5,091.37</b>	<b>14,568.65</b>	<b>55,000.00</b>	<b>-40,431.35</b>	<b>26.49%</b>
<b>99ADMIN · Contingency</b>					

**Township of Schaumburg**  
**Profit & Loss Budget vs. Actual - Town Fund**

	May	YTD	Budget	\$ Over Budget	% of Budget
1699900 · Contingency	-170,662.87	-226,215.90	50,000.00	-276,215.90	-452.43%
Total 99ADMIN · Contingency	-170,662.87	-226,215.90	50,000.00	-276,215.90	-452.43%
Total 10ADMIN · Administration	106,187.05	347,786.18	2,761,460.00	-2,413,673.82	12.59%
20ASSES · Assessor					
21ASSES · Salaries					
1212010 · Salaries - Assessor	27,234.72	57,363.32	283,500.00	-226,136.68	20.23%
Total 21ASSES · Salaries	27,234.72	57,363.32	283,500.00	-226,136.68	20.23%
22ASSES · Data Processing					
1233014 · Computer Maintenance County	0.00	0.00	1,050.00	-1,050.00	0.0%
Total 22ASSES · Data Processing	0.00	0.00	1,050.00	-1,050.00	0.0%
25ASSES · Mileage					
1550121 · Transportation/ Mileage Asses	0.00	0.00	500.00	-500.00	0.0%
Total 25ASSES · Mileage	0.00	0.00	500.00	-500.00	0.0%
26ASSES · Professional Improvement					
1662011 · Professional Imprv Assessor	100.00	239.51	6,000.00	-5,760.49	3.99%
Total 26ASSES · Professional Improvement	100.00	239.51	6,000.00	-5,760.49	3.99%
27ASSES · Commodities					
1431010 · Office Supplies	338.20	338.20	1,000.00	-661.80	33.82%
1432010 · Office Equipment	0.00	935.94	750.00	185.94	124.79%
1534010 · Printing/ Publishing	0.00	310.00	500.00	-190.00	62.0%
Total 27ASSES · Commodities	338.20	1,584.14	2,250.00	-665.86	70.41%
28ASSES · Contingency					
1799900 · Contingency	0.00	0.00	500.00	-500.00	0.0%
Total 28ASSES · Contingency	0.00	0.00	500.00	-500.00	0.0%
29ASSES · Postage					
1835010 · Postage	0.00	32.38	500.00	-467.62	6.48%
Total 29ASSES · Postage	0.00	32.38	500.00	-467.62	6.48%
34ASSES · Benefits					
1514030 · Health/Dental Insurance	2,804.28	8,091.20	33,000.00	-24,908.80	24.52%
1514035 · Life/Disability Insurance	1,229.82	2,106.64	5,000.00	-2,893.36	42.13%
1514037 · IMRF Expense	1,744.95	4,993.08	18,850.00	-13,856.92	26.49%
1514038 · Medicare Insurance	425.34	862.85	3,840.00	-2,977.15	22.47%
1514041 · FICA	1,633.73	3,261.15	16,000.00	-12,738.85	20.38%
1514042 · Unemployment	0.00	0.00	1,500.00	-1,500.00	0.0%
Total 34ASSES · BENEFITS	7,838.12	19,314.92	78,190.00	-58,875.08	24.7%
Total 20ASSES · Assessor	35,511.04	78,534.27	372,490.00	-293,955.73	21.08%
40COMR · Community Relations					
41COMR · Commodities					
1734010 · Town Crier	0.00	21,144.29	115,000.00	-93,855.71	18.39%
1734011 · Printing	0.00	0.00	7,000.00	-7,000.00	0.0%
1734013 · Web Support	4,770.47	4,923.67	12,000.00	-7,076.33	41.03%
Total 41COMR · Commodities	4,770.47	26,067.96	134,000.00	-107,932.04	19.45%
42COMR · Misc					
1362019 · Contingency	0.00	0.00	1,000.00	-1,000.00	0.0%
1362020 · Subscriptions	0.00	0.00	3,000.00	-3,000.00	0.0%
Total 42COMR · Misc	0.00	0.00	4,000.00	-4,000.00	0.0%
43COMR · Community Outreach					
1762020 · Public Relations	300.00	300.00	13,000.00	-12,700.00	2.31%
Total 43COMR · Community Outreach	300.00	300.00	13,000.00	-12,700.00	2.31%
Total 43COMR · Community Relations	5,070.47	26,367.96	151,000.00	-124,632.04	17.46%

**Township of Schaumburg**  
**Profit & Loss Budget vs. Actual - Town Fund**

	May	YTD	Budget	\$ Over Budget	% of Budget
<b>50DISAB · Disability/Senior Services</b>					
<b>19DISAB/SEN · Contingency</b>					
1999900 · Contingency	0.00	0.00	1,000.00	-1,000.00	0.0%
<b>Total 19DISAB/SEN · Contingency</b>	0.00	0.00	1,000.00	-1,000.00	0.0%
<b>29DISAB/SEN · Mileage</b>					
1950140 · Transportation/ Mileage	0.00	0.00	1,000.00	-1,000.00	0.0%
<b>Total 29DISAB/SEN · Mileage</b>	0.00	0.00	1,000.00	-1,000.00	0.0%
<b>33DISAB/SEN · Misc</b>					
1361010 · Program Expenses	43,730.24	114,853.03	260,000.00	-145,146.97	44.17%
1361011 · Client Assistance	0.00	0.00	6,000.00	-6,000.00	0.0%
1361200 · Interpreting Services	820.00	2,290.00	10,000.00	-7,710.00	22.9%
<b>Total 33DISAB/SEN · Misc</b>	44,550.24	117,143.03	276,000.00	-158,856.97	42.44%
<b>51DISAB/SEN · Salaries</b>					
1114110 · Salaries - Disability	78,408.19	154,610.55	650,000.00	-495,389.45	23.79%
<b>Total 51DISAB/SEN · Salaries</b>	78,408.19	154,610.55	650,000.00	-495,389.45	23.79%
<b>53DISAB/SEN · Software</b>					
1433017 · Software	22,800.00	22,800.00	22,800.00	0.00	100.0%
<b>Total 53DISAB/SEN · Software</b>	22,800.00	22,800.00	22,800.00	0.00	100.0%
<b>54DISAB/SEN · Benefits</b>					
1114030 · Health/Dental Insurance	8,497.80	24,518.77	100,000.00	-75,481.23	24.52%
1114035 · Life/Disability Insurance	2,459.64	4,213.29	10,000.00	-5,786.71	42.13%
1114037 · IMRF Expense	3,684.29	10,542.41	39,800.00	-29,257.59	26.49%
1114038 · Medicare Insurance	897.20	1,820.07	8,100.00	-6,279.93	22.47%
1114041 · FICA	3,543.13	7,072.61	34,700.00	-27,627.39	20.38%
1114042 · Unemployment	0.00	0.00	12,000.00	-12,000.00	0.0%
<b>Total 54DISAB/SEN · BENEFITS</b>	19,082.06	48,167.15	204,600.00	-156,432.85	23.54%
<b>56DISAB/SEN · Professional Improvement</b>					
1662010 · Professional Imprv	0.00	1,638.80	8,000.00	-6,361.20	20.49%
<b>Total 56DISAB/SEN · Professional Improvement</b>	0.00	1,638.80	8,000.00	-6,361.20	20.49%
<b>57DISAB/SEN · Commodities</b>					
1531010 · Office Supplies	18.77	115.62	1,000.00	-884.38	11.56%
1634010 · Printing/ Publishing	4,170.29	4,170.29	35,000.00	-30,829.71	11.92%
<b>Total 57DISAB/SEN · Commodities</b>	4,189.06	4,285.91	36,000.00	-31,714.09	11.91%
<b>59DISAB/SEN · Postage</b>					
1635010 · Postage	0.00	1,956.49	17,000.00	-15,043.51	11.51%
<b>Total 59DISAB/SEN · Postage</b>	0.00	1,956.49	17,000.00	-15,043.51	11.51%
<b>Total 50DISAB/SEN · Disability Senior Services</b>	169,029.55	350,601.93	1,216,400.00	-865,798.07	28.82%



**Township of Schaumburg**  
**Profit & Loss Budget vs. Actual - Town Fund**

	May	YTD	Budget	\$ Over Budget	% of Budget
<b>65TRANS · Transportation</b>					
<b>12TRANS · Employee Expense</b>					
1261040 · Employee Screening	330.00	505.00	2,000.00	-1,495.00	25.25%
<b>Total 12TRANS · Employee Expense</b>	330.00	505.00	2,000.00	-1,495.00	25.25%
<b>15TRANS · Salaries</b>					
1514010 · Salaries - Transportation	82,734.74	167,144.15	700,000.00	-532,855.85	23.88%
<b>Total 15TRANS · Salaries</b>	82,734.74	167,144.15	700,000.00	-532,855.85	23.88%
<b>19TRANS · Mileage</b>					
1950150 · Transportation Mileage	0.00	0.00	400.00	-400.00	0.0%
1962011 · Professional Improvement Trans	0.00	0.00	500.00	-500.00	0.0%
<b>Total 19TRANS · Mileage</b>	0.00	0.00	900.00	-900.00	0.0%
<b>53TRANS · Vehicle</b>					
1351010 · Fuel/Charging	4,589.74	8,417.57	60,000.00	-51,582.43	14.03%
1351011 · Bus Maintenance & Supplies	5,798.69	22,252.76	85,000.00	-62,747.24	26.18%
1351020 · Communications	246.47	741.76	2,500.00	-1,758.24	29.67%
<b>Total 53TRANS · Vehicle</b>	10,634.90	31,412.09	147,500.00	-116,087.91	21.3%
<b>58TRANS · Benefits</b>					
1584030 · Health/Dental Insurance	5,098.68	14,711.26	60,000.00	-45,288.74	24.52%
1584035 · Life/Disability Insurance	2,459.64	4,213.29	10,000.00	-5,786.71	42.13%
1584037 · IMRF Expense	4,526.68	12,952.86	48,900.00	-35,947.14	26.49%
1584038 · Medicare Insurance	996.89	2,022.30	9,000.00	-6,977.70	22.47%
1584041 · FICA	4,084.31	8,152.87	40,000.00	-31,847.13	20.38%
1584042 · Unemployment	0.00	0.00	14,200.00	-14,200.00	0.0%
<b>Total 58TRANS · BENEFITS</b>	17,166.20	42,052.58	182,100.00	-140,047.42	23.09%
<b>59TRANS · Contingency</b>					
1999910 · Contingency	150.91	150.91	5,000.00	-4,849.09	3.02%
<b>Total 59TRANS · Contingency</b>	150.91	150.91	5,000.00	-4,849.09	3.02%
<b>61TRANS · Commodities</b>					
1131010 · Office Supplies	0.00	0.00	400.00	-400.00	0.0%
1132010 · Equipment	0.00	0.00	500.00	-500.00	0.0%
<b>Total 61TRANS · Commodities</b>	0.00	0.00	900.00	-900.00	0.0%
<b>62TRANS · Uniform</b>					
1242000 · Uniform Expense	0.00	0.00	900.00	-900.00	0.0%
<b>Total 62TRANS · Uniform</b>	0.00	0.00	900.00	-900.00	0.0%
<b>63TRANS · Data Processing</b>					
1333017 · Transportation Software	0.00	0.00	4,750.00	-4,750.00	0.0%
<b>Total 63TRANS · Data Processing</b>	0.00	0.00	4,750.00	-4,750.00	0.0%
<b>69TRANS · Postage</b>					
6935011 · Postage	0.00	11.04	100.00	-88.96	11.04%
<b>Total 69TRANS · Postage</b>	0.00	11.04	100.00	-88.96	11.04%
<b>Total 65TRANS · Transportation</b>	111,016.75	241,275.77	1,044,150.00	-802,874.23	23.11%
<b>91HUMAN · Human Services</b>					
1193000 · Human Services	0.00	79,136.00	200,000.00	-120,864.00	39.57%
<b>Total 91HUMAN · Human Services</b>	0.00	79,136.00	200,000.00	-120,864.00	39.57%
<b>Total 100 · Town Expenditures</b>	440,242.77	1,150,877.59	5,745,500.00	-4,702,622.41	20.03%
<b>Total Expense</b>	440,242.77	1,150,877.59	5,745,500.00	-4,594,622.41	20.03%
<b>Net Income</b>	<b>-353,798.81</b>	<b>1,373,324.00</b>	<b>0.00</b>	<b>1,373,324.00</b>	<b>100.0%</b>

**Township of Schaumburg**  
**Profit & Loss Budget vs. Actual - Welfare Services Fund**

	May	YTD	Budget	\$ Over Budget	% of Budget
<b>Income</b>					
20 · General Assistance Fund - Rev					
20R · Property Taxes					
2141012 · Property Taxes Current Year	0.00	431,813.81	850,000.00	-418,186.19	50.8%
Total 20R · Property Taxes	0.00	431,813.81	850,000.00	-418,186.19	50.8%
21R · Interest Income					
2143010 · Interest Income	2,112.14	10,201.31	45,000.00	-34,798.69	22.67%
2143020 · Unrealized Gains/Loss	-3,395.74	988.08	0.00	988.08	100.0%
Total 21R · Interest Income	-1,283.60	11,189.39	45,000.00	-33,810.61	24.87%
23R · Other Income					
2948080 · Other Income	0.00	0.00	0.00	0.00	0.0%
Total 22R · Other Income	0.00	0.00	0.00	0.00	0.0%
23R · Donations					
2348040 · G A Donations Received	0.00	42,000.00	100,000.00	-58,000.00	42.0%
2348046 · GA Liheap Income	25.00	820.00	10,000.00	-9,180.00	8.2%
2348048 · GA Grant Income	1,000.00	1,500.00	2,000.00	-500.00	75.0%
2348075 · GA SSI Reimbursements	0.00	0.00	3,000.00	-3,000.00	0.0%
Total 23R · Donations	1,025.00	44,320.00	115,000.00	-70,680.00	38.54%
Total 20 · General Assistance Fund - Rev	-258.60	487,323.20	1,010,000.00	-522,676.80	48.25%
Total Income	-258.60	487,323.20	1,010,000.00	-522,676.80	48.25%
Gross Profit	-258.60	487,323.20	1,010,000.00	-522,676.80	48.25%
<b>Expense</b>					
201 · General Assistance Expenditures					
11MEDIC · Medicare Expense					
2124040 · Medicare	1,016.50	2,062.07	9,177.00	-7,114.93	22.47%
2124041 · Fed Ins Contrbn Acct (FICA)	7,564.44	15,099.73	74,083.06	-58,983.33	20.38%
Total 11MEDIC · Medicare Expense	8,580.94	17,161.80	83,260.06	-66,098.26	20.61%
280GEN · General Assistance					
11GEN · General Assistance Expense Sala					
2114010 · Salaries - GA	67,737.28	136,851.64	679,500.00	-542,648.36	20.14%
Total 11GEN · General Assistance Expense Sala	67,737.28	136,851.64	679,500.00	-542,648.36	20.14%
12GEN · Employee Expense					
2261020 · Employee Screening - G.A.	0.00	0.00	200.00	-200.00	0.0%
2261021 · Client Screening - GAO	0.00	0.00	100.00	-100.00	0.0%
Total 12GEN · Employee Expense	0.00	0.00	300.00	-300.00	0.0%
14GEN · Auditing					
2421020 · Auditing	0.00	0.00	2,000.00	-2,000.00	0.0%
Total 14GEN · Auditing	0.00	0.00	2,000.00	-2,000.00	0.0%
15GEN · Insurance					
2524000 · State Unemployment Insurance	0.00	0.00	4,180.00	-4,180.00	0.0%
2524030 · Health Dental Life Disblty Ins	14,067.18	40,588.13	165,539.00	-124,950.87	24.52%
Total 15GEN · Insurance	14,067.18	40,588.13	169,719.00	-129,130.87	23.92%
17GEN · Commodities					
2831010 · Supplies	114.03	383.84	10,000.00	-9,616.16	3.84%
2832010 · Panty Equipment	2,640.00	2,834.40	10,000.00	-7,165.60	28.34%
Total 17GEN · Commodities	2,754.03	3,218.24	20,000.00	-16,781.76	16.09%
19GEN · Postage					
2935010 · Postage	0.00	24.84	500.00	-475.16	4.97%
Total 19GEN · Postage	0.00	24.84	500.00	-475.16	4.97%

**Township of Schaumburg**  
**Profit & Loss Budget vs. Actual - Welfare Services Fund**

	May	YTD	Budget	\$ Over Budget	% of Budget
<b>23GEN · Data Processing</b>					
2733017 · Data Proc Software & Maint	0.00	0.00	12,000.00	-12,000.00	0.0%
<b>Total 23GEN · Data Processing</b>	0.00	0.00	12,000.00	-12,000.00	0.0%
<b>25GEN · Transportation/ Mileage</b>					
2550110 · Transportation / Mileage	0.00	97.94	1,500.00	-1,402.06	6.53%
<b>Total 25GEN · Transportation/ Mileage</b>	0.00	97.94	1,500.00	-1,402.06	6.53%
<b>31GEN · Vehicle Expense</b>					
2851010 · Fuel	206.22	471.89	4,000.00	-3,528.11	11.8%
2851013 · Vehicle Maintenance	0.00	130.49	5,000.00	-4,869.51	2.61%
<b>Total 31GEN · Vehicle Expense</b>	206.22	602.38	9,000.00	-8,397.62	6.69%
<b>37GEN · Professional Improvement</b>					
2762010 · Professional Improvement	324.55	715.39	8,000.00	-7,284.61	8.94%
<b>Total 37GEN · Professional Improvement</b>	324.55	715.39	8,000.00	-7,284.61	8.94%
<b>39GEN · IMRF</b>					
2021075 · IMRF Expense	4,209.35	12,044.84	45,472.00	-33,427.16	26.49%
<b>Total 39GEN · IMRF</b>	4,209.35	12,044.84	45,472.00	-33,427.16	26.49%
<b>53GEN · Other Expenses</b>					
2321050 · General Assistance Appeal	0.00	0.00	500.00	-500.00	0.0%
2321051 · Contingency	0.00	0.00	1,000.00	-1,000.00	0.0%
2321060 · Food Pantry Supplies	18,767.10	61,004.19	300,000.00	-238,995.81	20.34%
<b>Total 53GEN · Other Expenses</b>	18,767.10	61,004.19	301,500.00	-240,495.81	20.23%
<b>57GEN · Other Assistance</b>					
2761010 · Special Assistance	0.00	0.00	100,000.00	-100,000.00	0.0%
<b>Total 57GEN · Other Assistance</b>	0.00	0.00	100,000.00	-100,000.00	0.0%
<b>59GEN · General Assistance</b>					
2970011 · Food	480.00	960.00	9,230.00	-8,270.00	10.4%
2970012 · Shelter	363.50	843.50	60,000.00	-59,156.50	1.41%
2970013 · Utilities	238.00	1,046.07	12,000.00	-10,953.93	8.72%
2970016 · Personal Essentials	360.00	360.00	2,880.00	-2,520.00	12.5%
2970018 · Medical Care	0.00	0.00	5,000.00	-5,000.00	0.0%
2970020 · Transportations	0.00	123.33	10,800.00	-10,676.67	1.14%
2972000 · Burial Expenses	0.00	0.00	2,056.00	-2,056.00	0.0%
2973000 · Vocational Service	0.00	0.00	3,000.00	-3,000.00	0.0%
<b>Total 59GEN · General Assistance</b>	1,441.50	3,332.90	104,966.00	-101,633.10	3.18%
<b>61GEN · Emergency Assistance</b>					
2171012 · Shelter EA	5,065.00	10,386.33	100,000.00	-89,613.67	10.39%
2171013 · Utilities EA	0.00	0.00	40,000.00	-40,000.00	0.0%
<b>Total 61GEN · Emergency Assistance</b>	5,065.00	10,386.33	140,000.00	-129,613.67	7.42%
<b>91GEN · Human Services</b>					
2198017 · NW Comm Health Care Mob Dent	4,166.66	6,249.99	25,000.00	-18,750.01	25.0%
<b>Total 91GEN · Human Services</b>	4,166.66	6,249.99	25,000.00	-18,750.01	25.0%
<b>Total 280GEN · General Assistance</b>	118,738.87	275,116.81	1,619,457.00	-1,344,340.19	16.99%
<b>Total 201 · General Assistance Expenditures</b>	127,319.81	292,278.61	1,702,717.06	-1,410,438.45	17.17%
<b>Total Expense</b>	127,319.81	292,278.61	1,702,717.06	-1,410,438.45	17.17%
<b>Net Income</b>	<b>-127,578.41</b>	<b>195,044.59</b>	<b>-692,717.06</b>	<b>887,761.65</b>	<b>-28.16%</b>

**Township of Schaumburg**  
**Profit & Loss Budget vs. Actual - R&B Fund**

7

	May	YTD	Budget	\$ Over Budget	% of Budget
<b>Income</b>					
<b>30 · Road And Bridge Fund - Revenue</b>					
<b>30R · Property Taxes</b>					
3041012 · Property Tax	0.00	467,376.19	850,000.00	-382,623.81	54.99%
3042000 · Personal Prop Replcmnt Tax	3,682.49	5,659.81	30,000.00	-24,340.19	18.87%
<b>Total 30R · Property Taxes</b>	<b>3,682.49</b>	<b>473,036.00</b>	<b>880,000.00</b>	<b>-406,964.00</b>	<b>53.75%</b>
<b>31R · Other</b>					
3048060 · Traffic Violations Fines	0.00	0.00	400.00	-400.00	0.0%
3048070 · Driveway Permit Income	0.00	25.00	250.00	-225.00	10.0%
3948080 · Other Income	0.00	53.10	2,000.00	-1,946.90	2.66%
<b>Total 31R · Other</b>	<b>0.00</b>	<b>78.10</b>	<b>2,650.00</b>	<b>-2,571.90</b>	<b>2.95%</b>
<b>38R · Interest Income</b>					
3843010 · Interest Income	6,636.43	22,114.47	50,000.00	-27,885.53	44.23%
3843030 · Unrealized Gains/Loss	-1,134.87	-318.17	0.00	-318.17	100.0%
<b>Total 38R · Interest Income</b>	<b>5,501.56</b>	<b>21,796.30</b>	<b>50,000.00</b>	<b>-28,203.70</b>	<b>43.59%</b>
<b>Total 30 · Road And Bridge Fund - Revenue</b>	<b>9,184.05</b>	<b>494,910.40</b>	<b>932,650.00</b>	<b>-437,739.60</b>	<b>53.07%</b>
<b>Total Income</b>	<b>9,184.05</b>	<b>494,910.40</b>	<b>932,650.00</b>	<b>-437,739.60</b>	<b>53.07%</b>
<b>Gross Profit</b>	<b>9,184.05</b>	<b>494,910.40</b>	<b>932,650.00</b>	<b>-437,739.60</b>	<b>53.07%</b>
<b>Expense</b>					
<b>301 · Road And Bridge Expenditures</b>					
<b>15ROAD · Medicare</b>					
3224040 · Medicare	609.21	1,235.85	5,500.00	-4,264.15	22.47%
3224041 · Social Security FICA	2,042.15	4,076.43	20,000.00	-15,923.57	20.38%
<b>Total 15ROAD · Medicare</b>	<b>2,651.36</b>	<b>5,312.28</b>	<b>25,500.00</b>	<b>-20,187.72</b>	<b>20.83%</b>
<b>90ROADB · Road And Bridge</b>					
<b>10ROADB · Utilities</b>					
3036010 · Telephone R & B	391.55	1,174.87	6,000.00	-4,825.13	19.58%
3041010 · Gas Utilities	132.14	296.86	3,500.00	-3,203.14	8.48%
3041022 · Electric Utilities	214.32	501.12	4,600.00	-4,098.88	10.89%
3041030 · Water Utilities	156.26	305.33	2,500.00	-2,194.67	12.21%
<b>Total 10ROADB · Utilities</b>	<b>894.27</b>	<b>2,278.18</b>	<b>16,600.00</b>	<b>-14,321.82</b>	<b>13.72%</b>
<b>11ROADB · Salaries</b>					
3411014 · Highway Commissioner	0.00	0.00	9,012.50	-9,012.50	0.0%
3419110 · Salaries R&B	27,417.60	55,788.28	320,000.00	-264,211.72	17.43%
<b>Total 11ROADB · Salaries</b>	<b>27,417.60</b>	<b>55,788.28</b>	<b>329,012.50</b>	<b>-273,224.22</b>	<b>16.96%</b>
<b>12ROADB · Employee Expenses</b>					
3161017 · Employee Screening - R&B	0.00	0.00	1,000.00	-1,000.00	0.0%
<b>Total 12ROADB · Employee Expenses</b>	<b>0.00</b>	<b>0.00</b>	<b>1,000.00</b>	<b>-1,000.00</b>	<b>0.0%</b>
<b>14ROADB · Contractual</b>					
3421010 · Legal Services	0.00	246.00	45,000.00	-44,754.00	0.55%
3421020 · Auditing	0.00	0.00	4,000.00	-4,000.00	0.0%
3421030 · Bonding	0.00	0.00	2,000.00	-2,000.00	0.0%
3421040 · Engineering	0.00	0.00	25,000.00	-25,000.00	0.0%
<b>Total 14ROADB · Contractual</b>	<b>0.00</b>	<b>246.00</b>	<b>76,000.00</b>	<b>-75,754.00</b>	<b>0.32%</b>
<b>15ROADB · Insurance</b>					
3524000 · State Unemployment Insurance	0.00	0.00	1,000.00	-1,000.00	0.0%
3524010 · Workers Compensation Ins	0.00	0.00	14,000.00	-14,000.00	0.0%
3524020 · Property & Casualty Ins	0.00	0.00	25,000.00	-25,000.00	0.0%
3524030 · Health/ Dental/ Life/ Dsbilty	4,078.95	11,769.01	48,000.00	-36,230.99	24.52%
<b>Total 15ROADB · Insurance</b>	<b>4,078.95</b>	<b>11,769.01</b>	<b>88,000.00</b>	<b>-76,230.99</b>	<b>13.37%</b>
<b>17ROADB · Commodities</b>					
3722012 · Bank Charges And Fees	0.00	0.00	500.00	-500.00	0.0%

**Township of Schaumburg**  
**Profit & Loss Budget vs. Actual - R&B Fund**

7

	May	YTD	Budget	\$ Over Budget	% of Budget
3731010 · Office Supplies R&B	0.00	0.00	1,000.00	-1,000.00	0.0%
3732010 · Office Equipment	0.00	439.99	4,000.00	-3,560.01	11.0%
3732020 · Office Furniture	0.00	0.00	1,000.00	-1,000.00	0.0%
3734010 · Printing/ Publishing	0.00	0.00	5,000.00	-5,000.00	0.0%
<b>Total 17ROADB · Commodities</b>	<b>0.00</b>	<b>439.99</b>	<b>11,500.00</b>	<b>-11,060.01</b>	<b>3.83%</b>
<b>19ROADB · Postage</b>					
3935010 · Postage	0.00	0.00	500.00	-500.00	0.0%
<b>Total 19ROADB · Postage</b>	<b>0.00</b>	<b>0.00</b>	<b>500.00</b>	<b>-500.00</b>	<b>0.0%</b>
<b>29ROADB · Mileage</b>					
3950170 · Transportation/ Mileage	674.10	1,611.40	5,000.00	-3,388.60	32.23%
<b>Total 29ROADB · Mileage</b>	<b>674.10</b>	<b>1,611.40</b>	<b>5,000.00</b>	<b>-3,388.60</b>	<b>32.23%</b>
<b>32ROADB · Contingency</b>					
3299900 · Contingency	0.00	0.00	1,000.00	-1,000.00	0.0%
<b>Total 32ROADB · Contingency</b>	<b>0.00</b>	<b>0.00</b>	<b>1,000.00</b>	<b>-1,000.00</b>	<b>0.0%</b>
<b>33ROADB · Other</b>					
3442020 · Security System	0.00	245.43	3,000.00	-2,754.57	8.18%
3461012 · Special Events - Misc	0.00	0.00	4,000.00	-4,000.00	0.0%
3461013 · Sunshine Fund Expenses	0.00	0.00	1,000.00	-1,000.00	0.0%
<b>Total 33ROADB · Other</b>	<b>0.00</b>	<b>245.43</b>	<b>8,000.00</b>	<b>-7,754.57</b>	<b>3.07%</b>
<b>34ROADB · Illinios Grants</b>					
3887100 · Grant Street Repairs	0.00	0.00	1.00	-1.00	0.0%
3887200 · Grant Road Improvmnt	0.00	0.00	1.00	-1.00	0.0%
<b>Total 34ROADB · Illinios Grants</b>	<b>0.00</b>	<b>0.00</b>	<b>2.00</b>	<b>-2.00</b>	<b>0.0%</b>
<b>37ROADB · Professional Improvement</b>					
3662010 · Professional Improvement R&B	0.00	155.00	4,000.00	-3,845.00	3.88%
<b>Total 37ROADB · Professional Improvement</b>	<b>0.00</b>	<b>155.00</b>	<b>4,000.00</b>	<b>-3,845.00</b>	<b>3.88%</b>
<b>39ROADB · Pension</b>					
3321075 · IMRF Expense	3,702.81	10,595.39	40,000.00	-29,404.61	26.49%
<b>Total 39ROADB · Pension</b>	<b>3,702.81</b>	<b>10,595.39</b>	<b>40,000.00</b>	<b>-29,404.61</b>	<b>26.49%</b>
<b>75ROADB · Road Maintenance</b>					
3581010 · Contract Work	41,700.00	155,436.20	550,000.00	-394,563.80	28.26%
3581020 · Rental Machinery	0.00	0.00	2,000.00	-2,000.00	0.0%
3581030 · Materials & Supplies	0.00	0.00	50,000.00	-50,000.00	0.0%
3581040 · Gas & Oil	507.03	875.88	10,000.00	-9,124.12	8.76%
3581050 · Refuse Disposal	0.00	0.00	1,000.00	-1,000.00	0.0%
3581060 · Tools & Supplies	0.00	1,318.73	6,000.00	-4,681.27	21.98%
3582000 · Personal Saftey Equipment	0.00	0.00	2,000.00	-2,000.00	0.0%
3582010 · Personnel Testing	0.00	0.00	1,000.00	-1,000.00	0.0%
3583010 · Snow & Ice Control - Contract	0.00	0.00	10,000.00	-10,000.00	0.0%
3583020 · Snow & Ice Control MATR/ SUPPL	0.00	0.00	35,000.00	-35,000.00	0.0%
3584000 · Street Lights	324.38	644.68	3,500.00	-2,855.32	18.42%
3585000 · Purchase Of Machinery	0.00	201.00	350,000.00	-349,799.00	0.06%
3586010 · Repair Mach Major Outside	0.00	0.00	20,000.00	-20,000.00	0.0%
3586020 · Repair Mach Upkeep/ Maint	0.00	0.00	6,000.00	-6,000.00	0.0%
3586030 · Repair Machinery Tools	0.00	0.00	4,000.00	-4,000.00	0.0%
<b>Total 75ROADB · Road Maintenance</b>	<b>42,531.41</b>	<b>158,476.49</b>	<b>1,050,500.00</b>	<b>-892,023.51</b>	<b>15.09%</b>
<b>92ROADB · Capital Improvement</b>					
3292019 · Spring South Road Project	0.00	0.00	250,000.00	-250,000.00	0.0%
<b>Total 92ROADB · Capital Improvement</b>	<b>0.00</b>	<b>0.00</b>	<b>250,000.00</b>	<b>-250,000.00</b>	<b>0.0%</b>
<b>Total 90ROADB · Road And Bridge</b>	<b>81,950.50</b>	<b>241,605.17</b>	<b>1,881,114.50</b>	<b>-1,639,509.33</b>	<b>12.84%</b>
<b>Total 301 · Road And Bridge Expenditures</b>	<b>84,601.86</b>	<b>246,917.45</b>	<b>1,906,614.50</b>	<b>-1,659,697.05</b>	<b>12.95%</b>
<b>Total Expense</b>	<b>84,601.86</b>	<b>246,917.45</b>	<b>1,906,614.50</b>	<b>-1,659,697.05</b>	<b>12.95%</b>
<b>Net Income</b>	<b>-75,417.81</b>	<b>247,992.95</b>	<b>-973,964.50</b>	<b>1,221,957.45</b>	<b>-25.46%</b>

**Township of Schaumburg**  
**Profit & Loss Budget vs. Actual - Capital Fund**

	May	YTD	Budget	\$ Over Budget	% of Budget
<b>Income</b>					
<b>40 · Capital Fund - Revenue</b>					
4043000 · Transfer in	0.00	0.00	444,460.00	-444,460.00	0.0%
4043001 · Legislative Grants	0.00	0.00	0.00	0.00	0.0%
4043002 · KYC Office	0.00	0.00	0.00	0.00	0.0%
4043003 · Solar Project	0.00	5,336.60	0.00	0.00	100.0%
<b>Total 40 · Capital Fund - Revenue</b>	0.00	5,336.60	444,460.00	-444,460.00	0.0%
<b>Total Income</b>	0.00	5,336.60	444,460.00	-444,460.00	0.0%
	0.00	5,336.60	444,460.00	-444,460.00	0.0%
<b>Expense</b>					
<b>401 · Capital Fund - Expenditures</b>					
4045000 · Gas Bus Purchase	0.00	28,588.00	525,000.00	-496,412.00	5.45%
4045018 · Final Renovation Change Orders	0.00	33,702.26	75,000.00	-41,297.74	44.94%
<b>Total 401 · Capital Fund - Expenditures</b>	0.00	62,290.26	600,000.00	-537,709.74	10.38%
<b>Total Expense</b>	0.00	62,290.26	600,000.00	-537,709.74	10.38%
<b>Net Income</b>	0.00	-56,953.66	-155,540.00	93,249.74	

# Township of Schaumburg

## Profit and Loss Budget vs Actual - MHB

	May	YTD	Budget	\$ Over Budget	% of Budget
<b>Income</b>					
50 · MHB Fund - Revenue					
5051012 · Propert Tax	5,914.60	1,049,647.14	2,000,000.00	-950,352.86	52.48%
<b>Total 50 · MHB Fund - Revenue</b>	<b>5,914.60</b>	<b>1,049,647.14</b>	<b>2,000,000.00</b>	<b>-950,352.86</b>	<b>52.48%</b>
<b>Expense</b>					
50 · MHB Expenditures					
Admin					
5045000 · Schaumburg Township Services	-	-	4,500.00	-4,500.00	0.0%
5045001 · Legal Services	2,627.80	4,585.30	12,500.00	-7,914.70	36.68%
5045002 · Professional Development	-	-	2,500.00	-2,500.00	0.0%
<b>Total 50 Admin Expense</b>	<b>2,627.80</b>	<b>4,585.30</b>	<b>19,500.00</b>	<b>-14,914.70</b>	<b>23.51%</b>
Commodities					
5046000 · Travel	147.22	147.22	1,000.00	-852.78	14.72%
5046001 · Office Supplies	324.49	326.03	2,500.00	-2,173.97	13.04%
5046002 · Postage	-	-	1,000.00	-1,000.00	0.0%
5046003 · Equipment/Database	-	-	16,500.00	-16,500.00	0.0%
5046004 · Community Relations	-	176.96	1,500.00	-1,323.04	11.8%
5046005 · Member Dues	5,000.00	5,000.00	6,000.00	-1,000.00	83.33%
5046006 · Prof Needs Assessment	-	-	20,000.00	-20,000.00	0.0%
5046007 · Special Events	50.08	50.08	3,000.00	-2,949.92	1.67%
5046008 · Printing	-	-	2,000.00	-2,000.00	0.0%
<b>Total 50 · Commodities - Expense</b>	<b>5,521.79</b>	<b>5,700.29</b>	<b>53,500.00</b>	<b>-47,799.71</b>	<b>10.66%</b>
Salaries/Benefits					
5047000 · Salaries	10,029.60	23,126.60	90,000.00	-66,873.40	25.7%
5047001 · Insurance	-	4,806.29	30,000.00	-25,193.71	16.02%
5047002 · Unemployment	-	-	310.00	-310.00	0.0%
5047003 · IMRF	451.32	1,676.48	7,110.00	-5,433.52	23.58%
5047004 · Social Security/Medicare	746.28	1,524.39	7,650.00	-6,125.61	19.93%
<b>Total 50 · Salaries/Benefits - Expense</b>	<b>11,227.20</b>	<b>31,133.76</b>	<b>135,070.00</b>	<b>-103,936.24</b>	<b>23.05%</b>
Contingency					
5049000 · Contingency	-	-	50,000.00	-50,000.00	0.0%
Service Contracts					
5048000 · Service Contracts	126,887.45	340,725.37	1,750,000.00	-1,409,274.63	19.47%
<b>Total 50 · MHB Fund - Expense</b>	<b>146,264.24</b>	<b>382,144.72</b>	<b>2,008,070.00</b>	<b>-1,625,925.28</b>	<b>19.03%</b>
<b>Net Income</b>	<b>(140,349.64)</b>	<b>667,502.42</b>	<b>(8,070.00)</b>	<b>675,572.42</b>	

Statement Period  
May 1-31, 2025



### Account Summary

Ending Account Value as of 05/31  
**\$114,227.05**

Beginning Account Value as of 05/01  
**\$110,190.88**



Statement Period  
May 1-31, 2025



### Account Summary

Ending Account Value as of 05/31  
**\$39,771.99**

Beginning Account Value as of 05/01  
**\$39,728.24**





## Township of Schaumburg Disability & Senior Services Code of Conduct

Schaumburg Township Disability & Senior Services (DSS) strives to promote health, happiness and well-being for ~~the individuals with disabilities and~~ older adults of the Township. To accomplish this, ~~Senior Services~~DSS offers a wide range of activities, programs and services to Township residents with disabilities, along with those 55 and older ("~~Senior Services-DSS~~ Programs"). Our goal is to support individuals with disabilities, their families and older adults by offering recreation programming, opportunities for socialization, social services and more.

To ensure a safe atmosphere that welcomes participation and inclusion, ~~Schaumburg Township Senior Services~~DSS has adopted a Code of Conduct for the proper conduct of patrons, guests and volunteers. The purpose of these rules and expectations is to encourage a welcoming, safe and supportive environment for all who participate, volunteer and work at the Township. These rules and expectations also serve as notice of behavior that will not be tolerated and the consequences resulting from such behavior.

The Code of Conduct applies to all individuals who participate in, volunteer at or utilize the ~~Senior Services~~DSS Programs. This Code shall apply to anyone engaged in off-site trips, participating in satellite programming or while at the Township Town Hall.

### **General Rules and Expectations**

- 1) Patrons must respect the hours of operation – ~~Senior Services~~DSS is open Monday through Friday 8:30 AM – 5:00 PM.
- 2) Schaumburg Township supports a community of inclusivity and tolerance. Patrons, guests, and volunteers are expected to be respectful of one another and show each other kindness and courtesy.
- 3) Patrons of ~~Senior Services~~DSS are expected to abide by all state laws and local ordinances ~~\_\_\_\_\_~~ regarding public behavior.
- 4) All persons attending ~~activities or programs of Senior Services~~DSS Programs must be able to function independently or with an attending personal caregiver. Individuals who have ~~a physical~~physical or cognitive impairment to the extent they need personal assistance in such matters as eating, using the bathroom, ambulating or attending a ~~meeting-DSS Program~~ must be ~~accompanied by a caregiver at all times~~always accompanied by a caregiver.
- 5) ~~Senior Services~~DSS hosts various activities, programs, presentations, and groups. Please do not disrupt group functions or individuals involved in these activities.

### **Prohibited Behavior**

The following behaviors at Schaumburg Township are prohibited and will subject the offending individual to disciplinary action, up to and including permanent suspension from ~~the Senior Services~~DSS Programs. Upon reasonable belief, Schaumburg Township staff have the sole discretion to determine if any of the following behaviors have taken place. Prohibited behaviors include, but are not limited to, the following:

## **Township of Schaumburg Disability & Senior Services**

### **Code of Conduct**

- 1) Engaging in physical violence of any kind toward any guest, participant, volunteer, or staff member, including battery defined as when a person, knowingly and without legal justification, by any means, causes harm to an individual, or makes physical contact of an insulting or provoking nature with an individual, pursuant to 720 ILCS 5/12-3 of the Illinois Criminal Code;
- 2) Assault of any kind toward any guest, participant, volunteer, or staff member, including assault defined as when a person, without lawful authority, engages in conduct which places another in reasonable apprehension of receiving battery, pursuant to 720 ILCS 5/12-1 of the Illinois Criminal Code;
- 3) Fighting, threatening, intimidating, coercing, or interfering with fellow guests, volunteers or staff;
- 4) Unauthorized possession or concealing of firearms or other weapon on Township premises at any time;
- 5) Theft or misappropriation of Schaumburg Township's property, or the possessions of other guests, volunteers, or staff;
- 6) Forging, altering, or deliberately falsifying any of the Schaumburg Township's documents ~~or records~~, pursuant to 720 ILCS 5/17-3;
- 7) Making or publishing false, vicious, or malicious statements concerning any guest, volunteer or staff;
- 8) Misuse or removal from the Schaumburg Township premises, without proper authority, of records or confidential information of any nature;
- 9) Arriving at Schaumburg Township while intoxicated;
- 10) Unauthorized or illegal use or possession of drugs;
- 11) Engaging in indecent or unlawful conduct, or creating a disturbance within the Township;
- 12) Jeopardizing the health or safety of other patrons, guests or staff members;
- 13) Demonstrating disregard for common safety practices;
- 14) Violating any safety rules or practices that create a hazard to participants or staff;
- 15) Distracting the attention of others or causing confusion by unnecessary shouting or any other disruptive behavior ~~at the Township~~;
- 16) Soliciting membership or contributions to groups or organizations, or selling goods, without express authorization from the Director of ~~Senior and Disability Services~~ DSS or Township Administrator;

## Township of Schaumburg Disability & Senior Services Code of Conduct

- 17) Use of profane, obscene, abusive, derogatory, or threatening language toward guests, volunteers or staff;
- 18) Creating or contributing to unsanitary conditions or throwing refuse or objects on the floor;
- 19) Smoking inside the Schaumburg Township facility and the vestibules;
- 20) Incessant calling, emailing or any other form of harassment; ~~—Such conduct is unacceptable and clients shall respect the boundaries of staff and other patrons.—~~; and
- 21) Acts of retaliation of any kind against a fellow patron, guest, participant or staff.

Please note that this list is not exhaustive of prohibited behaviors. A patron who believes any of the prohibited activities described above have been violated is encouraged to notify a staff member.

### **Incident Reporting**

The health, safety, dignity and welfare of patrons, guests, volunteers and staff of Senior ServicesDSS are of the utmost priority to Schaumburg Township. For any medical emergency, 911 will be contacted immediately. If emergency personnel are contacted, a Schaumburg Township staff should also be notified immediately. Incidents involving a violation of the Township's Code of Conduct or other policies should be immediately reported to Schaumburg Township staff. Any incident of prohibited behavior or behavior suspected of being inappropriate requires that a staff member complete an Incident Report and an investigation occur. The incident report will require the input of the individual witnessing the violation.

### **Consequences of Misconduct**

Schaumburg Township will institute progressive discipline for individuals who violate the Disability & Senior Services Code of Conduct, as long as such violation does not pose a danger to others. In that case, the Township may institute any form of discipline determined appropriate, including immediate and permanent suspension from ~~the Senior ServicesDSS~~ Programs.— Otherwise, disciplinary actions will be taken as indicated below:

- I. **First Warning:** ~~—~~The first time an individual violates the Code of Conduct, the individual will receive a verbal warning from a Senior Services staff member. The individual will be informed that his or her behavior is not acceptable according to the Code of Conduct. The witnessing staff member, or the staff member who completed the investigation, will complete the Incident Report and add the information to the ~~Code of Conduct Log~~client's file in Mon Ami.
- II. **Second Warning:** The second time an individual violates the Code of Conduct for any reason, the Director of Senior Services will notify the individual in a certified letter regarding the violation of the Code of ~~Conduct, and~~Conduct and issue a warning that a third violation will result in suspension of the individual. The witnessing staff member, or the staff member

## Township of Schaumburg Disability & Senior Services Code of Conduct

who completed the investigation, will complete an Incident Report and add the ~~client's~~ information to the ~~Code of Conduct Log~~client's file in Mon Ami.

- III. **Suspension**: The third time an individual violates the Code of Conduct for any reason, he or she will be asked to leave Schaumburg Township promptly. A minimum suspension of two weeks will be instituted depending on the severity of the incident. The participant will also be notified by certified letter. The witnessing staff member, or the staff member who completed the investigation, will complete an Incident Report and add the ~~client's~~ information to the ~~Code of Conduct Log~~client's file in Mon Ami. An individual may also be suspended for a first offense of a more egregious nature.
- IV. **Repeated Incident**: ~~If~~ If this process needs to be repeated a second time, the individual will be suspended from the facility for a period of one year. The individual will be notified by certified letter of this suspension.
- V. **Acts of Violent Behavior or Imminent Danger**: Any act of violent behavior or any behavior that results in imminent danger to guests, volunteers, or staff will result in a phone call to the police and other necessary emergency responders, removal from the premises and immediate suspension and/or permanent suspension based on the discretion of the Director of ~~Senior and Disability Services~~DSS or the Township Administrator.
- VI. **Authority for Discipline**: ~~Nothing~~ in this Code precludes the Township from taking any necessary disciplinary action, including immediate and permanent suspension from the Township's ~~Senior Services~~DSS Programs, when warranted for the safety of others. Nothing in this Code precludes the Township from determining other alternatives to disciplinary action when the circumstances of the situation warrant it.

### Grievance Procedure

If a patron disagrees with the decision of the Director of ~~Senior and Disability Services~~DSS or staff member regarding a suspension, he or she has the following recourse:

- I. The individual will request, in writing, to the Schaumburg Township Administrator, the opportunity to discuss the suspension. The Administrator will then make a final decision ~~whether or not~~whether the suspension will remain in place.
- II. If the individual disagrees with the decision of the Administrator, the person may request an appeal to the Board of Trustees. The person must follow all ~~protocol~~protocols for addressing the Board. All decisions of the board shall be final.



# APPLICATION FOR COMMITTEE MEMBERSHIP 1 Illinois Boulevard

Hoffman Estates, Illinois 60169

It is the policy of the Township of Schaumburg to maintain and promote equal opportunity. In all phases of recruitment and employment, decisions will be based on merit without discrimination on the basis of race, color, national origin, religion, gender, age, disability or political affiliation.

⇒Incomplete applications may be subject to rejection. Please complete all blanks or indicate "not applicable."⇒

PLEASE PRINT IN INK

Name (As it appears on your Social Security Card / Work Permit Card): Donna M. Cunningham		Date May 5, 2025
Address: 824 Portland Drive		Telephone Numbers: 224-558-2449
Street:		Home: NA
City, State, Zip: Schaumburg IL 60194		Other: NA
Email: donnacmrogers@gmail.com		
Committee you are applying for: Disability and Senior Services Committee		
How did you hear about this Committee: I read about the opportunity in the Access Point Newsletter May-June 2025		
Do you have any former or present affiliation with the Township of Schaumburg? Yes X No		
If yes, please explain:		
Have you ever been convicted of a felony or misdemeanor involving moral turpitude? <input type="checkbox"/> Yes X No Criminal convictions are not an absolute bar to Committee Membership. If the answer to the preceding questions was "Yes," please provide details below:		
(Applicant is not required to reveal sealed or expunged criminal records.)		

## EDUCATION INFORMATION:

	NAME & LOCATION	# OF YEARS COMPLETED	COURSES/AREAS OF STUDY	DIPLOMA / DEGREE / CERTIFICATE
High School	Maine East High School Park Ridge, IL	4	Required coursework	yes
College/University	University of Illinois, Champaign Urbana, IL	2	Liberal Arts and Science	Occupational Therapy prerequisite
College/University	University of Illinois at Chicago, College of Health Sciences	2	Occupational Therapy	yes
Graduate School	NA			
Trade School/Other	NA			

Trade School/Other				
Please list below any special skills, training, experience, licenses, or certificates you possess: Please see attached Resume. Occupational Therapy Practitioner National Board of Occupational Therapy Certification Illinois Occupational Therapy Professional License Credentialed with Medicare				

APPL FOR COMMITTEE MEMBERSHIP

**EMPLOYMENT HISTORY:**

**THIS PORTION OF THE APPLICATION MUST BE COMPLETED EVEN IF SUPPLEMENTED BY A RESUME**

**List names of employers in consecutive order with present or last employer listed first.**

FROM:	2025	TO	present	YOUR POSITION:	Occupational Therapist	
EMPLOYER	Inspired Homecare				LOCATION	Palatine, IL
TYPE OF BUSINESS	Home Care			REASON FOR LEAVING	Currently employed	
BRIEF DESCRIPTION OF YOUR DUTIES & RESPONSIBILITIES:				Provide comprehensive in home patient evaluation, effective, compassionate patient centered care, patient and caregiver education, home safety assessment, instruction and recommendations, community reintegration.		

FROM:	2022	TO	2024	YOUR POSITION:	Occupational Therapist	
EMPLOYER	Ascension Medical Group Outpatient Rehabilitation				LOCATION	Bartlett, IL
TYPE OF BUSINESS	Outpatient Rehabilitation			REASON FOR LEAVING	System wide downsizing	
BRIEF DESCRIPTION OF YOUR DUTIES & RESPONSIBILITIES:				Provided evaluation, treatment, exercise programs and education for individuals with post-operative, orthopedic conditions, chronic overuse injuries, acute injuries and neurologic conditions.		

FROM:	2005	TO	2024	YOUR POSITION:	Occupational Therapist	
EMPLOYER	AMITA Home Health and Hospice				LOCATION	Hanover Park, IL
TYPE OF BUSINESS	Home Health and Hospice			REASON FOR LEAVING	To expand my skills and service to the outpatient population.	
BRIEF DESCRIPTION OF YOUR DUTIES & RESPONSIBILITIES:				Provided innovative, effective, compassionate patient centered evaluation and treatment and education. Integral home safety, fall prevention committee		

	member and practitioner.

#### FRATERNAL & CIVIC ORGANIZATIONS & DATES OF MEMBERSHIP

ORGANIZATION: Chicago Botanic Garden-Enabling Garden- supporting the benefits of nature for productivity and health.
DATES OF MEMBERSHIP: Volunteer July 2017-present

ORGANIZATION: Thresholds Veterans Project with <u>Chicago Botanic Garden</u> Horticulture Therapy Program, helping veterans heal through elements of nature.
DATES OF MEMBERSHIP: Volunteer January 2018 -present

ORGANIZATION: Bible Study Fellowship
DATES OF MEMBERSHIP: volunteer treasurer 2013-2022 Crystal Lake, group leader Rolling Meadows 24 -present

#### PRIOR PUBLIC SERVICE

ORGANIZATION:	Joni and Friends Wheels for the World- South American Mission, Marantha, MI Family retreat	DATES:	Annually 2010-13
ORGANIZATION:	Teen Faith and Adult Ministry, Holy Family Palatine IL	DATES:	2017-2022
ORGANIZATION:		DATES:	

#### EXPLANATION OF INTERRUPTIONS IN EMPLOYMENT HISTORY

Please explain any gaps in employment history if any: (Attach additional page if necessary)

#### PERSONAL REFERENCES

Please provide three (3) individuals who you have been associated with for three (3) or more years, other than relatives, who can attest to your character or fitness for the position you are applying.

Name	Dan Woloszyn	Phone #	847-826-0476
Address	13450 Beckwith Drive, Carmel IN		
Relationship:	Friend, Colleague	# of Years Known:	33 years

Name	Ju Mei Wi	Phone #	312-671-2857
Address	88 W. Schiller #2404, Chicago IL		
Relationship:	Friend, Colleague	# of Years Known:	40 years

<b>Name</b>	Jill Hetelle	<b>Phone #</b>	630-776-7674
<b>Address</b>	1361 Windgate Ct. Bartlett, IL		
<b>Relationship:</b>	Friend	<b># of Years Known:</b>	30 years

**REASON FOR REQUESTING APPOINTMENT:**

I am deeply committed to enhancing the lives of individuals navigating the challenges of aging and disabilities. As an occupational therapist, I have had the privilege of working closely with adults, gaining first hand insight into their unique needs and aspirations. This experience has fueled my passion to contribute to our community in meaningful ways, promoting independence, and encouraging dignity for all community members.

Serving on the Township Disability and Senior Services Committee aligns perfectly with my professional values and personal mission. I am eager to collaborate with fellow committee members to identify and address gaps in services, advocate for inclusive policies, and support initiatives that empower individuals to lead fulfilling lives within our community.

<b>CONTRIBUTION APPLICANT EXPECTS TO MAKE TO THE TOWNSHIP OF SCHAUMBURG:</b>
<p>With extensive experience in adult rehabilitation and collaborative interdisciplinary teamwork, I bring a practical and personal understanding of the challenges faced by individuals with disabilities and seniors. My sincere approach is rooted in empathy, active listening, and a commitment to fostering opportunities and environments that encourage engagement and participation.</p> <p>I aim to contribute by:</p> <ul style="list-style-type: none"> <li>• <b>Advocating for Your Mission, Values and strategies:</b> Ensuring that programs and resources are inclusive and meet the diverse needs of our community members.</li> <li>• <b>Promoting Independence and Well-being:</b> Supporting initiatives that empower individuals to maintain autonomy and quality of life.</li> <li>• <b>Encouraging Community Engagement:</b> Facilitating opportunities for individuals to connect, participate, and contribute to the community, thereby enhancing social inclusion.</li> </ul> <p>I am dedicated to working jointly with others to develop and implement strategies that make a tangible difference in the lives of those we serve.</p>



**AUTHORIZATION AND AGREEMENT**

**I HEREBY AUTHORIZE YOU TO CONTACT: X YES MY PAST EMPLOYERS**

I certify that all information provided in this application for Committee Membership is true and complete. I understand that withholding pertinent information or submitting false or misleading information on this application, my resume, during interviews or at any other time during the application process constitutes valid grounds for disqualification from further consideration or immediate dismissal from the Committee.

I understand and agree that the Township of Schaumburg is hereby authorized to make inquiries concerning my character, employment record and other matters concerning my possible Committee membership. I further understand that such inquiries will include checking police records for convictions.

I understand that submission of this application does not guarantee a position on any Committee.

I agree that as a Committee member, I serve at the discretion of the Township of Schaumburg Board and may be removed at any time with or without cause.

**I HAVE READ, UNDERSTAND, AND BY MY SIGNATURE CONSENT TO THESE STATEMENTS AND ACCEPT MY APPOINTMENT FOR COMMITTEE MEMBER IF AGREED UPON BY THE TOWNSHIP OF SCHAUMBURG BOARD**

Signature Date

*Donna M. G. Rogers May 5, 2025*

APPOINTED TO: *Disability & Senior Services Committee*

TERM OF APPOINTMENT YRS. *3 years*

FROM: *LL* TO: *LL June 1, 2025 to May 31, 2028*

APPOINTED BY:

Supervisor

BOARD APPROVAL:

AYES NAYS

DATE:

# **DONNA ROGERS**

Schaumburg, IL 60194 | 224-558-2449 | donnamcrogers@gmail.com

## **OCCUPATIONAL THERAPIST**

Results-focused and enthusiastic clinician with extensive industry experience managing concurrent objectives to promote efficiency and achieve successful patient and process outcomes. Demonstrated ability in effective project management and improving staff education. Possesses diverse experience in Occupational Therapy practice in adult neurologic, orthopedic, cardiac, surgical, respiratory disorders, cognitive and psychosocial impairments. Established community member through volunteerism with several organizations.

### **KEY SKILLS**

Excellent Interpersonal Skills | High Quality Care | Patient Safety | Project Management | Training and Education | Mentoring | Discharge Planning | Home Safety | Customer Service | Home Health | Hospice | Outpatient | Budgeting | Hiring | Performance Management |

### **PROFESSIONAL EXPERIENCE**

**ASCENSION Medical Group Illinois-Outpatient Rehabilitation | Bartlett, IL**

**2022 - 2024**

#### **OCCUPATIONAL THERAPIST**

Demonstrated comprehensive evaluation and holistic treatment of post-operative orthopedic conditions, chronic overuse injuries, acute injuries and neurologic conditions.

- Created and executed dynamic client centered and occupation-based intervention plans.
- Facilitated health and healing by cultivating caring and effective therapeutic relationships with patients and caregivers with improved patient outcomes.
- Collaborated with direct care team and managers to deliver optimal patient experience to meet department and patient needs.

**AMITA Home Health and Hospice | Hanover Park, IL**

**2005 - 2022**

#### **OCCUPATIONAL THERAPIST**

Provided innovative, effective, compassionate, patient centered care, promoted quality outcomes and efficient care in home health and hospice settings.

- Analytical, outcome-oriented, intuitive clinician who successfully addressed functional deficits and adjustment to disability issues with patients, families, and caregivers.
- Enhanced patient adherence through staff education on adult learning styles and behavior change.
- Integral home safety and fall prevention committee member and practitioner.

**Elmhurst Memorial Home Health and Hospice | Elmhurst, IL**

**2001 - 2005**

#### **THERAPIES MANAGER**

Developed integrated strategies and policies promoting collaborative efforts to advance team success.

- Devised and implemented successful improvement plans to execute efficiencies, maximize clinician experience and customer satisfaction.
- Responsible for annual department budget, hiring, evaluation and supervision of therapy staff.

**Rockford Memorial Hospital | Rockford, IL**

**1996 - 2001**

**THERAPIES MANAGER**

Coordinated efforts with staff to streamline procedures and improve bottom-line profitability and established training programs to enhance employee best practices, resulting in improved clinical outcomes and customer satisfaction.

- Supported executive level management by offering feedback and strategies on program initiatives and efficiencies. Served as Interim Administrative Director.
- Supervised and mentored PT, OT, ST, and RT staff providing pediatric through older adult, acute care through outpatient services.
- Responsible for budget, performance reviews and action planning to assure quality patient care and optimal productivity.

**Rockford Memorial Hospital | Rockford, IL**

**1992 - 1996**

**OCCUPATIONAL THERAPY MANAGER**

Created and implemented policies and procedures for effective Occupational therapy team management.

- Supervised, evaluated, mentored, and facilitated the professional growth of staff members.
- Headed clinical oversight to devise and establish policies, procedures, and best practices in alignment with regulatory requirements.
- Developed and maintained positive productive working relationships with staff, physicians, leadership, and team members.

**Center for Community Re Entry | Rockford, IL**

**1993 - 1994**

**CO-MANAGER**

Managed preliminary planning, policy and brain injury team development, community education and program promotion.

- Facilitated program opening, ordered capital equipment, developed organizational, programmatic, and clinical policies and procedures, with hospital and community based, non profit team.
- Evaluated operational trends and made proactive strategy adjustments to maintain alignment between performance and objectives, with co-manager.
- Provided functional evaluation, treatment, home visits and therapeutic community outings.

**ADDITIONAL RELEVANT EXPERIENCE**

**CLINICAL SUPERVISOR (Rehab Unit)**

**Lutheran General Hospital | Park Ridge, IL**

**STAFF OCCUPATIONAL THERAPIST**

**Lutheran General Hospital | Park Ridge, IL**

**EDUCATION**

**Bachelor of Science (B.S.) in Occupational Therapy**

**University of Illinois at Chicago | Chicago, IL**

# VEHICLE BUYER'S ORDER

CAPACITY
PURCHASE ORDER NO.
LIC. PLATE NO.
PERMIT NO.
EXP. DATE



1216 Rand Road - Des Plaines, IL 60016 - 847.297.3177

STOCK NO. #4409
DATE 04.01.25
INVOICE NO.
BODY NO.
SALES REP Patrick

**BILL TO:** Township of Schaumburg  
**SHIP TO:** Township of Schaumburg  
**ADDRESS:** One Illinios Boulevard  
**CITY/STATE/ZIP:** Hoffman Estates, IL 60169

**CONTACT:** Melvin Maldonado  
**PHONE #:** 847-882-1929  
**EMAIL:** [mmaldonado@schtnw.org](mailto:mmaldonado@schtnw.org)

YEAR 2025	MAKE Ford E-450	MODEL / SERIES Universal	BODY Glaval	COLOR White	MILEAGE 0
VIN NUMBER 1FDFE4FN4SDD18250			GVWR 14,500		
<b>DESCRIPTION OF TRADE IN:</b>			MILEAGE		BASE PRICE
YEAR	MAKE	MODEL			\$ 142,940
VIN NUMBER			GRAPHICS / LETTERING		\$ 1,500
TITLE NUMBER			TRADE-IN CREDIT		\$ 0
			DOCUMENTATION FEE		\$ 300
<p>Purchaser has read all of the provisions on both the face and reverse side of this order, including the reference to warranty and NO WARRANTIES OF MERCHANTABILITY OR FITNESS. The purchaser agrees that all such provisions are part of this Order and that this Order supersedes any prior agreement and is the complete and exclusive agreement on the subject matters covered by this Order. THIS ORDER SHALL NOT BECOME BINDING UNTIL ACCEPTED BY THE DEALER'S AUTHORIZED REPRESENTATIVE. IN THE CASE OF A TIME SALE, THE DEALER SHALL NOT BE OBLIGATED TO SELL UNTIL A FINANCE SOURCE APPROVES THIS ORDER AND AGREE TO PURCHASE A RETAIL INSTALLMENT CONTRACT BETWEEN THE PURCHASER AND THE DEALER BASED ON THIS ORDER. <b>DEPOSITS ARE NON-REFUNDABLE UNLESS OTHERWISE STATED IN WRITING.</b> Purchaser certifies he/she is of majority age and has received a true copy of this Order.</p> <p style="text-align: center;">DISCLAIMER OF WARRANTIES</p> <p>Unless a warranty is specifically provided on the face of this order and in a separate written instrument showing the terms of any such warranty which has been furnished by dealer to purchase, this vehicle herein is sold "AS IS". Best Bus Sales hereby expressly disclaims all warranties, either expressed or implied, including any implied warranty of merchantability or fitness for a particular purpose. Best Bus Sales neither assumes nor authorizes any other person to assume for it any liability in connection with the sale of any vehicle.</p> <p>"Consequential Damages: Purchaser shall not be entitled to recover from dealer any consequential damages, damages to property, damages for loss of use, loss of profits or income, or any other incidental damages."</p>			OPTIONAL EQUIPMENT		
SUB TOTAL		\$ 144,740			
		\$			
SALES TAX [7.25%] ILLINOIS		\$ 0			
SALES TAX [8.50%] CHICAGO		\$ 0			
COOK COUNTY TAX [1.00%]		\$ 0			
COOK CTY NEW VEHICLE TAX		\$ 0			
LICENSE PLATE FEE M		\$ 20			
TITLE FEE		\$ 165			
TOTAL		\$ 144,925			
DEPOSIT		\$ -14,294			
PAYMENT		\$ 0			
BALANCE		\$ 130,631			

PURCHASER'S SIGNATURE

DATE

ACCEPTED BY:

**NO PUBLIC LIABILITY, PROPERTY DAMAGE OR PHYSICAL  
 DAMAGE INSURANCE ISSUED WITH THIS TRANSACTION**

1. As used in this order the terms(a) "Seller" shall mean the authorized Dealer to whom this Order is addressed and who shall become a party hereto by its acceptance hereof, (b) "Lessee/Buyer" shall mean the party executing this Order as such on the face hereof, and (c) "Manufacturer" shall mean the Corporation that manufactured the vehicle or chassis, it being understood by "Lessee/Buyer" and Seller that Seller is in no respect the agent of manufacturer, that Seller and "Lessee/Buyer" are the sole parties to this order and that reference to Manufacturer herein is for the purpose of explaining generally certain contractual relationships existing between "Lessee/Buyer" and Manufacturer with respect to new motor vehicles.
2. Manufacturer has reserved the right to change the price to Dealer of new vehicle without notice. In the event the price to Dealer of new motor vehicle of the series and body type ordered hereunder is changed by Manufacturer prior to delivery of the new motor vehicle ordered hereunder to "Lessee/Buyer", Dealer reserves the right to change cash delivered price of such motor vehicle to "Lessee/Buyer" accordingly. If such cash delivered price is increased by Dealer, "Lessee/Buyer" may, if dissatisfied therewith, cancel this Order.
3. If the used motor vehicle which has been traded in as part of the consideration for the motor vehicle ordered hereunder is not to be delivered to Dealer until "Lessee/Buyer" has taken delivery of such new motor vehicle, the used motor vehicle shall be reappraised at that time and such reappraised value shall determine the allowance made for such used motor vehicle. If such reappraised value is lower than the original allowance thereof shown on the front of this Order, "Lessee/Buyer" may, if dissatisfied therewith, cancel this Order, provided, however, that such right to cancel is exercised prior to delivery of the new motor vehicle ordered and prior to surrender of the used motor vehicle to Dealer. However, said right to cancel does not apply to those "Lessee/Buyer" who have special or factory-ordered their vehicle.
4. "Lessee/Buyer" agrees to deliver to Dealer satisfactory evidence of title to any used motor vehicle traded in as part of the consideration for the motor vehicle ordered hereunder at the time of delivery of such used motor vehicle to Dealer. "Lessee/Buyer" warrants any such used motor vehicle to be his/her property free and clear of all liens and encumbrances except as otherwise noted herein, and said title to same is not a salvage title.
5. Manufacturer has reserved the right to change the design of any new motor vehicle, chassis, accessories or parts thereof at any time without notice and without obligation to make the same or any similar change upon any motor vehicle, chassis accessories or parts thereof previously purchased by or shipped to Dealer or being manufactured or sold in accordance with Dealer's orders. Correspondingly, in the event of any such change by Manufacturer, Dealer shall have no obligation to "Lessee/Buyer" to make the same or any similar change in any motor vehicle, chassis, accessories or parts thereof covered by this Order either before or subsequent to delivery thereof to "Lessee/Buyer".
6. Unless this Order shall have been cancelled by "Lessee/Buyer" in accordance with the provisions of paragraph 2 or 3 above, Dealer shall have the right, upon failure or refusal of "Lessee/Buyer" to accept delivery of the motor vehicle ordered hereunder and to comply with the terms of this Order, to retain as liquidated damages any cash deposit made by "Lessee/Buyer", and in the event a used motor vehicle has been traded in as part of the consideration for the motor vehicle ordered hereunder, to sell such motor vehicle and reimburse himself/herself out of proceeds of such sale for the expenses specified in paragraph 2 above and for such other expenses and losses as Dealer may incur or suffer as a result of such failure or refusal by "Lessee/Buyer".
7. Dealer shall not be liable for failure to deliver or delay in delivering the motor vehicle covered by this Order where such failure or delay is due, in whole or part, to any cause beyond the control or without the fault or negligence of Dealer.
8. The price for the motor vehicle specified on the face of this Order includes reimbursement for Federal Excise taxes, but does not include sales taxes, uses taxes or occupational taxes based on sales volume (Federal, State or Local) unless expressly so stated. "Lessee/Buyer" assumes and agrees to pay, unless prohibited by law, any such sales, use or occupational taxes imposed on or applicable to the transaction covered by this Order, regardless of which party may have primary tax liability therefore.
9. FACTORY WARRANTY: ANY WARRANTY ON ANY NEW VEHICLE OR USED VEHICLE STILL SUBJECT TO A MANUFACTURER'S WARRANTY IS THAT MADE BY THE MANUFACTURER ONLY. THE SELLER HEREBY DISCLAIMS ALL WARRANTIES, EITHER EXPRESS OR IMPLIED, INCLUDING ANY IMPLIED WARRANTY OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE.
- USED VEHICLE WHETHER OR NOT SUBJECT TO MANUFACTURER'S WARRANTY: UNLESS A SEPARATE WRITTEN INSTRUMENT SHOWING THE TERMS OF ANY DEALER WARRANTY OR SERVICE CONTRACT IS FURNISHED BY DEALER TO "LESSEE/BUYER", THIS VEHICLE IS SOLD "AS IS - NOT EXPRESSLY WARRANTED OR GUARANTEED", AND THE SELLER HEREBY DISCLAIMS ALL WARRANTIES, EITHER EXPRESS OR IMPLIED, INCLUDING ANY IMPLIED WARRANTY OR MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE.
10. USED VEHICLE WHETHER OR NOT SUBJECT TO MANUFACTURER'S WARRANTY: THE INFORMATION YOU SEE ON THE WINDOW FORM FOR THIS VEHICLES PART OF THIS CONTRACT. INFORMATION ON THE WINDOW FORM RELATING TO WARRANTY OVERRIDES ANY PROVISION IN THE CONTRACT OF SALE OR BUYERS ORDER THAT IS IN CONFLICT WITH SAME.
11. "LESSEE/BUYER" SHALL NOT BE ENTITLED TO RECOVER FROM DEALER ANY CONSEQUENTIAL DAMAGES TO PROPERTY, DAMAGES FOR LOSS OF USE, LOSS OF TIME, LOSS OF PROFITS, OR INCOME, OR ANY OTHER INCIDENTAL DAMAGES.
12. The "Lessee/Buyer", before or at the time of delivery of the motor vehicle covered by this Order will execute such other forms of agreement or documents as may be required by the terms and conditions of payment indicated on the front of this Order.
13. "Lessee/Buyer" acknowledges that at the time of delivery, the trade-in payoff amount, if any, is only reasonable estimate and the "Lessee/Buyer" agrees to pay any difference between the estimated and actual amount to the trade-in payoff within ten (10) days of notice thereof or as otherwise agreed between seller and "Lessee/Buyer".
14. "Lessee/Buyer" understands that funding and/or financing for the vehicle must be secured and completed by the date that Best Bus Sales takes delivery of the vehicle. Failure to do so will result in interest charges incurred. Charges will be factored on prime + 1% of balance due and payable to Best Bus Sales.
15. In the event the "Lessee/Buyer" fail(s) to abide by the terms of this buyer's order, "Lessee/Buyer" agree(s) to pay all costs and expenses incurred by seller, including but not limited to attorney's fees and court costs.

\_\_\_\_\_  
PURCHASER'S SIGNATURE

\_\_\_\_\_  
DATE

\_\_\_\_\_  
ACCEPTED BY

\_\_\_\_\_  
DATE

# VEHICLE BUYER'S ORDER

CAPACITY
PURCHASE ORDER NO.
LIC. PLATE NO.
PERMIT NO.
EXP. DATE



1216 Rand Road - Des Plaines, IL 60016 - 847.297.3177

STOCK NO. #4410
DATE 04.01.25
INVOICE NO.
BODY NO.
SALES REP Patrick

**BILL TO:** Township of Schaumburg  
**SHIP TO:** Township of Schaumburg  
**ADDRESS:** One Illinios Boulevard  
**CITY/STATE/ZIP:** Hoffman Estates, IL 60169

**CONTACT:** Melvin Maldonado  
**PHONE #:** 847-882-1929  
**EMAIL:** [mmaldonado@schtnw.org](mailto:mmaldonado@schtnw.org)

YEAR 2025	MAKE Ford E-450	MODEL / SERIES Universal	BODY Glaval	COLOR White	MILEAGE 0
VIN NUMBER 1FDFE4FN0SDD18360			GVWR 14,500		
<b>DESCRIPTION OF TRADE IN:</b>			MILEAGE		BASE PRICE
YEAR	MAKE	MODEL			\$ 142,940
VIN NUMBER			GRAPHICS / LETTERING		\$ 1,500
TITLE NUMBER			TRADE-IN CREDIT		\$ 0
			DOCUMENTATION FEE		\$ 300
<p>Purchaser has read all of the provisions on both the face and reverse side of this order, including the reference to warranty and NO WARRANTIES OF MERCHANTABILITY OR FITNESS. The purchaser agrees that all such provisions are part of this Order and that this Order supersedes any prior agreement and is the complete and exclusive agreement on the subject matters covered by this Order. THIS ORDER SHALL NOT BECOME BINDING UNTIL ACCEPTED BY THE DEALER'S AUTHORIZED REPRESENTATIVE. IN THE CASE OF A TIME SALE, THE DEALER SHALL NOT BE OBLIGATED TO SELL UNTIL A FINANCE SOURCE APPROVES THIS ORDER AND AGREE TO PURCHASE A RETAIL INSTALLMENT CONTRACT BETWEEN THE PURCHASER AND THE DEALER BASED ON THIS ORDER. <b>DEPOSITS ARE NON-REFUNDABLE UNLESS OTHERWISE STATED IN WRITING.</b> Purchaser certifies he/she is of majority age and has received a true copy of this Order.</p> <p style="text-align: center;">DISCLAIMER OF WARRANTIES</p> <p>Unless a warranty is specifically provided on the face of this order and in a separate written instrument showing the terms of any such warranty which has been furnished by dealer to purchase, this vehicle herein is sold "AS IS". Best Bus Sales hereby expressly disclaims all warranties, either expressed or implied, including any implied warranty of merchantability or fitness for a particular purpose. Best Bus Sales neither assumes nor authorizes any other person to assume for it any liability in connection with the sale of any vehicle.</p> <p>"Consequential Damages: Purchaser shall not be entitled to recover from dealer any consequential damages, damages to property, damages for loss of use, loss of profits or income, or any other incidental damages."</p>			OPTIONAL EQUIPMENT		
SUB TOTAL		\$ 144,740			
		\$			
SALES TAX [7.25%] ILLINOIS		\$ 0			
SALES TAX [8.50%] CHICAGO		\$ 0			
COOK COUNTY TAX [1.00%]		\$ 0			
COOK CTY NEW VEHICLE TAX		\$ 0			
LICENSE PLATE FEE M		\$ 20			
TITLE FEE		\$ 165			
TOTAL		\$ 144,925			
DEPOSIT		\$ -14,294			
PAYMENT		\$ 0			
BALANCE		\$ 130,631			

PURCHASER'S SIGNATURE

DATE

ACCEPTED BY:

**NO PUBLIC LIABILITY, PROPERTY DAMAGE OR PHYSICAL  
 DAMAGE INSURANCE ISSUED WITH THIS TRANSACTION**

1. As used in this order the terms(a) "Seller" shall mean the authorized Dealer to whom this Order is addressed and who shall become a party hereto by its acceptance hereof, (b) "Lessee/Buyer" shall mean the party executing this Order as such on the face hereof, and (c) "Manufacturer" shall mean the Corporation that manufactured the vehicle or chassis, it being understood by "Lessee/Buyer" and Seller that Seller is in no respect the agent of manufacturer, that Seller and "Lessee/Buyer" are the sole parties to this order and that reference to Manufacturer herein is for the purpose of explaining generally certain contractual relationships existing between "Lessee/Buyer" and Manufacturer with respect to new motor vehicles.
2. Manufacturer has reserved the right to change the price to Dealer of new vehicle without notice. In the event the price to Dealer of new motor vehicle of the series and body type ordered hereunder is changed by Manufacturer prior to delivery of the new motor vehicle ordered hereunder to "Lessee/Buyer", Dealer reserves the right to change cash delivered price of such motor vehicle to "Lessee/Buyer" accordingly. If such cash delivered price is increased by Dealer, "Lessee/Buyer" may, if dissatisfied therewith, cancel this Order.
3. If the used motor vehicle which has been traded in as part of the consideration for the motor vehicle ordered hereunder is not to be delivered to Dealer until "Lessee/Buyer" has taken delivery of such new motor vehicle, the used motor vehicle shall be reappraised at that time and such reappraised value shall determine the allowance made for such used motor vehicle. If such reappraised value is lower than the original allowance thereof shown on the front of this Order, "Lessee/Buyer" may, if dissatisfied therewith, cancel this Order, provided, however, that such right to cancel is exercised prior to delivery of the new motor vehicle ordered and prior to surrender of the used motor vehicle to Dealer. However, said right to cancel does not apply to those "Lessee/Buyer" who have special or factory-ordered their vehicle.
4. "Lessee/Buyer" agrees to deliver to Dealer satisfactory evidence of title to any used motor vehicle traded in as part of the consideration for the motor vehicle ordered hereunder at the time of delivery of such used motor vehicle to Dealer. "Lessee/Buyer" warrants any such used motor vehicle to be his/her property free and clear of all liens and encumbrances except as otherwise noted herein, and said title to same is not a salvage title.
5. Manufacturer has reserved the right to change the design of any new motor vehicle, chassis, accessories or parts thereof at any time without notice and without obligation to make the same or any similar change upon any motor vehicle, chassis accessories or parts thereof previously purchased by or shipped to Dealer or being manufactured or sold in accordance with Dealer's orders. Correspondingly, in the event of any such change by Manufacturer, Dealer shall have no obligation to "Lessee/Buyer" to make the same or any similar change in any motor vehicle, chassis, accessories or parts thereof covered by this Order either before or subsequent to delivery thereof to "Lessee/Buyer".
6. Unless this Order shall have been cancelled by "Lessee/Buyer" in accordance with the provisions of paragraph 2 or 3 above, Dealer shall have the right, upon failure or refusal of "Lessee/Buyer" to accept delivery of the motor vehicle ordered hereunder and to comply with the terms of this Order, to retain as liquidated damages any cash deposit made by "Lessee/Buyer", and in the event a used motor vehicle has been traded in as part of the consideration for the motor vehicle ordered hereunder, to sell such motor vehicle and reimburse himself/herself out of proceeds of such sale for the expenses specified in paragraph 2 above and for such other expenses and losses as Dealer may incur or suffer as a result of such failure or refusal by "Lessee/Buyer".
7. Dealer shall not be liable for failure to deliver or delay in delivering the motor vehicle covered by this Order where such failure or delay is due, in whole or part, to any cause beyond the control or without the fault or negligence of Dealer.
8. The price for the motor vehicle specified on the face of this Order includes reimbursement for Federal Excise taxes, but does not include sales taxes, uses taxes or occupational taxes based on sales volume (Federal, State or Local) unless expressly so stated. "Lessee/Buyer" assumes and agrees to pay, unless prohibited by law, any such sales, use or occupational taxes imposed on or applicable to the transaction covered by this Order, regardless of which party may have primary tax liability therefore.
9. FACTORY WARRANTY: ANY WARRANTY ON ANY NEW VEHICLE OR USED VEHICLE STILL SUBJECT TO A MANUFACTURER'S WARRANTY IS THAT MADE BY THE MANUFACTURER ONLY. THE SELLER HEREBY DISCLAIMS ALL WARRANTIES, EITHER EXPRESS OR IMPLIED, INCLUDING ANY IMPLIED WARRANTY OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE.  
USED VEHICLE WHETHER OR NOT SUBJECT TO MANUFACTURER'S WARRANTY: UNLESS A SEPARATE WRITTEN INSTRUMENT SHOWING THE TERMS OF ANY DEALER WARRANTY OR SERVICE CONTRACT IS FURNISHED BY DEALER TO "LESSEE/BUYER", THIS VEHICLE IS SOLD "AS IS - NOT EXPRESSLY WARRANTED OR GUARANTEED", AND THE SELLER HEREBY DISCLAIMS ALL WARRANTIES, EITHER EXPRESS OR IMPLIED, INCLUDING ANY IMPLIED WARRANTY OR MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE.
10. USED VEHICLE WHETHER OR NOT SUBJECT TO MANUFACTURER'S WARRANTY: THE INFORMATION YOU SEE ON THE WINDOW FORM FOR THIS VEHICLES PART OF THIS CONTRACT. INFORMATION ON THE WINDOW FORM RELATING TO WARRANTY OVERRIDES ANY PROVISION IN THE CONTRACT OF SALE OR BUYERS ORDER THAT IS IN CONFLICT WITH SAME.
11. "LESSEE/BUYER" SHALL NOT BE ENTITLED TO RECOVER FROM DEALER ANY CONSEQUENTIAL DAMAGES TO PROPERTY, DAMAGES FOR LOSS OF USE, LOSS OF TIME, LOSS OF PROFITS, OR INCOME, OR ANY OTHER INCIDENTAL DAMAGES.
12. The "Lessee/Buyer", before or at the time of delivery of the motor vehicle covered by this Order will execute such other forms of agreement or documents as may be required by the terms and conditions of payment indicated on the front of this Order.
13. "Lessee/Buyer" acknowledges that at the time of delivery, the trade-in payoff amount, if any, is only reasonable estimate and the "Lessee/Buyer" agrees to pay any difference between the estimated and actual amount to the trade-in payoff within ten (10) days of notice thereof or as otherwise agreed between seller and "Lessee/Buyer".
14. "Lessee/Buyer" understands that funding and/or financing for the vehicle must be secured and completed by the date that Best Bus Sales takes delivery of the vehicle. Failure to do so will result in interest charges incurred. Charges will be factored on prime + 1% of balance due and payable to Best Bus Sales.
15. In the event the "Lessee/Buyer" fail(s) to abide by the terms of this buyer's order, "Lessee/Buyer" agree(s) to pay all costs and expenses incurred by seller, including but not limited to attorney's fees and court costs.

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PURCHASER'S SIGNATURE

DATE

ACCEPTED BY

DATE

## **RESOLUTION 2025-2026 #4**

### **A RESOLUTION DESIGNATING FREEDOM OF INFORMATION ACT OFFICERS FOR THE TOWNSHIP OF SCHAUMBURG**

**WHEREAS**, the Illinois Freedom of Information Act (5 ILCS 140/1 *et seq.*) provides that each public body shall designate one or more officials or employees to act as Freedom of Information Officers charged with receiving requests under the Freedom of Information Act ("FOIA Officers"), ensuring that the public body is responding in a timely fashion, and issuing responses under the Freedom of Information Act; and

**WHEREAS**, due to changes in Township personnel, it is necessary to update and designate Township Clerk Kathleen Reed to serve as FOIA Officer for the Township.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Supervisor and the Board of Trustees of the Township of Schaumburg, Cook County, Illinois, as follows:

**Section 1.** Township Clerk Kathleen Reed is hereby designated to serve as FOIA Officer for the Township of Schaumburg and shall successfully complete the new officer training curriculum with the Public Access Counselor of the Office of the Illinois Attorney General, within 30 days, as required by the Illinois Freedom of Information Act, and shall annually complete the training curriculum required with the Public Access Counselor of the Office of the Illinois Attorney General.

**Section 2.** Melissa Williams and Patti Dionesotes remain designated and continue to serve as FOIA Officers for the Township of Schaumburg and

[Type here]



shall annually complete the training curriculum required with the Public Access Counselor of the Office of the Illinois Attorney General.

**Section 3.** The Township Clerk is hereby directed to post at the Township administrative offices and on the Township's website, make available for inspection and copying, and send through the mail, if requested, the names of the current FOIA Officers in the Township of Schaumburg.

**Section 4.** This Resolution shall be in full force and effect upon its passage and approval in accordance with law.

**ADOPTED** this 25th day of June 2025 pursuant to a roll call vote as follows:

AYES: \_\_\_\_\_

NAYS: \_\_\_\_\_

ABSENT: \_\_\_\_\_

ABSTENTION: \_\_\_\_\_

## **RESOLUTION 2025-2026 #5**

### **A RESOLUTION DESIGNATING OPEN MEETINGS ACT COMPLIANCE OFFICERS FOR THE TOWNSHIP OF SCHAUMBURG**

**WHEREAS** the Illinois Open Meetings Act (5 ILCS 120/1.05 *et seq.*), provides that each public body shall designate one or more officials or employees to receive training on compliance with the Open Meetings Act ("OMA Compliance Officer"); and

**WHEREAS**, due to certain changes in Township personnel, it is necessary to designate Township Administrator Melissa Williams to serve as OMA Compliance Officer for the Township.

**NOW, THEREFORE, BE IT RESOLVED** by the Township Supervisor and the Board of Trustees of the Township of Schaumburg, Cook County, Illinois, as follows:

**Section 1.** Township Administrator Melissa Williams is hereby designated to serve as the OMA Compliance Officer for the Township of Schaumburg. shall successfully complete the required training curriculum with the Public Access Counselor of the Office of the Illinois Attorney General, within 30 days as required by the Illinois Open Meetings Act and thereafter shall annually complete the training curriculum required with the Public Access Counselor of the Office of the Illinois Attorney General.

**Section 2.** Kathleen Reed, Patti Dionesotes, and Becky Cordes will continue to serve as the OMA Compliance Officers for the Township of Schaumburg and shall annually complete the training curriculum required with the Public Access Counselor of the Office of the Illinois Attorney General.

**Section 3.** The Township Administrator is hereby directed to submit a list of the

persons designated as OMA Compliance Officers to the Public Access Counselor at the Office of the Illinois Attorney General.

**Section 4.** This Resolution shall be in full force and effect upon its passage and approval in accordance with law.

**ADOPTED** this 25th day of June 2025 pursuant to a roll call vote as follows:

**AYES:** \_\_\_\_\_

**NAYS:** \_\_\_\_\_

**ABSENT:** \_\_\_\_\_

**ABSTENTION:** \_\_\_\_\_

\_\_\_\_\_  
Timothy M. Heneghan  
Schaumburg Township Supervisor

ATTESTED and filed in my office  
This 25<sup>th</sup> day of June 2025.

\_\_\_\_\_  
Kathleen Reed  
Township Clerk



## **Township of Schaumburg** ***Assistant Director of Programming***

### **Position Overview**

**Department:** Disability and Senior Services

**Reports to:** Director of Disability and Senior Services/Assistant Administrator of Programming

**Salary estimate:** \$56,000-\$65,290 Experience Based.

**Status:** Full-time, Exempt

**Date:** April 2025

Under the guidance of the Director of Disability and Senior Services and the Assistant Administrator of Programming, the Assistant Director of Programming will lead the programming team in creating, coordinating, and implementing special events, as well as educational and recreational programs designed for seniors and individuals with disabilities. This role will also involve collaboration with various departments of the Township of Schaumburg (TOS) to plan and execute Township programs and events effectively. The Assistant Director will oversee the programming staff within Disability and Senior Services, providing leadership to the department in conjunction with the Assistant Director of Social Services during periods of absence.

### **Essential Job Functions**

- Develop, coordinate, and implement a variety of programs, activities, and events for seniors and individuals with disabilities. Develop a monthly calendar of diverse recreational, social, cultural, educational, multi-intergenerational, and other program activities. Arrange for program instructors and guest speakers.
- Supervise Disability & Senior Services Program Coordinators, ensuring that programmatic goals are being met, information is shared accurately and appropriately, and individual responsibilities are completed.
- Oversee the program budget, including the procurement of program materials, payment to vendors, and collection and reconciliation of program and registration fees. Compile and balance receipts per Township operations.
- Coordinate all aspects of Township-wide events, in partnership with other departments and the Assistant Administrator as needed, including pre-event planning, managing event day-of operations, and post-event follow-up. Organize events and activities in collaboration with vendors, Township staff, the Township Board of Elected Officials, and other relevant parties. Communicate with Township staff to ensure that all aspects of the event are properly planned, staffed, executed, and communicated. Provide on-site event support and monitor events to ensure participant satisfaction and resolve any issues that arise. Conduct a post-event evaluation with appropriate staff and leadership.
- Manage the TOS Building Events Calendar, ensuring rooms are being utilized appropriately.
- Attend the monthly TOS Program Meeting and lead it in the absence of the Assistant Administrator.
- Maintain statistical records of program attendance to assist the Director/Assistant Administrator with budget, grant, and resource development.
- Expand the current list of community-wide events and partnerships to promote community engagement.
- Ensure all events comply with applicable regulations and laws, obtaining necessary permits from the Village of Hoffman Estates as required.
- Partner with Community Relations to capture photos at township-wide events and network with community groups, elected officials, and agencies to foster community relations for future partnerships.

*Nothing in this job description restricts management's right to reasonably assign duties and responsibilities to this job at any time. Essential features of this job are described under the headings above. A copy of this job description will be kept with the employee's personnel files.*

- Attend Township Board meetings and Disability & Senior Services Committee meetings when requested.
- Perform all other duties as assigned by the Director of Senior and Disability Services or the Assistant Administrator of Programming.

### **Supervisory Responsibilities**

- Supervise, train, and evaluate Program Coordinators.
- Recruit, interview, train, and supervise all volunteers for programs and events.

### **Other Job Functions**

- Ability to create and manage your schedule.
- Expand and maintain the fundraising base to support programs.
- Support the Director in preparing the annual budget and strategic plan.
- Submit reports with statistical and other data assigned.
- The ability to gather information to identify and resolve problems by connecting clients with resources or programs.
- Ability to read and interpret all documents, including safety rules and policy regulations
- Create and edit reports and correspondence from source material using appropriate style and format.
- Skill to identify and manage multiple clients, projects, programs, and services efficiently and effectively.

### **Qualifications**

- Demonstrated knowledge of and ability to oversee and coordinate engaging and inclusive activities and programs for seniors and individuals with disabilities required.
- Bachelor's degree in Recreation, Education, Social Services, Recreational Therapy, or an equivalent field is desired.
- Considerable knowledge of the philosophy of recreation, planning, and administration. Supervisory experience preferred
- Excellent verbal and written communication skills.
- The ability to establish and maintain a professional level of competence with members of the public, other Township staff, elected officials, and with directors and staff of various government agencies, not-for-profits, community groups, and service providers.
- Possess and utilize tact, diplomacy, and discretion when dealing with sensitive or confidential matters.
- Ability to work effectively and courteously with residents seeking assistance while maintaining privacy.
- Proficiency with all Microsoft Office applications, including Outlook and Teams.

### **Special Requirements**

- Willingness to work occasional evenings and weekends for special events, meetings, or outreach opportunities as needed.

### **Physical Demands**

While performing the duties of this job, the employee will engage in a range of motions and is expected to communicate effectively with staff and others. Adaptations and reasonable accommodations are provided to enable individuals who use wheelchairs or other mobility devices.

- This position may require sitting or remaining stationary for extended periods and occasionally lifting items weighing up to 20 pounds for office needs or accessibility purposes.
- Utilizing standard office equipment and keyboards.

*Nothing in this job description restricts management's right to reasonably assign duties and responsibilities to this job at any time. Essential features of this job are described under the headings above. A copy of this job description will be kept with the employee's personnel files.*

- Reaching, grasping, or manipulating objects with hands and arms in an office setting.
- Engaging with files and technology at varying heights and locations, with accommodations as needed for accessibility.

#### **Working Conditions**

- This position is primarily performed indoors; however, it may occasionally require exposure to outdoor weather conditions at special events, outreach activities, or other meetings. Contact with low- to moderate-noise levels may be experienced during regular working hours and special activities.
- This position may require off-site training, which may involve additional conditions not listed here.
- This position works directly with clients; as such, some clients may exhibit various behavioral concerns, such as yelling or agitation.
- It may require off-site training, which may have additional conditions not listed here.
- Able to work directly with diverse vendors and manage conflict.

#### **Benefits**

- This position is scheduled for 40 hours per week. The Township of Schaumburg offers a generous benefits package, including paid time off, as well as significant medical, dental, vision, and life insurance coverage, and participation in the Illinois Municipal Retirement Fund (IMRF) pension plan.

**I agree that the above job description correctly describes the responsibilities and duties of the stated position.**

_____	_____
Employee Signature	Date
_____	_____
Director signature	Date
_____	_____
Human Resources signature	Date
_____	_____

*Nothing in this job description restricts management's right to reasonably assign duties and responsibilities to this job at any time. Essential features of this job are described under the headings above. A copy of this job description will be kept with the employee's personnel files.*

# LIZETH BAILON

Schaumburg, IL  
708-769-8557  
Bailon95@hotmail.com

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**May 12, 2025**

Becky Cordes  
Director of Disability and  
Senior Services/Assistant  
Administrator of  
Programming

1 Illinois Boulevard  
Hoffman Estates, IL 60169

**Dear Becky Cordes,**

I am excited to submit my application for the Assistant Director of Programming at the Schaumburg Township. As an experienced Social services coordinator and QIDP with over 10 years of experience working with individuals with developmental and intellectual disabilities, I am confident in my ability to manage complex projects and collaborate effectively with cross-functional teams to make sure the needs of the individuals with developmental and intellectual disabilities are being met.

In addition to my formal training and certifications in QIDP, CPR, First Aid, PHI and Direct Support Professional, I have also developed strong leadership and problem-solving skills, which have enabled me to effectively manage teams and mitigate risks. I am comfortable working one-on-one with people of all ages and varying levels of ability, and I apply my varied life experience and a non-judgmental approach to identifying and analysing the training needs of the individuals I support.

I am excited about the opportunity to contribute my skills and experience to your team and help drive the success of your projects. Thank you for considering my application. I look forward to discussing my qualifications further.

Sincerely,  
Lizeth Bailon

# LIZETH BAILON

Schaumburg, IL 60193  
7087698557 - Bailon95@hotmail.com

## PROFESSIONAL SUMMARY

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12 years of experience in the field of special recreation and working with individuals with intellectual/developmental disabilities. 7 years of supervisory experience. Ability to protect and maintain a professional and positive attitude

## SKILLS

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- Administrative Support
- Hiring and Retention
- Recruitment
- Staff Management

## WORK HISTORY

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### 05/2022 to Current **Coordinator of Home Based Services**

#### **Clearbrook – Downers Grove, IL**

- Maintained system databases, learning data and participant records.
- Monitored overhead, prepared budgets and directed spending and resources to support fiscal efficiency.
- Responsible for successfully implementing PHI coaching approach as well as utilize PHI techniques when communicating with staff
- Conducted reference checks, background screening and other pre-employment checks to verify information on applicant's resume.
- Assisted with onboarding and orientation of new hires to expedite acclimatization process.
- Organized and allocated resources required to meet needs of 234 clients and 6 case managers

### 01/2022 to 07/2023 **Client Services**

#### **Vive Therapeutic Massage – Park Ridge, IL**

- Built client relationships by responding to inquiries, identifying and assessing clients' needs, resolving problems, and following up with potential and existing clients.
- Booked appointments, answered phones, greeted clients, handled payments, and created client service tickets.
- Maintained client treatment records and designed long-term care programs for return customers.

### 01/2020 to 05/2022 **Bilingual, Self-Directed Assistant**

#### **Clearbrook – Downers Grove**

- Responsible for developing, monitoring and providing support services to clients who reside in their family home environment



- Work with families to help manage their funding and coordinate their resources to best meet their needs
- Additional responsibilities include supervision of Supported Living Assistant, who are direct support staff for clients, and Family Assistants, who are direct support staff for clients in the HBS program
- Posting Job Requisitions, recruiting, hiring and completing hiring paperwork for new staff

01/2019 to 01/2020 **Lifestyle Assistant**

**The Auberge** – Morton, IL

- Assist with planning, implementation, and supervision of the day-to-day social, educational, recreational, therapeutic individual and group activities, and entertainment and transportation services for the residents

01/2016 to 01/2020 **Leisure Buddy**

**NEDSRA**

Assisting individuals with intellectual/developmental disabilities to fully engage in park district leisure services

01/2017 to 01/2018 **Discovery Program Counselor and Lead**

**Recplex**

- Provide alert and active supervision and care of children and/or adults with intellectual/disabilities through recreational activities; provide necessary daily care of needs; provide age-appropriate activities for program participants

## EDUCATION

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2018

**Bachelor of Science: Exercise and Sport Science, Business Administration**

**Carthage College - Kenosha, WI**

- Dean's List
- Kappa Phi Eta Member, Social Service Sorority

## CERTIFICATIONS

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- QIDP
- CPR and First Aid
- PHI
- Direct Support Professional
- Safety Care

## LANGUAGES

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**Spanish**

■■■■■  
Native or Bilingual

**English**

■■■■■  
Native or Bilingual

**RESOLUTION 2025-2026 #6**

**A RESOLUTION  
TO APPROVE THE AWARD OF THE CONTRACT FOR THE SCHAUMBURG  
TOWNSHIP RESIDENTIAL REFUSE AND RECYCLING COLLECTION SERVICE  
COMMENCING JULY 2025**

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**BE IT RESOLVED** by the Supervisor and Board of Trustees of Schaumburg Township, Cook County, Illinois, as follows:

**SECTION ONE:                    AWARD.** That the following total bid for the Schaumburg Township Residential Refuse and Recycling Collection Service (the "Service"), as more fully described in the below mentioned Agreement and the bid proposal attached hereto as "Exhibit A" and expressly incorporated herein, is hereby approved, and a contract is hereby awarded to the following contractor as the lowest responsible and responsive bidder meeting specifications:

FLOOD BROS DISPOSAL CO. D/B/A FLOOD BROTHERS DISPOSAL / RECYCLING SERVICES (the "Contractor") for the Service commencing July 2025 for the cost per residential customer as follows:

Year 1 (ending 3/31/26):	\$21.99/month	\$263.88/year
Year 2 (ending 3/31/27):	\$22.65/month	\$271.80/year
Year 3 (ending 3/31/28):	\$23.33/month	\$279.95/year
Year 4 (ending 3/31/29):	\$24.03/month	\$288.35/year
Year 5 (ending 3/31/30):	\$24.93/month	\$299.16/year

**SECTION TWO:                    APPROVAL.** That the Schaumburg Township Resident Refuse and Recycling Collection Service Agreement (the "Agreement"), between Schaumburg Township and the Contractor for the Project Work, in the amount set forth above, a copy of which is attached hereto as "Exhibit B" and expressly incorporated herein by this reference, is hereby approved.

**SECTION THREE: AUTHORIZATION.** The Supervisor and Clerk of Schaumburg Township are authorized to sign and attest, respectively, the Agreement on behalf of the Township.

**SECTION FOUR: SEVERABILITY.** If any section, paragraph, or provision of this Resolution shall be held to be invalid or unenforceable for any reason, the invalidity or unenforceability of such section, paragraph or provision shall not affect any of the remaining provisions of this Resolution.

**SECTION FIVE: REPEALER.** All prior Ordinances and Resolutions in conflict or inconsistent herewith are hereby expressly repealed only to the extent of such conflict or inconsistency.

**SECTION SIX: EFFECTIVE DATE.** This Resolution shall be in full force and effect upon its passage and approval.

ROLL CALL VOTE:

AYES:

NAYS:

ABSENT:

PASSED: June 25, 2025

APPROVED: June 25, 2025

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Timothy M. Heneghan, Supervisor

ATTEST:

---

Kathleen Reed, Clerk

## **CERTIFICATION**

I, the undersigned, do hereby certify that I am the Clerk of Schaumburg Township, Cook County, Illinois, and that the foregoing is a true, complete, and exact copy of Resolution 2025-2026 #6, enacted on June 25, 2025, and approved on June 25, 2025, as the same appears from the official records of the Schaumburg Township.

---

Kathleen Reed, Clerk

# Exhibit A

## RETURN TO TOWNSHIP

### PROPOSAL FOR TOWNSHIP OF SCHAUMBURG RESIDENTIAL REFUSE AND RECYCLING COLLECTIONS SERVICE COMMENCING JULY 2025 PROPOSAL FORM

1. The Proposal of Flood Brothers Disposal Co.

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(Contractor's Name)

for the Township of Schaumburg Residential Refuse and Recycling Collections Service Commencing July 2025 to be performed according to the specifications to which the undersigned agrees to accept as part of the contract.

2. The undersigned has, before submitting this Proposal, carefully examined the provisions of the contract, inspected in detail the site of the proposed work, investigated and become familiar with all the local conditions affecting the contract and is fully acquainted with the detailed requirements of the service to be provided. By submitting this Proposal the undersigned conclusively assures and warrants to the Township of Schaumburg that the undersigned has made these examinations and that the undersigned understands all requirements for the performance of the work. If the undersigned's proposal is accepted, the undersigned agrees to be responsible for all errors in the proposal resulting from the undersigned's failure or neglect to comply with the Instructions for Proposals and agrees that the Township of Schaumburg will, in no case, be responsible for any costs, expenses, losses, or change in anticipated profits resulting from such failure or neglect of the undersigned to make these examinations.
3. A Proposal guaranty in the amount of 10% of the total amount of the Proposal in the form of a certified check or cashier's check, drawn on a responsible bank doing business in the United States and made payable to the "Township of Schaumburg," an original or an Electronic Proposal Bond issued by a surety company which is satisfactory to the Township of Schaumburg and is qualified to do business in Illinois accompanies this Proposal.
4. If this proposal is accepted and the undersigned fails to execute the contract, it is hereby agreed that the Proposal Bond or Proposal guaranty check shall be forfeited to the Township of Schaumburg.
5. An executed Contractor's Certification on the form provided herein accompanies this Proposal.
6. SCOPE OF SERVICES: *[Check the program(s) proposed]*

#### **Unlimited Program - including Yard Waste:**

1. Unlimited Solid Waste Collection and Disposal

This service shall include unlimited weekly curbside collection of household refuse, household construction and demolition debris, set out in either 32-gallon cans, bags, properly prepared bundles no larger than 2 feet in diameter and no more than 4 feet in length; all cans and bundles are to be a maximum weight of 50 pounds. This service shall allow for one miscellaneous or odd-shaped item which will also be accepted each week.

Service provided using large two-wheeled carts (95-gallon and 65-gallon) that are mechanically lifted by the contractor into its trucks included as a part of:

- ☒ the base service;  
☐ as an optional service.

2. Unlimited Recyclables Collection and Disposal

This service shall include unlimited weekly curbside collection of recyclable materials that are commonly made up of the following materials:

**Paper goods** made up of newspapers, magazines, catalogs, telephone directories, junk mail, greeting cards, advertisements, post cards, stationery, notebook paper, cardboard and boxes as well as frozen food packaging.

**Plastic bottles and containers** made up of PET (#1) plastic bottles, plastic plates and trays, plastic flower pots and other (#1) non-bottle shaped containers, as well as HDPE (#2) plastic bottles consisting of laundry detergent, milk and water bottles, shampoo and personal care bottles, margarine tubs, baby wipe containers, plastic cups, and other #2 non-bottle shaped containers.

*No motor oil, anti-freeze, pool chemical or other hazardous waste containers are accepted, even if they are of the above-described materials.*

**Glass bottles and jars** made up of brown, green, blue and clear glass. No mirrors, drinking glasses, or window glass is accepted.

**Metal cans and containers** made up of aluminum cans, aluminum foil, aluminum baking trays/pie plates, steel or tin cans, and aerosol cans.

3. Unlimited Yard Waste Collection and Disposal

This service shall include unlimited weekly curbside collection of properly prepared yard waste put out in biodegradable bags or 32-gallon containers labeled as "Yard Waste Only" or in properly prepared bundles no larger than 2 feet in diameter and no more than 4 feet in length, during the months of April through October. All bags, 32-gallon containers and bundles shall not exceed 50 pounds.

7. The undersigned submits the following schedule of prices covering the work to be performed under this contract:

7.01	Service Type	Quantity
	Unlimited Program - including Yard Waste	Approx. 700-residences Individually billed.

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**Cost to Residential Customer**

PLEASE SUBMIT PROPOSALS UNDER BOTH SECTIONS 7.02 (THREE-YEAR TERM) AND 7.03 (FIVE-YEAR TERM)

**7.02 Residential Refuse and Recycling Collection Service Franchise Cost (3-year term)**

**A. Year Ending 3/31/2026**

Service Type	Cost/Month		Total Annual Cost / Residence
Unlimited Program – including Yard Waste – Individually Billed	\$ <u>21.99</u> /month	x 12	\$ <u>263.88</u>
Total for year ending 3/31/2026	\$ <u>263.88</u> (Total Annual Cost/ Residence)	x 700	\$ <u>184,716.00</u>

**B. Year Ending 3/31/2027**

Service Type	Cost/Month		Total Annual Cost / Residence
Unlimited Program – including Yard Waste – Individually Billed	\$ <u>22.65</u> /month	x 12	\$ <u>271.80</u>
Total for year ending 3/31/2027	\$ <u>271.80</u> (Total Annual Cost/ Residence)	x 700	\$ <u>190,257.48</u>

**C. Year Ending 3/31/2028**

Service Type Type text here	Cost/Month		Total Annual Cost / Residence
Unlimited Program – including Yard Waste – Individually Billed	\$ <u>23.33</u> /month	x 12	\$ <u>279.95</u>
Total for year ending 3/31/2028	\$ <u>279.95</u> (Total Annual Cost/ Residence)	x 700	\$ <u>195,965.20</u>



7.03 Residential Refuse and Recycling Collection Service Franchise Cost (5-year term)

A. Year Ending 3/31/2026

Service Type	Cost/Month		Total Annual Cost / Residence
Unlimited Program – including Yard Waste – Individually Billed	\$ <u>21.99</u> /month	x 12	\$ <u>263.88</u>
Total for year ending 3/31/2026	\$ <u>263.88</u> (Total Annual Cost/ Residence)	x 700	\$ <u>184,716.00</u>

B. Year Ending 3/31/2027

Service Type	Cost/Month		Total Annual Cost / Residence
Unlimited Program – including Yard Waste – Individually Billed	\$ <u>22.65</u> /month	x 12	\$ <u>271.80</u>
Total for year ending 3/31/2027	\$ <u>271.80</u> (Total Annual Cost/ Residence)	x 700	\$ <u>190,257.48</u>

C. Year Ending 3/31/2028

Service Type	Cost/Month		Total Annual Cost / Residence
Unlimited Program – including Yard Waste – Individually Billed	\$ <u>23.33</u> /month	x 12	\$ <u>279.95</u>
Total for year ending 3/31/2028	\$ <u>279.95</u> (Total Annual Cost/ Residence)	x 700	\$ <u>195,965.20</u>

D. Year Ending 3/31/2029

Service Type	Cost/Month		Total Annual Cost / Residence
Unlimited Program – including Yard Waste – Individually Billed	\$ <u>24.03</u> /month	x 12	\$ <u>288.35</u>
			Total Annual Cost

Total for year ending 3/31/2029	\$ <u>288.35</u> (Total Annual Cost/ Residence)	x 700	\$ <u>201,844.16</u>
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E. Year Ending 3/31/2030

Service Type	Cost/Month		Total Annual Cost / Residence
Unlimited Program – including Yard Waste – Individually Billed	\$ <u>24.93</u> /month	x 12	\$ <u>299.16</u>
Total for year ending 3/31/2030	\$ <u>299.16</u> (Total Annual Cost/ Residence)	x 700	\$ <u>209,413.32</u>

7.04 Additional Costs:

		Unit Cost
1. Separate Collection for Major Appliances	Per Appliance	\$ <u>25.00</u>
2. Non-Containerized Material Pickup 2yd.min.	Per Pickup	\$ <u>12.50</u>
3. Additional Recyclable Material Container	Per Yard/Per Pickup	\$ <u>0.00</u> per cubic yard
4. Rental of a 65-Gallon Container	Per Month Each	\$ <u>2.00</u> per month plus one time \$ <u>10.00</u> Delivery Charge
5. Rental of a 95 Gallon Container	Per Month Each	\$ <u>2.00</u> per month plus one time \$ <u>10.00</u> Delivery Charge

**DETAIL EXCEPTION SHEET**

8. Exceptions: Any exception must be clearly noted on the *Detail Exceptions Sheet(s)*. Failure to do so may be reason for rejection of the proposal. It is not our intention to prohibit any potential Proposer from proposing by virtue of the specifications, but to describe the material(s) and service(s) actually required. The Township reserves the right to accept or reject any or all exceptions.

DETAIL EXCEPTIONS SHEET MUST BE ENCLOSED WITH PROPOSAL SHEET.

Proposer's exceptions are:

NONE

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**Cost to Residential Customer**

PLEASE SUBMIT PROPOSALS UNDER BOTH SECTIONS 7.02 (THREE-YEAR TERM) AND 7.03 (FIVE-YEAR TERM)

**7.02 Residential Refuse and Recycling Collection Service Franchise Cost (3-year term)**

**A. Year Ending 3/31/2026**

Service Type	Cost/Month		Total Annual Cost / Residence
Unlimited Program – including Yard Waste – Individually Billed	\$ <u>21.99</u> /month	x 12	\$ <u>263.88</u>
Total for year ending 3/31/2026	\$ <u>263.88</u> (Total Annual Cost/ Residence)	x 700	\$ <u>184,716.00</u>

**B. Year Ending 3/31/2027**

Service Type	Cost/Month		Total Annual Cost / Residence
Unlimited Program – including Yard Waste – Individually Billed	\$ <u>22.65</u> /month	x 12	\$ <u>271.80</u>
Total for year ending 3/31/2027	\$ <u>271.80</u> (Total Annual Cost/ Residence)	x 700	\$ <u>190,257.48</u>

**C. Year Ending 3/31/2028**

Service Type Type text here	Cost/Month		Total Annual Cost / Residence
Unlimited Program – including Yard Waste – Individually Billed	\$ <u>23.33</u> /month	x 12	\$ <u>279.95</u>
Total for year ending 3/31/2028	\$ <u>279.95</u> (Total Annual Cost/ Residence)	x 700	\$ <u>195,965.20</u>



9. The undersigned certifies that:

a. The legal name and the business address of the undersigned are:

Flood Brothers Disposal Co.  
17W609 14TH STREET  
OAKBROOK TERRACE, IL 60181

b. The undersigned is:

- (1) A Single Proprietorship \_\_\_\_\_  
(2) A Partnership \_\_\_\_\_  
(3) A Corporation Organized in the State of Illinois \_\_\_\_\_  
(4) Other Organization \_\_\_\_\_

c. The name, title, and address of the owner, partners, or officers of the undersigned are:

William Flood, Jr. - President - 17W609 14th Street - Oakbrook Terrace, IL 60181  
Kevin Flood - CEO - 17W609 14th Street - Oakbrook Terrace, IL 60181  
Robert Flood - Vice President - 17W609 14th Street - Oakbrook Terrace, IL 60181

d. The names and addresses of all other persons, both natural and corporate, having a substantial interest in the undersigned and the nature of the interest (if none, so state):

William K. Flood, Sr. Revocable Trust  
Carole Flood Revocable Trust  
Robert Flood, William K. Flood, Jr., Brian J. Flood, Kevin P. Flood

e. The names, addresses, and trade classifications of all other contractors in which the undersigned has a substantial interest are (if none, so state):

NONE  
\_\_\_\_\_  
\_\_\_\_\_

**10.** Please complete this section only if the entity declines to submit a Proposal:

NO PROPOSAL – Keep our company on your Vendor List	Signature  Date	
NO PROPOSAL – Remove our company from your Vendor List	Signature  Date	

**Note:** Please feel free to attach further explanation if desired as to your reasons for not submitting a proposal.

**11.** If awarded the contract, as proposed, the entity submitting this Proposal agrees to execute and return the contract included in the Request for Proposals, together with the required performance bond, within ten (10) days after the contract has been mailed to the entity submitting this Proposal.

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(If an individual)

Individual's Name

Street Address

City

State

Zip Code

Telephone Number

**Signature of Proposer:**

(If a partnership)

Partnership's Name

Street Address

City

State

Zip Code

Telephone Number

**Signature of General Partner:**

(If a corporation)

Flood Brothers Disposal Co.

Corporate Name

17W609 14th Street

Street Address

Oakbrook Terrace, IL 60181

City

State

Zip Code

630-261-0400

Telephone Number

Name of President: William K. Flood, Jr.

**Signature of President:**

Name of Secretary:

Robert P. Flood

**Attest by Secretary:**

**10.** Please complete this section only if the entity declines to submit a Proposal:

NO PROPOSAL – Keep our company on your Vendor List	Signature	
	Date	
NO PROPOSAL – Remove our company from your Vendor List	Signature	
	Date	

**Note:** Please feel free to attach further explanation if desired as to your reasons for not submitting a proposal.

**11.** If awarded the contract, as proposed, the entity submitting this Proposal agrees to execute and return the contract included in the Request for Proposals, together with the required performance bond, within ten (10) days after the contract has been mailed to the entity submitting this Proposal.

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# Exhibit B



**CONTRACT  
FOR  
TOWNSHIP OF SCHAUMBURG  
RESIDENTIAL REFUSE AND RECYCLING COLLECTION SERVICE  
COMMENCING JULY 2025**

**THIS AGREEMENT** ("Agreement") made and entered into this 25th day of June, 2025, by and between the Township of Schaumburg, a unit of local government, organized under the laws of the State of Illinois (hereinafter referred to as "Township"), and Flood Bros Disposal Co. d/b/a Flood Brothers Disposal/Recycling Services, a corporation, authorized to do business in the State of Illinois (hereinafter referred to as "Contractor"):

**W I T N E S S E T H**

**WHEREAS**, the Township is expressly authorized the exercise of the powers herein, pursuant to the Township Code (60 ILCS 1/210-5 *et. seq.*), which provides that corporate authorities may make contracts for the collection and final disposal of garbage, refuse and ashes;

**WHEREAS**, the Township, desires to arrange for the disposal of solid waste and recyclables in the Township by utilizing the services rendered by the Contractor;

**WHEREAS**, the Contractor has submitted a proposal for the services desired by the Township, a copy of which is attached hereto as "Exhibit 1" and incorporated as though fully set forth herein by this reference; and

**WHEREAS**, the Contractor desires to collect the Township solid waste and recyclables as defined herein, and that it is the intent of the Township to authorize contractors to be the exclusive residential solid waste and recyclable hauler on behalf of the Township to collect waste from dwellings;

**NOW, THEREFORE**, in consideration of the mutual covenants and agreements herein contained and other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, the parties hereto agree as follows:

**1.00 DEFINITIONS**

1.01 RESIDENTIAL DWELLING: Any single-family home or multifamily residential complex, or unit thereof, including, but not limited to, condominiums, townhouses and apartment complexes, having reasonable access to the curb of a street designed to withstand vehicles weighing in excess of 25 tons where for whatever reason refuse is to be collected.

1.02 OWNER: Any individual, corporation, partnership, or entity (such as a condominium association or homeowner's association) jointly and/or severally having ownership in a residential dwelling.

1.03 REFUSE SERVICE: Shall mean solid waste collection and disposal.

1.04 RESIDENTIAL REFUSE & RECYCLING SERVICE: As used herein shall include the collection and disposal of residential refuse and the collection and recycling of recyclable materials as defined herein from residential dwellings and from Township-owned or leased buildings located within the unincorporated

limits of the Township. Such refuse service shall include the collection and disposal of construction and demolition waste and major appliances as further specified herein. Such refuse service shall include landscape waste from April 1 until December 15 as further specified herein. Such refuse service shall include the collection of Christmas trees from Township-owned or leased properties as directed by the Township and Christmas trees from single-family homes during the first three weeks in January. (Multifamily dwellings are excluded from the collection of Christmas tree service.) All services shall be in compliance with the provisions and conditions set forth in these specifications and with the applicable laws and ordinances of the Township, the County of Cook, and the State of Illinois.

**1.05 RESIDENTIAL BACK DOOR SERVICE:** Refuse and recycling collection at the rear of a single-family home or at the garage or side door of multifamily units.

**1.06 RESIDENTIAL REFUSE:** Any solid waste generated in residential dwellings and in all Township-owned or leased buildings located within the unincorporated limits of the Township including, but not limited to, the following: kitchen waste (such as household food, animal food), general household trash (such as ashes, crates, wrapping materials, packaging materials, cloth materials, discarded toys, discarded clothing), furniture items (such as mattresses, box springs, sofas, chairs, tables, bookcases, fixtures), bicycles, sleds, swing sets, microwave ovens, appliances, and major appliances. This category also includes small amounts (less than two cubic yards) of earth, sod, rocks, debris from do-it-yourself projects, remodeling or construction if properly bundled or placed in acceptable containers.

**1.07 CONSTRUCTION AND DEMOLITION WASTE:** As used herein shall include waste material in excess of two cubic yards generated from residential dwellings located within the unincorporated limits of the Township, resulting from building construction, alteration, demolition or repair of residential dwellings, including, but not limited to, swing sets, basketball hoops, garage doors, landscape timbers, and patio doors. This category of waste may also include dirt from excavations, including earth, rocks, concrete, or refuse from remodeling or construction in or around a residential dwelling, if placed in an acceptable container as hereinafter referenced, an acceptable disposable container, or in securely tied bundles not exceeding 4 feet in length or 50 pounds in weight. Also included in this category of waste are branches not exceeding 5 inches in diameter and stumps of trees and shrubs.

**1.08 LANDSCAPE WASTE:** As used herein shall include waste material from indoor or outdoor vegetation and landscape areas of single-family homes and the grounds of all Township-owned or leased buildings located within the corporate limits of the township including leaves, grass clippings, weeds, small bushes, brush and branch clippings, when contained in landscape waste bags constructed of multi-layered biodegradable Kraft paper not to exceed 30 gallons in capacity or 50 pounds in weight when full, or when securely bound with string or twine in bundles not exceeding 4 feet in length. Landscape waste is excluded for multifamily dwellings.

**1.09 RECYCLABLE MATERIAL:** Materials to be discarded that may be commonly marketable recyclable commodities, including green, brown, blue, clear glass food and beverage bottles and jars, steel, aluminum and bi-metal food and beverage containers, paperboard milk, food and laundry refill cartons, drink boxes (aseptic packaging), polyethylene terephthalate (PET, plastic code #1), high density polyethylene (HDPE, plastic code #2), vinyl (V, plastic code #3), low density polyethylene (LDPE, plastic code #4), polypropylene (PP, plastic code #5), and other (plastic code #7), plastic food, beverage and household cleaning product containers, formed aluminum containers, trays and pans, clean aluminum foil, plastic beverage pack rings, empty paint and aerosol cans, old corrugated cardboard (OCC), dry and wet strength box board, white, colored, computer and mixed office and school paper, and newsprint, Kraft paper bags, "junk mail," magazines, telephone directories, as well as any other materials designated or

approved by the Township for recycling by a licensed refuse or recycling collector operating within the unincorporated area of the Township .

**1.10 MAJOR APPLIANCES OR WHITE GOODS:** As used herein shall include all refrigerators, ranges, water heaters, freezers, air conditioners, stoves, dehumidifiers, ovens, dishwashers, heat pumps, chillers, furnaces, boilers, clothes washers and dryers, water coolers, lawn rollers, and big screen television sets discarded from residential dwellings located within the unincorporated limits of the Township.

**1.11 REFUSE COLLECTOR:** Any firm or corporation engaged in the removal of refuse, including residential refuse, multifamily waste, commercial waste, industrial waste, construction and demolition waste, major appliances and landscape waste.

**1.12 AGREEMENT:** The words “Agreement” and “Contract” may be used interchangeably and refer to the terms and conditions defined or stated in these specifications and in any or all the Contract Documents referenced in the Specifications.

**1.13 CONTRACTOR:** The refuse collector engaged contractually by the Township and exclusively empowered to provide residential refuse services including recycling services, major appliance pick up, landscape waste pickup, and special collection of non-containerized materials.

**1.14 REDEFINITION:** The Township may from time to time redefine certain recyclable materials. The required recyclable materials and the manner in which they are collected and/or disposed of may be modified due to advances in technology, drastic market fluctuations or changes in federal, state or local regulations.

**1.15 TOWNSHIP:** Township of Schaumburg, a unit of government.

## **2.00 TERM OF CONTRACT**

### **2.01 INITIAL TERM:**

The initial term of this Contract will be for 5 years commencing July 1, 2025 and terminating March 31, 2030, unless terminated earlier as herein provided. It is the intent of the Township to present an award recommendation to the Board of Trustees before the end of June, 2025. The Contractor shall mobilize and have the equipment and manpower in place to perform the services as specified herein by July 1, 2025.

**2.02 EXCLUSIVE CONTRACT:** The Contractor shall have sole and exclusive franchise, license, and privilege to provide residential refuse service for the term herein provided subject to terminations herein provided.

**2.03 TERMINATION OF CONTRACT BY THE TOWNSHIP:** The Township reserves the right to terminate this Contract upon failure, as determined by the Township in its sole and absolute discretion, of the Contractor to perform the work as specified, to the satisfaction of the Township. If in the reasonable judgment of the Township, the Contractor has not corrected its performance to be in compliance with the Contract, the Township shall notify the Contractor and the Contractor's Surety in writing that the Contract shall be terminated in seven (7) days unless the Contractor corrects the non-performance to the satisfaction of the Township. The Township reserves all rights and legal remedies including the right to call upon the performance bond submitted by the Contractor. The remedies used by the Township are

cumulative and not exclusive. No waiver by the Township of a default of the Contractor under this Contract shall be construed as a waiver by the Township of any subsequent default or failure to perform. In the event of failure to collect, remove, and properly dispose of the refuse and recyclable materials covered by this Contract, constituting 10% or more of the total number of customers within the unincorporated area of the Township within a period of seven (7) consecutive days following written notice to the Contractor and the Contractor's Surety, the Township may at its option cause such refuse and recyclable material to be collected and disposed of by any means available to the Township; and any and all expense incurred by the Township thereby may be charged to the Contractor and against the Contractor's performance bond.

**2.04 EXTENSION OF AGREEMENT:** At the end of any contract term, the Township reserves the right to extend this Agreement for a period of up to thirty (30) days for the purpose of arranging to place a new contract in effect.

**2.05 NON-APPROPRIATION:** The Township's funding of this Agreement shall be subject to annual appropriations. The Contractor acknowledges that the Township is a unit of local government, is precluded by the County or State Constitution and other laws from entering into obligations that financially bind future governing bodies, and that, therefore, nothing in this Agreement shall constitute an obligation of future Township Boards to appropriate funds for purposes of this Agreement. Accordingly, the parties agree that the terms within this Agreement or any Schedules relating hereto are contingent upon appropriation of funds. The parties further agree that should the Township Board fail to appropriate such funds, the Contractor shall be paid all dues and owing hereunder up until the actual day of termination.

### **3.00 CONTRACTOR QUALIFICATIONS**

**3.01 MINIMUM EXPERIENCE:** The Contractor represents that it has a minimum of five (5) years' prior experience in rendering residential refuse service, comparable to that specified herein, in a municipality with a minimum population of 30,000 requiring weekly services; and it shall show evidence of adequate personnel to properly and satisfactorily discharge this contract.

**3.02 ACCESS TO LANDFILL:** The Contractor shall own, control, or have available for use throughout the contract term an Illinois Environmental Protection Agency permitted sanitary landfill site or incinerator suitable for the disposal of all refuse collected under the terms of this Contract and shall stipulate the location, size, and expected length of service thereof.

**3.03 ACCESS TO RECYCLABLE MATERIAL PROCESSING FACILITY:** The Contractor shall own, control, or have available for use throughout the contract term a recyclable material processing facility suitable for storing or processing the recyclable materials collected under the terms of this Contract and shall stipulate to the location and size thereof.

**3.04 ACCESS TO LANDSCAPE WASTE MANAGEMENT FACILITY:** The Contractor shall own, control, or have available for use throughout the contract term a landscape waste management facility suitable for storing or processing the landscape waste collected under the terms of this Contract and shall stipulate to the location and size thereof.

**3.05 ACCESS TO MAJOR APPLIANCE MANAGEMENT FACILITY:** The Contractor shall own, control, or have available for use throughout the contract term a major appliance management facility suitable for storing or processing the major appliances collected under the terms of this Contract and shall stipulate to the location and size thereof.

3.06 ADEQUATE FINANCES: The Contractor shall have the necessary financial stability to satisfy the terms of this Contract. Copies of the three (3) most recent contracts with municipalities, landfill or incinerator agreements, material processing and landscaping waste management facility agreements, two (2) years of financial statements and a list of all equipment to be used may be requested by the Township as evidence, If requested, Bidders must provide this information within three (3) days of the request.

3.07 ADEQUATE ROLLING STOCK: The Contractor shall have a sufficient number of enclosed, leak-proof, modern, packer-type trucks and open-body trucks or dump trucks to provide the disposal services under the terms of this Contract.

#### **4.00 ADDITIONAL CONTRACT PROVISIONS**

4.01 RESIDENTIAL NOTIFICATION: The Contractor, at its own expense, shall notify all existing and new customers by first class mail, or by affixing notice to the front door, of their day of pickup and the established program guidelines in advance of the start up of the service herein described and of any changes in routes, pickup days, or collection programs during the duration of the Contract. The Contractor shall cooperate with the Township in advertising and promoting recycling, including the development, printing, and delivering by first class mail, a brochure containing such promotional materials as necessary to establish and maintain maximum participation in the recycling program and explaining the proper use of refuse and recyclable material storage and disposal containers. Said brochure shall be edited and redistributed by first class mail prior to any rate increase that may be approved during the contract period. In addition to the brochure, the Contractor and Township agree to disseminate the recycling guidelines. At least once per year during the term of this Agreement, the Contractor and Township agree to publicize and/or distribute the recycling guidelines to the Customers to reinforce good recycling practices.

4.02 WEEKLY SERVICE: The Contractor will furnish all necessary labor, material and equipment necessary to render regularly scheduled weekly residential refuse service for each residential dwelling in the unincorporated area of the Township as defined herein in accordance with a schedule to be submitted and approved by the Township. The Contractor shall perform all services in a neat, orderly and efficient manner using due care and diligence in the performance of all services on its part to be performed. The Contractor shall conduct refuse (including construction and demolition waste, landscape waste, and major appliances) and recyclable material pickup for each area on the same day. The Contractor will be limited to a maximum of three days per week for scheduling the services required in this specification. Landscape or yard waste shall be collected from April 1 through December 15 of each calendar year.

#### **4.03 SCOPE OF SERVICES:**

##### **Unlimited Program - including Yard Waste:**

##### **1. Unlimited Solid Waste Collection and Disposal**

This service shall include unlimited weekly curbside collection of household refuse, household construction and demolition debris, set out in either 32-gallon cans, bags, properly prepared bundles no larger than 2 feet in diameter and no more than 4 feet in length, all cans and bundles are to be a maximum weight of 50 pounds. This service shall allow for one miscellaneous or odd shaped item will also be accepted each week.

Service provided using large two-wheeled carts (95-gallon and 65-gallon) that are mechanically lifted by the contractor into its trucks included as a part of the base service.

## 2. Unlimited Recyclables Collection and Disposal

This service shall include unlimited weekly curbside collection of recyclable materials that are commonly made up of the following materials:

**Paper goods** made up of newspapers, magazines, catalogs, telephone directories, junk mail, greeting cards, advertisements, post cards, stationery, notebook paper, cardboard and boxes as well as frozen food packaging.

**Plastic bottles and containers** made up of PET (#1) plastic bottles, plastic plates and trays, plastic flower pots and other (#1) non-bottle shaped containers, as well as HDPE (#2) plastic bottles consisting of laundry detergent, milk and water bottles, shampoo and personal care bottles, margarine tubs, baby wipe containers, plastic cups, and other #2 non-bottle shaped containers.

*No motor oil, anti-freeze, pool chemical or other hazardous waste containers are accepted, even if they are of the above-described materials.*

**Glass bottles and jars** made up of brown, green, blue and clear glass. No mirrors, drinking glasses, or window glass is accepted.

**Metal cans and containers** made up of aluminum cans, aluminum foil, aluminum baking trays/pie plates, steel or tin cans, and aerosol cans.

## 3. Unlimited Yard Waste Collection and Disposal

This service shall include unlimited weekly curbside collection of yard waste put out properly prepared yard waste in biodegradable bags or 32-gallon containers labeled as "Yard Waste Only" or in properly prepared bundles no larger than 2 feet in diameter and no more than 4 feet in length, during the months of April through October. All bags, 32gallon containers and bundles shall not exceed 50 pounds.

4.04 HOURS OF OPERATION: No collection of refuse or recyclable materials may be made before 7:00 AM.

4.05 HOLIDAYS: The Holidays to be observed by the Contractor are as follows:

New Year's Day	Memorial Day
Fourth of July	Labor Day
Thanksgiving Day	Christmas Day

No pickup service will be rendered on such Holidays. Regular service shall resume the next workday. Refuse not picked up on said Holiday shall be picked up on the next workday.

4.06 RECEPTACLE LOCATION: Pickups for refuse and recyclable materials shall be at the curb within a reasonable distance of the residential dwelling to be served or, in the case of a Township building(s); pickups may be designated garbage enclosures.

4.07 REFUSE RECEPTACLES: There shall be no limit to the number of receptacles which the resident may place at the curb to be collected, and the Contractor shall collect all that is placed out for collection. Acceptable receptacles include, but are not limited to, weatherproof containers with tight-fitting lids and with handles (drums shall not be an acceptable container), plastic bags that meet the approval of the Township, and multi-layered biodegradable Kraft paper bags for landscape waste. No receptacle shall be greater than 33 gallons in capacity or fifty (50) pounds in weight when full and shall be watertight, securely fastened, and strong enough to resist punctures and tears when handled.

4.08 RECYCLABLE MATERIALS RECEPTACLES: All recyclable material shall be placed at the curb in containers that are durable and easily cleanable and are designed to allow rain to drain from them. For the duration of this contract, a suitable recyclable materials container shall be provided by the Contractor at no charge for each single-family home and each multifamily unit of a multifamily residential dwelling requesting a container for any reason, according to a distribution procedure to be established by the Township. Additional or replacement containers shall be made available by the Contractor at a rate and distribution system to be agreed on by the Contractor and the Township.

4.09 NON-CONTAINERIZED MATERIALS: The Contractor will not be responsible for the collection of non-containerized material that has not been set out as defined herein, unless additional service is requested as defined in Section 4.10 of this specification.

4.10 BACKDOOR SERVICE: Any resident may notify the Contractor, in writing, that the resident chooses back door collection. In such cases the pickups for refuse and recyclable materials, for an additional fee listed on the bid sheet, shall be at the rear of a single-family home or at the garage or side door of a multifamily unit of a multifamily dwelling.

4.11 ADDITIONAL SERVICES: On request, the Contractor will provide services other than those herein described for all types of refuse material over and above the two-cubic-yard limit as defined herein including, without limitation, earth, sod, rocks, concrete, rubble and refuse from remodeling, construction and demolition, excavations and other materials, including swing sets, basketball hoops, garage doors, landscaping timbers, patio doors, (Excluded Waste (as defined below), dangerous or toxic materials, and large quantities of liquid requiring truck disposal equipment are valid exceptions.). For all residential Customers (whether or not subscribers for collection services), the Contractor shall collect, transport, and dispose of Christmas trees left curbside by any Customer between January 2 and January 25, at no cost to the Customer. One tree per home. No artificial trees, trees with ornaments or garland or trees that have been painted or otherwise will be collected. The Contractor shall, upon request of the resident, furnish an estimate for the cost of removal of such materials prior to removal. In order to protect the public health, safety and welfare and at the request of the Township, the Contractor shall collect quantities of refuse and recyclable material left at the curb without proper preparation in unusual circumstances (e.g., evictions or "skip outs") and shall bill the property owner for the actual cost thereof. The Township agrees to assist the Contractor in identifying the property owner(s) for this purpose. The Contractor shall also offer the residents the opportunity to lease either a 65gallon or 95-gallon toter cart at an additional monthly fee as herein set forth.

4.12 AUTOMOTIVE, HOUSEHOLD BATTERY, AND LIGHT BULB DROP OFF SITE: The Contractor shall establish and maintain a drop off facility within the borders of the Township for the collection of automotive, and household batteries and light bulbs.

4.13 WORKMANLIKE PERFORMANCE: The Contractor shall undertake to perform all services in a neat, orderly and efficient manner; to use due care and diligence in the performance of said duties under the terms and provisions of the Contract; and to provide neat, orderly and courteous personnel on its crews. The Contractor shall remove all refuse, bulk items and recyclables placed for collection and to be collected pursuant to the terms of this Agreement, including all spillage. The Contractor shall close all gates upon leaving and shall replace all lids after emptying containers. The Contractor shall not permit refuse or recycled materials to litter any premises in the process of making collection, nor allow any refuse to blow, fall, or spill from any vehicle used for collections and where appropriate, shall replace lids or covers on containers immediately after emptying. The Contractor shall repair or replace, at its expense, containers damaged as a result of its handling or misuse, reasonable wear and tear excepted.

4.14 EMPLOYEE PERFORMANCE: The Contractor shall furnish capable personnel in the performance of the services specified herein. In the event that any of the Contractor's personnel is deemed by the Township to be unfit or unsuitable to perform the services under the Contract, the Contractor shall immediately remove such person from work within the unincorporated area and replace that person with a suitable and competent person at no expense to the Township.

4.15 EMERGENCY PROVISIONS: The Contractor agrees that should any emergency arise by reason of storms, tornadoes, cyclones or the like, which require additional hauling equipment and/or services by the Township, the Contractor shall use its reasonable efforts to provide additional equipment and/or services upon request, provided that the Contractor and the Township have agreed on the compensation to be paid to the Contractor for providing such additional equipment and/or services.

4.16 REFUSE COLLECTION VEHICLES: The Contractor agrees to collect all refuse during the regular weekly service in fully enclosed, leak-proof, modern, packer-type trucks. Equipment used for construction and demolition waste, major appliances, landscape waste, special pick-up service may be open-body trucks, dump trucks, and similar type equipment suitable for the required work.

4.17 RECYCLABLE MATERIAL COLLECTION VEHICLES: Equipment used for collecting recyclable material shall be designated specifically for such collection and shall not allow for contamination of the recyclable material after it has been collected.

4.18 REFUSE DISPOSITION: The Contractor will, on the day of collection, transport all refuse collected for disposal, and deposit same in an IEPA permitted sanitary landfill, transfer site, or incinerator, or processing facility in accordance with the laws of the State of Illinois.

4.19 RECYCLABLE MATERIAL DISPOSITION: The Contractor will, on the day of collection, transport all recyclable materials to a recyclable material processing facility where the intent shall be to reuse or recycle said materials. All material processing facilities that may receive recyclable material collected through the service herein described shall be approved by the Township.

4.20 RIGHT OF INSPECTION: The Contractor shall, upon reasonable notice, make accessible for inspection by the Township any landfills, incinerators, transfer stations, recycling facilities, landscape waste, or major appliance processing or management facilities which receive waste from the unincorporated area as a result of this contract.



4.21 COMPLAINT RESPONSE: The Contractor shall maintain an office telephone and/or available 1-800 # for the receipt of service calls or complaints and shall be available for such calls on all business days from 8:00 AM until 4:30 PM and between 8:00 AM and 12:00 PM on Saturdays. All complaints shall be given prompt, courteous attention. In the case of alleged missed collection, the Contractor shall investigate, and if such allegation is verified, collection shall be made within 24 hours after the complaint is received. The Contractor shall designate, in writing, the person to serve as agent for the Contractor and liaison to the Township.

4.22 TEMPORARY DISRUPTION IN SERVICE: Any failure or delay in performance due to contingencies beyond a party's reasonable control, including labor disputes, work stoppages, strikes, riots, terrorist acts, compliance with applicable laws or governmental orders, fires and acts of God, shall not constitute a breach of this Agreement. The Township reserves the right to take whatever actions the Township deems necessary to deal with any temporary disruption in services without voiding the contract or waiving any of the Townships rights. Temporary disruptions may include, but are not limited to, the above events, financial difficulties of the Contractor resulting in its inability to provide services as set forth in this Agreement, equipment failures, landfill disputes and/or issues. The actions the Township may take include, but are not limited to, finding another provider to perform the services during the temporary dispute, or performing some or all of the services by whatever means available.

4.23 NON-SEGREGATED FACILITIES. The Contractor shall not maintain or provide for its employees any segregated facilities at any of its establishments, and not permit its employees to perform their services at any location, under its control, where segregated facilities are maintained. As used in this subparagraph, the term "segregated facilities" means any waiting rooms, work areas, restrooms and washrooms, cafeterias and other eating areas, time clocks, locker rooms and other storage or dressing areas, parking lots, drinking fountains, recreation or entertainment areas, transportation, and housing facilities provided for employees which are segregated by explicit directive or are in fact segregated on the basis of race, creed, color, or national origin, because of habit, local custom, or otherwise. The Contractor shall (except where he has obtained identical certifications from proposed contractors and material suppliers for specific time periods), obtain certifications in compliance with this subparagraph from proposed contractors or material suppliers who are contracting directly with Contractor, prior to the award of contracts or the consummation of material supply agreements, exceeding \$10,000.00 which are not exempt from the provisions of the Equal Opportunity clause, and that it will retain such certifications in its files.

4.24 PUBLIC WORKS EMPLOYMENT DISCRIMINATION ACT. The Contractor shall not refuse or deny any person employment in any capacity on the ground of unlawful discrimination, as that term is defined in the Illinois Human Rights Act, nor subject any person to unlawful discrimination in any manner, in connection with the contracting for or the performance of any work or service of any kind, by, for, on behalf of, or for the benefit of the Township. The Contractor, subcontractor, nor any person on his or her behalf shall not, in any manner, discriminate against or intimidate any employee hired for the performance of work for the benefit of the Township on account of race, color, creed, sex, religion, physical or mental handicap unrelated to ability, or national origin; and there may be deducted from the amount payable to the contractor by the Township, under this contract, a penalty of five dollars for each person for each calendar day during which such person was discriminated against or intimidated in violation of the provisions of this section.

4.25 SUBLETTING OF CONTRACT. The Contractor shall not sublet, sell, transfer, assign, or otherwise dispose of the Contract or contracts or any portion thereof, or of its right, title, or interest therein, without written consent of the Township. The Township may request the Contractor provide proof the proposed

subcontractor has the experience, ability, and equipment the work requires. No subcontracts, or assignments of payments due or to become due, shall in any case release the Contractor of liability under the Contract. All subcontracts shall be in writing and contain the required Equal Employment Opportunity provisions and labor compliance provisions. The Contractor shall permit Township representatives to examine the subcontracts upon notice. Any subcontractor that does not perform satisfactory work will be removed by the Contractor and the Contractor shall not employ the subcontractor for any further work under this Contract.

**4.26 CONTRACTOR RECORD RETENTION.** The Contractor and all subcontractors shall maintain books and records relating to the performance of the Contract or subcontract and necessary to support amounts charged to the Township under the Contract and subcontract. The books and records shall be maintained by the Contractor and all subcontractors in compliance with the requirements of the Local Records Act (50 ILCS 205/1 *et seq.*) and the Freedom of Information Act (5 ILCS 140/1 *et seq.*) until written approval for the disposal of such records is obtained from the Local Records Commission. All books and records required to be maintained by the Contractor and any subcontractors shall be available for review and audit by the Township. The Contractor and all subcontractors shall comply (a) with any request for public records made pursuant to the Freedom of Information Act (5 ILCS 140/1 *et seq.*); (b) with any request for public records made pursuant to any audit; and (c) by providing full access to and copying of all relevant books and records within a time period which allows the Township to timely comply with the time limits imposed by the Freedom of Information Act (5 ILCS 140/1 *et seq.*). Failure by the Contractor to maintain the books, records and supporting documents required by this section or the failure by the Contractor to provide full access to and copying of all relevant books and records within a time period which allows the Township to timely comply with the time limits imposed by the Freedom of Information Act (5 ILCS 140/1 *et seq.*) shall establish a presumption in favor of the Township for the recovery of any funds paid by the Township under this Contract or for the recovery for any penalties or attorneys' fees imposed by the Freedom of Information Act (5 ILCS 140/1 *et seq.*). The obligations imposed by this section shall survive final payment and the termination of the other obligations imposed by this Contract. The Contractor and all subcontractors shall include the requirements of this section in all subcontracts.

## **5.00 COMPENSATION:**

**5.01 CONTRACTOR'S COMPENSATION:** The Contractor will be compensated for the Residential Refuse Service (as herein defined) rendered, based upon the following pricing as submitted by the Contractor's proposal. The Contractor will bill customers or Associations directly for services performed during the term of this contract, and the Contractor has the right to discontinue service to any customer or Association that is not paying the Contractor timely.

## **6.00 RESIDENTIAL REFUSE SERVICE**

6.01	Service Type: Unlimited Program - including Yard Waste	Quantity: Approx. 700 – residences individually billed.
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6.02 The total cost per residential customer for the services and any and all additional costs related to the services shall be as set forth in the Contractor's proposal, a copy of which is attached hereto as "Exhibit 1" and incorporated as though fully set forth herein by this reference.

## 7.00 INDEMNIFICATION:

7.01 INDEMNIFICATION: Contractor agrees, at its sole cost and expense, to unconditionally waive any and all rights of contributions against, and to indemnify and hold harmless and defend, Schaumburg Township, the Schaumburg Township Supervisor and Board of Trustees, and their respective former, current and future officers, trustees, agents, employees, representatives, attorneys, and insurers, and each of their respective successors in interest of any kind (the "Township Indemnitees") for and from any and all claims, actions, omissions, losses, injuries, lawsuits, counterparts, debts, dues, obligations, judgments, awards, demands, liens, costs, expenses, attorneys' fees and liability for damages of any kind and causes of action of any kind and nature (including, but not limited to, all liabilities, claims, suits, costs and expenses which the Township Indemnitees may hereafter incur, become responsible for, or pay out as a result of death or bodily injuries to any person, destruction or damage to any property, contamination of or adverse effects on the environment), whether known or unknown at this time, whether present or future or contingent, that are brought or filed against the Township Indemnitees, or any of them, by any person or entity arising out of, relating to, connected with, or in any way associated with the following: (a) Contractor's breach of any term or provision of this Agreement; (b) any actual or alleged act or omission of Contractor, its employees, agents, or subcontractors in the performance of this Agreement; (c) the violation or alleged violation by Contractor, its employees, agents, or subcontractors of any federal, state or local law, regulation, statute, ordinance, license, or permit and (d) the release, threatened release, or presence of contaminants (which shall include, but not be limited to, hazardous waste, hazardous substances, and any material which any governmental agency or unit having appropriate jurisdiction shall determine from time to time is harmful, toxic, or dangerous) which occurs during the performance (or failure to perform) of this Agreement including, without limitation, transportation and/or disposal of the Residential Materials and/or from or on the site(s) or facility(ies) utilized for disposal of the Residential Materials. In the event that any such claim, action, cause of action or lawsuit is brought or filed, the Township and Township Indemnitees shall have the right to determine the attorney(s) of its choice to represent and defend their interests in any legal or administrative action in the event that a conflict exists which prevents the same defense counsel from representing the Contractor and the Township or Township Indemnitees, all at the Contractor's expense pursuant to this Agreement. Notwithstanding any other provision in this Agreement to the contrary, the duration of the indemnification hereunder shall be indefinite and survive the expiration of this Agreement. Contractor's obligations under this Section shall not be limited in any way by: (a) any bond of insurance protection required under the Contract Documents or otherwise provided by Contractor; or (b) any limitation on the amount or type of damages, compensation, or benefits payable by or for Contractor or Contractor's Agents under any Workers' Compensation Act, Disability Benefit Act, or Employee Benefit Acts. To the extent permissible by law, Contractor waives any limits to the amount of its obligations to defend, indemnify, hold harmless, or contribute to any sums due hereunder, including any claim by any employee of Contractor or any Subcontractor that may be subject to the Workers Compensation Act, 820 ILCS 305/1 *et seq.*, or any other related law or judicial decisions, such as *Kotecki v. Cyclops Welding Corporation*, 146 Ill. 2d 155 (1991).

The waste materials the Contractor collects pursuant to this Agreement shall not contain any hazardous materials, wastes or substances; toxic substances, wastes or pollutants; contaminants; pollutants; infectious wastes; medical wastes; or radioactive wastes (collectively, "Excluded Waste"), each as defined by applicable federal, state or local laws or regulations (collectively, "Applicable Laws"). If Excluded Waste is discovered before the Contractor collects it, the Contractor may refuse to collect the entire container of waste. In such situations, the Contractor shall contact the Township and the Township shall undertake appropriate action to ensure that such Excluded Waste is removed and properly disposed of by the depositor or generator of the waste. If any Excluded Waste is not discovered by the Contractor before it is collected, the Contractor may, in its sole discretion, remove, transport and dispose of such Excluded

Waste at a location authorized to accept such Excluded Waste in accordance with all Applicable Laws and charge the depositor or generator of such Excluded Waste all direct and indirect costs incurred due to removal, remediation, handling, transportation, delivery and disposal of such Excluded Waste. The Township may provide reasonable assistance to the Contractor to conduct an investigation to determine the identity of the depositor or generator of the Excluded Waste and to collect the costs incurred by the Contractor in connection with such Excluded Waste. The Township disclaims, and the Contractor hereby releases the Township from, any and all liability for costs incurred by the Contractor in connection with such Excluded Waste.

## **8.00 REPRESENTATIONS:**

8.01 The Contractor is not barred by law from submitting a proposal to the Township for the project contemplated herein because of a conviction for prior violations of either Illinois Compiled Statutes, 720 ILCS 5/33 E-3 (Bid Rigging) or 720 ILCS 5/33 E-4 (Bid Rotating); and that

1. The Contractor is not delinquent in payment of any taxes to the Illinois Department of Revenue in accordance with 65 ILCS 5/11-42.1;
2. The Contractor provides a drug-free workplace pursuant 30 ILCS 580/1 *et seq.*
3. During the performance of this contract, the Contractor further agrees as follows:
  - A. That it will not discriminate against any employee or applicant for employment because of race, color, religion, sex, national origin, or ancestry; and further, that it will examine all job classifications to determine if minority persons or women are underutilized and will take appropriate affirmative action to rectify any such underutilization.
  - B. That, if it hires additional employees in order to perform this contract, or any portion hereof, it will determine the availability (in accordance with the Commission's Rules and Regulations for Public Contracts) of minorities and women in the area(s) from which it may reasonably recruit and it will hire for each job classification for which employees are hired in such a way that minorities and women are not underutilized.
  - C. That, in all solicitations or advertisements for employees placed by it or on its behalf, it will state that all applicants will be afforded equal opportunity without discrimination because of race, color, religion, sex, national origin, or ancestry.
  - D. That it will send to each labor organization or representative of workers with which it has or is bound by a collective bargaining or other agreement or understanding, a notice advising such labor organization or representative of the contractor's obligations under the Illinois Fair Employment Practices Act and the Commission's Rules and Regulations for public Contracts. If any such labor organization or representative fails or refuses to cooperate with the contractor in its efforts to comply with such Act and Rules and Regulations the contractor will promptly so notify the Illinois Fair Employment Practices commission and the contracting agency and will recruit employees from other sources when necessary to fulfill its obligations thereunder.

- E. That it will submit reports as required by the Illinois Fair Employment Practices Commission's Rules and Regulations for Public Contracts, furnish all relevant information as may from time to time be requested by the Commission or the contracting agency, and in all respects comply with the Illinois Fair Employment Practices Act and the commission's Rules and Regulations for Public Contracts.
  - F. That it will permit access to all relevant books, records, accounts, and work sites by personnel of the contracting agency and the Illinois Fair Employment Practices Commission for purposes of investigation to ascertain compliance with the Illinois Fair Employment Practices Act and the commission's Rules and Regulations for Public Contracts.
- 4. The Contractor covenants and agrees to comply with all applicable laws, ordinances and regulations in any manner related to the Contractor's rights, duties, obligations or operations under this Agreement. The Contractor shall obtain and maintain in effect all licenses and permits necessary to perform its obligations under this Agreement.
  - 5. The Contractor is in compliance with the Illinois Human Rights Act 775 ILCS 5/1.101 *et seq.* including establishment and maintenance of sexual harassment policies and program.

**9.00 INSURANCE:** The Contractor shall obtain and thereafter keep in force the following insurance coverages provided by insurance companies acceptable to the Township and authorized to transact business under the laws of the State of Illinois. The insurance companies providing coverage shall be rated in the Best's Key Rating Guide. The Township will accept companies with a rating not lower than B+ provided the financial size category is VII or larger. Companies rated A- or better shall have a financial size category of not less than VI. Coverage limits shall be written at not less than the minimum specified in this section. The Contractor will provide the Township with certificates of insurance evidencing the following types and limits of insurance. The certificates of insurance will specifically address each of the requirements noted below. The Comprehensive General Liability coverage shall show the Township as additional insured. All insurance noted below is primary and in no event will be considered contributory to any insurance purchased by the Township. All insurance noted below will not be cancelled without first providing the Township thirty (30) days' advance written notice, via certified mail. In addition, the Contractor shall provide the Township, via certified mail, with a new certificate of insurance within seven (7) days of a reduction in insurance coverage provided, however, that insurance coverage may not be reduced below the limits set forth herein. The Township reserves the right to demand full, certified copies of the insurance policies and endorsements. If demanded, the Contractor shall promptly furnish the Township with certified copies of the insurance policies and endorsements demanded. In no event shall any failure of the Township to receive policies or certificates or to demand receipt be construed as a waiver of the Contractor's obligation to obtain and keep in force the required insurance. If contractor's liability policies do not contain the standard ISO separation of insureds provision, or a substantially similar clause, they shall be endorsed to provide cross-liability coverage. Any deductibles or self-insured retentions must be declared to Contractor. At the option of the Township, Contractor may be asked to eliminate such deductibles or self-insured retentions as respects the Additional Insured or required to procure a bond guaranteeing payment of losses and other related costs, including but not limited to, investigations, claim administration, and defense expenses. Contractor shall cause each subcontractor employed by Contractor to purchase and maintain insurance of not less than the types and amounts specified above. When requested by the Township, Contractor shall furnish copies of certificates of insurance evidencing coverage for each subcontractor.

- A. **Comprehensive General Liability** including Products Liability/Completed Operations insurance, in an amount not less than \$1,000,000/occurrence, \$2,000,000/policy limit, including Broad Form Contractual Liability insurance, in an amount not less than \$1,000,000/occurrence, \$2,000,000/policy limit, subject to the terms and conditions of the policy.
- B. **Automobile Liability** insurance, in an amount not less than \$1,000,000 combined single limit. Said insurance is to be extended to cover hired and nonowned vehicles.
- C. **Umbrella or Excess Liability** coverage, the Contractor shall provide evidence of Umbrella or Excess Liability coverage of \$10,000,000.
- D. **Workers' Compensation** is to be provided as required by statute, by an insurance company licensed to write worker's compensation in the State of Illinois. Employer's Liability, in an amount not less than \$500,000 each accident, \$500,000 disease – policy limit, and \$500,000 disease – each employee.

## 10.00 MISCELLANEOUS

10.01 Notices. Except as otherwise explicitly provided in this Agreement, all notices permitted or required to be given by the parties to this Agreement shall be in writing and shall be deemed delivered to the addressee when delivered in person on a business day at the address set forth below, or on the third business day after being deposited in the United States mail for delivery at the address set forth below, postage prepaid, certified or registered mail, return receipt requested.

Notices to the Township shall be addressed to, and delivered at, the following address:

TOWNSHIP OF SCHAUMBURG  
One Illinois Boulevard  
Hoffman Estates, Illinois 60194  
Attention: Ms. Melissa Williams, Township Administrator

Notices to the Contractor shall be addressed to, and delivered at, the following address:

FLOOD BROTHERS DISPOSAL CO.  
17W609 14th St.  
Oak Brook Terrace, Illinois 60181  
Attention: General Manager

10.02 Applicable law: This Agreement shall be interpreted according to the laws of the State of Illinois.

10.03 Force Majeure: If Contractor shall be delayed in the Work by strikes, lockouts by others, fire, unusual delay in transportation, unavoidable casualties, adverse weather conditions, change in Law or other causes beyond Contractor's control which make performance of its obligations impossible or illegal (a "Force Majeure Event"), the performance of Contractor's obligations shall be suspended for the duration of the Force Majeure Event, the time for completion shall be extended by a period equal to the duration of the Force Majeure Event. In the event of a Force Majeure Event, Contractor shall notify Owner in writing

as soon as practicable, but in no event greater than ten (10) days, after the occurrence of a Force Majeure Event, specifying the nature and extent of the Force Majeure Event and its anticipated duration, along with a written request specifying any proposed adjustment of the Contract Sum, including all supporting documentation of additional costs incurred as may be reasonably required by Owner. Except by written amendment to this Amendment pursuant to Section ???, the performance of Contractor's obligations shall not be suspended, the time for completion shall not be extended, and the Contract Sum shall not be adjusted, unless and until Contractor obtains a final, non-appealable order from a court of competent jurisdiction determining the existence and duration of a Force Majeure Event and the amount of any additional costs incurred by Contractor as a direct result thereof, if any. Contractor shall have an affirmative duty to use its best efforts to mitigate the effect of any Force Majeure Event on the progress of the Work and avoid or minimize delays and additional costs resulting therefrom, if any, and no extension of the Contract Time or adjustment of the Contract Sum shall be granted to the extent that Contractor breaches its duty to mitigate. The rates and charges set forth in this Agreement are fixed for the entire term and include all anticipated costs. The Contractor shall bear the full responsibility for any new or increased fee, surcharge, duty, tax, or other charge imposed by federal, State of Illinois, or local government agencies, regardless of the nature of the operations conducted under this Agreement. Such governmental impositions shall not result in adjustment to the agreed-upon rates or charges.

10.04:

1. The provisions of this Agreement shall be interpreted whenever possible to sustain their legality and enforceability. Notwithstanding any other provision of this Agreement, if any provisions of this Agreement, or the application of any provision to any person or circumstance shall, to any extent, be invalid or unenforceable, the remainder of this Agreement, and the application of such provision to any other person or circumstances, shall not be affected thereby. Each provision of this Agreement shall be valid and enforceable to the fullest extent permitted by law.
2. To the extent that any governing or applicable law imposes requirements that are inconsistent with the provisions, terms, and conditions of this Agreement, and such law have no restrictions on waiver, the Contractor waives the application of such laws and agrees that the terms of this Agreement shall govern the parties' relationship.
3. The parties acknowledge that the headings contained in this Agreement are provided for convenience only and are not intended to affect its interpretation.
4. This Agreement sets forth the entire agreement between the parties, and there are no other understandings or agreements, oral or written, between the parties with respect to the services to be provided, and the rate and charges therefor.
5. No modification, addition, deletion, revision, alteration, or other change to this Agreement shall be effective unless and until such change is reduced to writing and executed and delivered by the authorized representatives of the Village and the Contractor.

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**[SIGNATURE PAGE FOLLOWS]**

This Contract is executed that day and year first written above.

**Flood Brothers Disposal Co.**

By: \_\_\_\_\_  
Its duly authorized agent

\_\_\_\_\_  
Print Name and Title

Attest:

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Print Name and Title

\_\_\_\_\_  
Street Address

\_\_\_\_\_  
City, State, Zip Code

\_\_\_\_\_  
Federal Employee Identification Number

\_\_\_\_\_  
Phone Number

\_\_\_\_\_  
Fax Number

\_\_\_\_\_  
E-Mail Address

**Township of Schaumburg**

By: \_\_\_\_\_  
Timothy M. Heneghan, Township Supervisor

Attest:

By: \_\_\_\_\_  
Kathleen Reed, Township Clerk



# **Exhibit 1**

## RETURN TO TOWNSHIP

### PROPOSAL FOR TOWNSHIP OF SCHAUMBURG RESIDENTIAL REFUSE AND RECYCLING COLLECTIONS SERVICE COMMENCING JULY 2025 PROPOSAL FORM

1. The Proposal of Flood Brothers Disposal Co.

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(Contractor's Name)

for the Township of Schaumburg Residential Refuse and Recycling Collections Service Commencing July 2025 to be performed according to the specifications to which the undersigned agrees to accept as part of the contract.

2. The undersigned has, before submitting this Proposal, carefully examined the provisions of the contract, inspected in detail the site of the proposed work, investigated and become familiar with all the local conditions affecting the contract and is fully acquainted with the detailed requirements of the service to be provided. By submitting this Proposal the undersigned conclusively assures and warrants to the Township of Schaumburg that the undersigned has made these examinations and that the undersigned understands all requirements for the performance of the work. If the undersigned's proposal is accepted, the undersigned agrees to be responsible for all errors in the proposal resulting from the undersigned's failure or neglect to comply with the Instructions for Proposals and agrees that the Township of Schaumburg will, in no case, be responsible for any costs, expenses, losses, or change in anticipated profits resulting from such failure or neglect of the undersigned to make these examinations.
3. A Proposal guaranty in the amount of 10% of the total amount of the Proposal in the form of a certified check or cashier's check, drawn on a responsible bank doing business in the United States and made payable to the "Township of Schaumburg," an original or an Electronic Proposal Bond issued by a surety company which is satisfactory to the Township of Schaumburg and is qualified to do business in Illinois accompanies this Proposal.
4. If this proposal is accepted and the undersigned fails to execute the contract, it is hereby agreed that the Proposal Bond or Proposal guaranty check shall be forfeited to the Township of Schaumburg.
5. An executed Contractor's Certification on the form provided herein accompanies this Proposal.
6. SCOPE OF SERVICES: *[Check the program(s) proposed]*

#### **Unlimited Program - including Yard Waste:**

1. Unlimited Solid Waste Collection and Disposal

This service shall include unlimited weekly curbside collection of household refuse, household construction and demolition debris, set out in either 32-gallon cans, bags, properly prepared bundles no larger than 2 feet in diameter and no more than 4 feet in length; all cans and bundles are to be a maximum weight of 50 pounds. This service shall allow for one miscellaneous or odd-shaped item which will also be accepted each week.

Service provided using large two-wheeled carts (95-gallon and 65-gallon) that are mechanically lifted by the contractor into its trucks included as a part of:

- ☒ the base service;  
☐ as an optional service.

2. Unlimited Recyclables Collection and Disposal

This service shall include unlimited weekly curbside collection of recyclable materials that are commonly made up of the following materials:

**Paper goods** made up of newspapers, magazines, catalogs, telephone directories, junk mail, greeting cards, advertisements, post cards, stationery, notebook paper, cardboard and boxes as well as frozen food packaging.

**Plastic bottles and containers** made up of PET (#1) plastic bottles, plastic plates and trays, plastic flower pots and other (#1) non-bottle shaped containers, as well as HDPE (#2) plastic bottles consisting of laundry detergent, milk and water bottles, shampoo and personal care bottles, margarine tubs, baby wipe containers, plastic cups, and other #2 non-bottle shaped containers.

*No motor oil, anti-freeze, pool chemical or other hazardous waste containers are accepted, even if they are of the above-described materials.*

**Glass bottles and jars** made up of brown, green, blue and clear glass. No mirrors, drinking glasses, or window glass is accepted.

**Metal cans and containers** made up of aluminum cans, aluminum foil, aluminum baking trays/pie plates, steel or tin cans, and aerosol cans.

3. Unlimited Yard Waste Collection and Disposal

This service shall include unlimited weekly curbside collection of properly prepared yard waste put out in biodegradable bags or 32-gallon containers labeled as "Yard Waste Only" or in properly prepared bundles no larger than 2 feet in diameter and no more than 4 feet in length, during the months of April through October. All bags, 32-gallon containers and bundles shall not exceed 50 pounds.

7. The undersigned submits the following schedule of prices covering the work to be performed under this contract:

7.01	Service Type	Quantity
	Unlimited Program - including Yard Waste	Approx. 700-residences Individually billed.

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**Cost to Residential Customer**

PLEASE SUBMIT PROPOSALS UNDER BOTH SECTIONS 7.02 (THREE-YEAR TERM) AND 7.03 (FIVE-YEAR TERM)

**7.02 Residential Refuse and Recycling Collection Service Franchise Cost (3-year term)**

**A. Year Ending 3/31/2026**

Service Type	Cost/Month		Total Annual Cost / Residence
Unlimited Program – including Yard Waste – Individually Billed	\$ <u>21.99</u> /month	x 12	\$ <u>263.88</u>
Total for year ending 3/31/2026	\$ <u>263.88</u> (Total Annual Cost/ Residence)	x 700	\$ <u>184,716.00</u>

**B. Year Ending 3/31/2027**

Service Type	Cost/Month		Total Annual Cost / Residence
Unlimited Program – including Yard Waste – Individually Billed	\$ <u>22.65</u> /month	x 12	\$ <u>271.80</u>
Total for year ending 3/31/2027	\$ <u>271.80</u> (Total Annual Cost/ Residence)	x 700	\$ <u>190,257.48</u>

**C. Year Ending 3/31/2028**

Service Type Type text here	Cost/Month		Total Annual Cost / Residence
Unlimited Program – including Yard Waste – Individually Billed	\$ <u>23.33</u> /month	x 12	\$ <u>279.95</u>
Total for year ending 3/31/2028	\$ <u>279.95</u> (Total Annual Cost/ Residence)	x 700	\$ <u>195,965.20</u>

7.03 Residential Refuse and Recycling Collection Service Franchise Cost (5-year term)

A. Year Ending 3/31/2026

Service Type	Cost/Month		Total Annual Cost / Residence
Unlimited Program – including Yard Waste – Individually Billed	\$ <u>21.99</u> /month	x 12	\$ <u>263.88</u>
Total for year ending 3/31/2026	\$ <u>263.88</u> (Total Annual Cost/ Residence)	x 700	\$ <u>184,716.00</u>

B. Year Ending 3/31/2027

Service Type	Cost/Month		Total Annual Cost / Residence
Unlimited Program – including Yard Waste – Individually Billed	\$ <u>22.65</u> /month	x 12	\$ <u>271.80</u>
Total for year ending 3/31/2027	\$ <u>271.80</u> (Total Annual Cost/ Residence)	x 700	\$ <u>190,257.48</u>

C. Year Ending 3/31/2028

Service Type	Cost/Month		Total Annual Cost / Residence
Unlimited Program – including Yard Waste – Individually Billed	\$ <u>23.33</u> /month	x 12	\$ <u>279.95</u>
Total for year ending 3/31/2028	\$ <u>279.95</u> (Total Annual Cost/ Residence)	x 700	\$ <u>195,965.20</u>

D. Year Ending 3/31/2029

Service Type	Cost/Month		Total Annual Cost / Residence
Unlimited Program – including Yard Waste – Individually Billed	\$ <u>24.03</u> /month	x 12	\$ <u>288.35</u>
			Total Annual Cost

Total for year ending 3/31/2029	\$ <u>288.35</u> (Total Annual Cost/ Residence)	x 700	\$ <u>201,844.16</u>
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E. Year Ending 3/31/2030

Service Type	Cost/Month		Total Annual Cost / Residence
Unlimited Program – including Yard Waste – Individually Billed	\$ <u>24.93</u> /month	x 12	\$ <u>299.16</u>
Total for year ending 3/31/2030	\$ <u>299.16</u> (Total Annual Cost/ Residence)	x 700	\$ <u>209,413.32</u>

7.04 Additional Costs:

		Unit Cost
1. Separate Collection for Major Appliances	Per Appliance	\$ <u>25.00</u>
2. Non-Containerized Material Pickup 2yd.min.	Per Pickup	\$ <u>12.50</u>
3. Additional Recyclable Material Container	Per Yard/Per Pickup	\$ <u>0.00</u> per cubic yard
4. Rental of a 65-Gallon Container	Per Month Each	\$ <u>2.00</u> per month plus one time \$ <u>10.00</u> Delivery Charge
5. Rental of a 95 Gallon Container	Per Month Each	\$ <u>2.00</u> per month plus one time \$ <u>10.00</u> Delivery Charge

**DETAIL EXCEPTION SHEET**

8. Exceptions: Any exception must be clearly noted on the *Detail Exceptions Sheet(s)*. Failure to do so may be reason for rejection of the proposal. It is not our intention to prohibit any potential Proposer from proposing by virtue of the specifications, but to describe the material(s) and service(s) actually required. The Township reserves the right to accept or reject any or all exceptions.

DETAIL EXCEPTIONS SHEET MUST BE ENCLOSED WITH PROPOSAL SHEET.

Proposer's exceptions are:

NONE

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**Cost to Residential Customer**

PLEASE SUBMIT PROPOSALS UNDER BOTH SECTIONS 7.02 (THREE-YEAR TERM) AND 7.03 (FIVE-YEAR TERM)

**7.02 Residential Refuse and Recycling Collection Service Franchise Cost (3-year term)**

**A. Year Ending 3/31/2026**

Service Type	Cost/Month		Total Annual Cost / Residence
Unlimited Program – including Yard Waste – Individually Billed	\$ <u>21.99</u> /month	x 12	\$ <u>263.88</u>
Total for year ending 3/31/2026	\$ <u>263.88</u> (Total Annual Cost/ Residence)	x 700	\$ <u>184,716.00</u>

**B. Year Ending 3/31/2027**

Service Type	Cost/Month		Total Annual Cost / Residence
Unlimited Program – including Yard Waste – Individually Billed	\$ <u>22.65</u> /month	x 12	\$ <u>271.80</u>
Total for year ending 3/31/2027	\$ <u>271.80</u> (Total Annual Cost/ Residence)	x 700	\$ <u>190,257.48</u>

**C. Year Ending 3/31/2028**

Service Type Type text here	Cost/Month		Total Annual Cost / Residence
Unlimited Program – including Yard Waste – Individually Billed	\$ <u>23.33</u> /month	x 12	\$ <u>279.95</u>
Total for year ending 3/31/2028	\$ <u>279.95</u> (Total Annual Cost/ Residence)	x 700	\$ <u>195,965.20</u>

9. The undersigned certifies that:

a. The legal name and the business address of the undersigned are:

Flood Brothers Disposal Co.  
17W609 14TH STREET  
OAKBROOK TERRACE, IL 60181

b. The undersigned is:

- (1) A Single Proprietorship \_\_\_\_\_  
(2) A Partnership \_\_\_\_\_  
(3) A Corporation Organized in the State of Illinois \_\_\_\_\_  
(4) Other Organization \_\_\_\_\_

c. The name, title, and address of the owner, partners, or officers of the undersigned are:

William Flood, Jr. - President - 17W609 14th Street - Oakbrook Terrace, IL 60181  
Kevin Flood - CEO - 17W609 14th Street - Oakbrook Terrace, IL 60181  
Robert Flood - Vice President - 17W609 14th Street - Oakbrook Terrace, IL 60181

d. The names and addresses of all other persons, both natural and corporate, having a substantial interest in the undersigned and the nature of the interest (if none, so state):

William K. Flood, Sr. Revocable Trust  
Carole Flood Revocable Trust  
Robert Flood, William K. Flood, Jr., Brian J. Flood, Kevin P. Flood

e. The names, addresses, and trade classifications of all other contractors in which the undersigned has a substantial interest are (if none, so state):

NONE  
\_\_\_\_\_  
\_\_\_\_\_



**10.** Please complete this section only if the entity declines to submit a Proposal:

NO PROPOSAL – Keep our company on your Vendor List	Signature  Date	
NO PROPOSAL – Remove our company from your Vendor List	Signature  Date	

**Note:** Please feel free to attach further explanation if desired as to your reasons for not submitting a proposal.

**11.** If awarded the contract, as proposed, the entity submitting this Proposal agrees to execute and return the contract included in the Request for Proposals, together with the required performance bond, within ten (10) days after the contract has been mailed to the entity submitting this Proposal.

[REMAINDER OF PAGE INTENTIONALLY LEFT BLANK]



(If an individual)

Individual's Name

Street Address

City

State

Zip Code

Telephone Number

**Signature of Proposer:**

(If a partnership)

Partnership's Name

Street Address

City

State

Zip Code

Telephone Number

**Signature of General Partner:**

(If a corporation)

Flood Brothers Disposal Co.

Corporate Name

17W609 14th Street

Street Address

Oakbrook Terrace, IL 60181

City

State

Zip Code

630-261-0400

Telephone Number

Name of President: William K. Flood, Jr.

**Signature of President:**

Name of Secretary:

Robert P. Flood

**Attest by Secretary:**

**10.** Please complete this section only if the entity declines to submit a Proposal:

NO PROPOSAL – Keep our company on your Vendor List	Signature	
	Date	
NO PROPOSAL – Remove our company from your Vendor List	Signature	
	Date	

**Note:** Please feel free to attach further explanation if desired as to your reasons for not submitting a proposal.

**11.** If awarded the contract, as proposed, the entity submitting this Proposal agrees to execute and return the contract included in the Request for Proposals, together with the required performance bond, within ten (10) days after the contract has been mailed to the entity submitting this Proposal.

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**Schaumburg Township**  
Board Warrant Report  
From 5/24/25 - 6/20/25

	<u>Town</u>	<u>Welfare Services</u>	<u>Capital</u>
Per Attached List of Voucher to be Paid:			
Accounts Payable			
	Subtotal <u>442,919.46</u>	Subtotal <u>21,785.48</u>	Subtotal <u>-</u>
Employee and Official Salaries			
	Subtotal <u>213,121.28</u>	Subtotal <u>57,974.85</u>	Subtotal <u>n/a</u>
Total Fund	<u>656,040.74</u>	<u>79,760.33</u>	<u>-</u>

All expenditures set forth herein and in the attached “Township of Schaumburg Board Audit Report – All Funds” have been approved for payment by the Township Board and are hereby attested to by the Township Clerk on this 25th day of June 2025.

\_\_\_\_\_  
Supervisor

\_\_\_\_\_  
Township Clerk, Attest

\_\_\_\_\_  
Trustee

\_\_\_\_\_  
Trustee

\_\_\_\_\_  
Trustee

\_\_\_\_\_  
Trustee

9:53 AM

06/18/25

Accrual Basis

**Township of Schaumburg**  
**Board Audit Report - Town GA Capital**  
**May 24 through June 20, 2025**

Type	Date	Num	Name	Memo	Account	Amount
<b>100 · Town Expenditures</b>						
<b>10ADMIN · Administration</b>						
<b>12ADMIN · Employee Expenses</b>						
<b>1221053 · Human Resources Services</b>						
Bill	06/03/2025	63221	CuraLinc, LLC	EAP - 3rd qtr - July, Aug, Sept 2...	1221053 · Human Resources Services	582.45
Total 1221053 · Human Resources Services						582.45
<b>1261014 · Pre-Empl / Screening Charges</b>						
Bill	06/10/2025	5/30/25	FNBO-1467	Job posting	1261014 · Pre-Empl / Screening Cha...	538.90
Bill	06/10/2025	5/30/25	FNBO-1467	Job posting	1261014 · Pre-Empl / Screening Cha...	20.87
Bill	06/10/2025	5/30/25	FNBO-1467	Job posting	1261014 · Pre-Empl / Screening Cha...	189.92
Total 1261014 · Pre-Empl / Screening Charges						749.69
Total 12ADMIN · Employee Expenses						1,332.14
<b>14ADMIN · Auditing</b>						
<b>1421010 · Legal Services</b>						
Bill	05/27/2025	93267	Storino, Ramello & ...	April 2025 legal	1421010 · Legal Services	707.25
Total 1421010 · Legal Services						707.25
<b>1421020 · Auditing</b>						
Bill	06/10/2025	12051	Mack & Associates	Audit FY ended 2/28/25	1421020 · Auditing	13,785.00
Total 1421020 · Auditing						13,785.00
<b>1421030 · Accounting Services</b>						
Bill	06/02/2025	2942	Gov Accounting, Inc.	May 2025	1421030 · Accounting Services	5,950.00
Bill	06/10/2025	05/30/2025	FNBO-2071	Intuit - Quickbooks software	1421030 · Accounting Services	1,538.90
Total 1421030 · Accounting Services						7,488.90
Total 14ADMIN · Auditing						21,981.15
<b>15ADMIN · Insurance</b>						
<b>1524000 · State Unemployment Insurance</b>						
Bill	06/02/2025	S-INV005808	Illinois Counties Ris...	Workers Comp Audit Premium ...	1524000 · State Unemployment Insu...	23,376.00
Total 1524000 · State Unemployment Insurance						23,376.00
<b>1524010 · Worker's Compensation Insurance</b>						
Bill	05/27/2025	S-INV005383	Illinois Counties Ris...	Insurance Premium - Workers C...	1524010 · Worker's Compensation I...	20,909.00
Total 1524010 · Worker's Compensation Insurance						20,909.00
<b>1524020 · Property/ Casulty Insurance</b>						
Bill	05/27/2025	S-INV005382	Illinois Counties Ris...	Insurance Premium - Property &...	1524020 · Property/ Casulty Insurance	51,452.00
Total 1524020 · Property/ Casulty Insurance						51,452.00

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Accrual Basis

**Township of Schaumburg**  
**Board Audit Report - Town GA Capital**  
**May 24 through June 20, 2025**

Type	Date	Num	Name	Memo	Account	Amount
<b>1524030 · Dental/Vision/Life Insurance</b>						
Bill	05/27/2025	June 2025 TOS	Blue Cross Blue Shi...	June 2025 TOS	1524030 · Dental/Vision/Life Insurance	42,855.54
Bill	05/27/2025	June 2025	Principal Life Ins. Co...	June 2025	1524030 · Dental/Vision/Life Insurance	1,137.28
Total 1524030 · Dental/Vision/Life Insurance						43,992.82
<b>1524035 · Dental/Vision/Life Ins.</b>						
Bill	05/27/2025	June 2025	Principal Life Ins. Co...	June 2025	1524035 · Dental/Vision/Life Ins.	2,946.15
Total 1524035 · Dental/Vision/Life Ins.						2,946.15
<b>1524037 · Employee Fitness/Wellness Prog</b>						
Bill	06/03/2025	fitness reimb	Katy Trent	fitness reimb	1524037 · Employee Fitness/Wellne...	179.00
Bill	06/17/2025	2025 wellness rei...	Diana Nelson	2025 wellness reimb	1524037 · Employee Fitness/Wellne...	300.00
Total 1524037 · Employee Fitness/Wellness Prog						479.00
Total 15ADMIN · Insurance						143,154.97
<b>17ADMIN · Commodities</b>						
<b>1731010 · Office Supplies</b>						
Bill	05/27/2025	83109	Plum Grove Printers	business cards	1731010 · Office Supplies	261.02
Bill	05/27/2025	100443	The Finer Line, Inc.	New Board nametags & plates	1731010 · Office Supplies	404.14
Bill	06/03/2025	7005569080	Staples	office supplies	1731010 · Office Supplies	45.31
Bill	06/10/2025	05/30/2025	FNBO-2071	Return ipad cases	1731010 · Office Supplies	-43.18
Bill	06/10/2025	05/30/2025	FNBO-2071	supplies	1731010 · Office Supplies	127.97
Bill	06/10/2025	05/30/25	FNBO-1240	Bingo - creamer/napkins	1731010 · Office Supplies	43.61
Bill	06/10/2025	05/30/25	FNBO-1240	Webcam for Emily / ipad for Brian	1731010 · Office Supplies	74.24
Bill	06/10/2025	05/30/25	FNBO-1240	new headset for Laura	1731010 · Office Supplies	265.49
Bill	06/10/2025	05/30/25	FNBO-1240	new headset for Laura	1731010 · Office Supplies	137.49
Bill	06/10/2025	05/30/25	FNBO-1240	charging blocks for ipad cases	1731010 · Office Supplies	18.99
Bill	06/10/2025	05/30/25	FNBO-1240	coffee	1731010 · Office Supplies	26.35
Bill	06/10/2025	05/30/25	FNBO-1240	office supplies	1731010 · Office Supplies	65.29
Bill	06/10/2025	05/30/25	FNBO-1240	label maker refills	1731010 · Office Supplies	14.25
Bill	06/10/2025	05/30/25	FNBO-1240	Return new headset for Laura	1731010 · Office Supplies	-265.49
Bill	06/10/2025	05/30/25	FNBO-1240	WS supplies	1731010 · Office Supplies	21.77
Bill	06/10/2025	05/30/25	FNBO-1240	case for Highway Comissioner	1731010 · Office Supplies	29.90
Bill	06/10/2025	05/30/25	FNBO-1240	WS supplies	1731010 · Office Supplies	12.49
Bill	06/10/2025	05/30/25	FNBO-1240	WS supplies	1731010 · Office Supplies	128.64
Bill	06/10/2025	05/30/25	FNBO-1240	Return labes for label maker	1731010 · Office Supplies	-14.25
Bill	06/10/2025	05/30/25	FNBO-1240	passport picture paper	1731010 · Office Supplies	309.98
Bill	06/10/2025	05/30/25	FNBO-1240	Transportation - water and crea...	1731010 · Office Supplies	54.39
Bill	06/10/2025	05/30/25	FNBO-1240	Keyboard - M. Kasper	1731010 · Office Supplies	22.99
Total 1731010 · Office Supplies						1,741.39

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Accrual Basis

**Township of Schaumburg**  
**Board Audit Report - Town GA Capital**  
**May 24 through June 20, 2025**

Type	Date	Num	Name	Memo	Account	Amount
<b>1731012 · Office Printer / Copy Paper</b>						
Bill	06/02/2025	321349	Macquarie Equipme...	W.S copy machine lease	1731012 · Office Printer / Copy Paper	275.80
Bill	06/10/2025	321519	Macquarie Equipme...	#2222269002 - 05/22-06/21/25 -...	1731012 · Office Printer / Copy Paper	277.00
Total 1731012 · Office Printer / Copy Paper						552.80
<b>1732000 · Office Equipment/Furnishings</b>						
Bill	06/16/2025	983577	Interiors For Buisine...	Deaf services brochure holders	1732000 · Office Equipment/Furnishi...	608.00
Total 1732000 · Office Equipment/Furnishings						608.00
Total 17ADMIN · Commodities						2,902.19
<b>19ADMIN · Postage</b>						
<b>1935010 · Postage</b>						
Bill	06/02/2025	05/21/2025	Quadient Finance U...	Postage 04/22-05/21/25	1935010 · Postage	3,158.75
Bill	06/10/2025	Q1872954	Quadient, INC	6/27-9/26/25	1935010 · Postage	337.17
Total 1935010 · Postage						3,495.92
Total 19ADMIN · Postage						3,495.92
<b>21ADMIN · Utilities</b>						
<b>1141020 · Electric</b>						
Bill	06/10/2025	06/03/25	ComEd-TOWN-548...	4/29-5/29/25	1141020 · Electric	3,155.81
Total 1141020 · Electric						3,155.81
<b>1141030 · Water</b>						
Bill	06/10/2025	06/01/25	Village of Hoffman E...	04/01-05/01/25	1141030 · Water	492.74
Total 1141030 · Water						492.74
<b>1333010 · Fiber Network / Internet</b>						
Bill	05/27/2025	1310492101	ACC Business	4/11-5/10/25	1333010 · Fiber Network / Internet	1,026.20
Total 1333010 · Fiber Network / Internet						1,026.20
<b>1336010 · Telephone</b>						
Bill	05/27/2025	Mar, Apr, May cell	Luis Lizcano	Mar, Apr, May cell	1336010 · Telephone	105.00
Bill	06/03/2025	4840	Constellation Telecom	June 2025	1336010 · Telephone	126.93
Bill	06/10/2025	05/30/25	FNBO-1240	RingCentral	1336010 · Telephone	40.27
Bill	06/16/2025	40004909556	Nextiva	6/14/25-7/13/25	1336010 · Telephone	1,118.11
Bill	06/17/2025	Cell reimb	Melvin Maldonado	Cell reimb. - Mar, Apr, May, Jun...	1336010 · Telephone	140.00
Total 1336010 · Telephone						1,530.31
Total 21ADMIN · Utilities						6,205.06

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Accrual Basis

**Township of Schaumburg**  
**Board Audit Report - Town GA Capital**  
**May 24 through June 20, 2025**

Type	Date	Num	Name	Memo	Account	Amount
<b>23ADMIN · Data Processing</b>						
<b>1333014 · IT Equipment, Software &amp; Suppor</b>						
Bill	06/02/2025	Marquee 3 yr Maint	S & P Integrated Sol...	Marquee 3 year maint. agreement	1333014 · IT Equipment, Software &...	24,214.86
Bill	06/02/2025	2584	S & P Integrated Sol...	Marquee and installation	1333014 · IT Equipment, Software &...	24,165.96
Bill	06/03/2025	2585	S & P Integrated Sol...	Marquee - Bal. due	1333014 · IT Equipment, Software &...	68,633.22
Bill	06/10/2025	SUN463921	SundogIT, Inc.	June 2025 monthly	1333014 · IT Equipment, Software &...	1,169.40
Bill	06/10/2025	SUN463772	SundogIT, Inc.	June 2025 internet protection	1333014 · IT Equipment, Software &...	7,751.72
Bill	06/10/2025	05/30/2025	FNBO-2071	Return wireless headsets	1333014 · IT Equipment, Software &...	-290.99
Bill	06/10/2025	05/30/2025	FNBO-2071	Amazon - tablets, MW & PD	1333014 · IT Equipment, Software &...	2,399.98
Bill	06/10/2025	05/30/2025	FNBO-2071	replacement monitor	1333014 · IT Equipment, Software &...	218.00
Total 1333014 · IT Equipment, Software & Suppor						128,262.15
Total 23ADMIN · Data Processing						128,262.15
<b>25ADMIN · Uniforms</b>						
<b>1542000 · Uniform Clothing Expense</b>						
Bill	06/10/2025	05/30/2025	FNBO-5686	Brian - work shoes	1542000 · Uniform Clothing Expense	81.54
Bill	06/10/2025	05/30/2025	FNBO-5686	Doug / Brian - Carhart work pants	1542000 · Uniform Clothing Expense	505.89
Bill	06/10/2025	05/30/2025	FNBO-5686	Carhart credit for tax	1542000 · Uniform Clothing Expense	-45.99
Bill	06/10/2025	05/30/2025	FNBO-5686	Carhartt work pants - Brian	1542000 · Uniform Clothing Expense	215.95
Bill	06/10/2025	05/30/2025	FNBO-5686	Carhartt refund - work pants - Br...	1542000 · Uniform Clothing Expense	-247.45
Total 1542000 · Uniform Clothing Expense						509.94
Total 25ADMIN · Uniforms						509.94
<b>27ADMIN · Building Expenses</b>						
<b>1742010 · Scavenger Service</b>						
Bill	06/10/2025	14541981T092	Groot Industries, Inc.	June 2025	1742010 · Scavenger Service	926.78
Total 1742010 · Scavenger Service						926.78
<b>1742020 · Fire/ Security System</b>						
Bill	06/16/2025	213285	SMG Security Holdi...	Service call- burglar	1742020 · Fire/ Security System	429.16
Bill	06/16/2025	203528	SMG Security Holdi...	Annual FA inspection 3/1/25-2/2...	1742020 · Fire/ Security System	274.56
Total 1742020 · Fire/ Security System						703.72



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Accrual Basis

**Township of Schaumburg**  
**Board Audit Report - Town GA Capital**  
**May 24 through June 20, 2025**

Type	Date	Num	Name	Memo	Account	Amount
<b>1742030 · Building Equipment/Supplies</b>						
Bill	06/03/2025	45A44316-005	Filterbuy	45A44316-005 - air filters for ro...	1742030 · Building Equipment/Suppl...	99.00
Bill	06/10/2025	866981509	HD Supply	janitorial supplies	1742030 · Building Equipment/Suppl...	594.60
Bill	06/10/2025	866754310	HD Supply	janitorial supplies	1742030 · Building Equipment/Suppl...	93.56
Bill	06/10/2025	05/30/2025	FNBO-5686	bldg supplies	1742030 · Building Equipment/Suppl...	49.18
Bill	06/10/2025	05/30/2025	FNBO-5686	steel dolly & 2 UL chairs	1742030 · Building Equipment/Suppl...	558.98
Bill	06/10/2025	05/30/2025	FNBO-5686	bldg supplies	1742030 · Building Equipment/Suppl...	127.01
Bill	06/10/2025	05/30/2025	FNBO-5686	bldg supplies	1742030 · Building Equipment/Suppl...	70.37
Bill	06/10/2025	05/30/2025	FNBO-5686	ratchet bit driver set	1742030 · Building Equipment/Suppl...	49.97
Bill	06/10/2025	05/30/2025	FNBO-5686	card used in error - reimb with p...	1742030 · Building Equipment/Suppl...	68.21
Bill	06/10/2025	05/30/25	FNBO-1240	Lemon tree for entry way	1742030 · Building Equipment/Suppl...	49.99
Total 1742030 · Building Equipment/Supplies						1,760.87
<b>1742041 · Repairs/Maint./Maint. Contrts</b>						
Bill	06/02/2025	13211	Apex Landscaping	June 2025 landscaping	1742041 · Repairs/Maint./Maint. Con...	1,481.00
Bill	06/10/2025	06-3825	International Extermi...	June 2025	1742041 · Repairs/Maint./Maint. Con...	120.00
Bill	06/10/2025	315436969	Trane U.S. Inc.	roof top unit #2 repairs	1742041 · Repairs/Maint./Maint. Con...	1,232.00
Bill	06/10/2025	167368	Western Irrigation, I...	sprinkler heads repair	1742041 · Repairs/Maint./Maint. Con...	298.50
Bill	06/10/2025	05/30/2025	FNBO-2071	lawn maint supplies	1742041 · Repairs/Maint./Maint. Con...	32.95
Bill	06/10/2025	ST-032	ALFA Chicago Inc	Access ladders to roof	1742041 · Repairs/Maint./Maint. Con...	18,000.00
Bill	06/10/2025	ST-032- 2	ALFA Chicago Inc	metal grates for roof	1742041 · Repairs/Maint./Maint. Con...	900.00
Total 1742041 · Repairs/Maint./Maint. Contrts						22,064.45
Total 27ADMIN · Building Expenses						25,455.82
<b>29ADMIN · Mileage</b>						
<b>1550110 · Travel</b>						
Bill	06/02/2025	Reimb mileage 5/...	Katy Trent	Reimb mileage 5/8/25	1550110 · Travel	32.56
Bill	06/03/2025	Reimb Conf exp	Katy Trent	Reimb GSM Conf 2025 exp	1550110 · Travel	808.74
Total 1550110 · Travel						841.30
Total 29ADMIN · Mileage						841.30
<b>31ADMIN · Vehicle Repair</b>						
<b>1151010 · Fuel &amp; Auto Repair</b>						
Bill	06/10/2025	05/30/2025	FNBO-5686	battery for maint. van	1151010 · Fuel & Auto Repair	235.08
Total 1151010 · Fuel & Auto Repair						235.08
Total 31ADMIN · Vehicle Repair						235.08

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Accrual Basis

**Township of Schaumburg**  
**Board Audit Report - Town GA Capital**  
**May 24 through June 20, 2025**

Type	Date	Num	Name	Memo	Account	Amount
<b>33ADMIN · Misc</b>						
<b>1361012 · Special Events Miscellaneous</b>						
Bill	05/27/2025	Swear-in ceremony	Sweets by Mama D	Swear-in ceremony-Officials	1361012 · Special Events Miscellane...	225.00
Check	05/31/2025			Service Charge	1361012 · Special Events Miscellane...	566.53
Bill	06/10/2025	05/30/2025	FNBO-4921	FLAG Day lunch - chip clips	1361012 · Special Events Miscellane...	349.34
Bill	06/10/2025	05/30/2025	FNBO-4921	Maureen Miller - headshots	1361012 · Special Events Miscellane...	475.00
Bill	06/10/2025	05/30/2025	FNBO-2893	lunch - new elected Officials	1361012 · Special Events Miscellane...	86.41
Bill	06/10/2025	05/30/2025	FNBO-2071	Belvedere - Official Swearing in	1361012 · Special Events Miscellane...	690.33
Bill	06/10/2025	05/30/2025	FNBO-2071	Refund tax - Belvedere	1361012 · Special Events Miscellane...	-62.26
Bill	06/10/2025	05/30/2025	FNBO-2071	Jewel - Official Swearing in	1361012 · Special Events Miscellane...	75.00
Bill	06/10/2025	05/30/25	FNBO-1240	beverages - New Board onboard...	1361012 · Special Events Miscellane...	63.03
Bill	06/10/2025	05/30/25	FNBO-1240	Swearing in Ceremony - bevera...	1361012 · Special Events Miscellane...	86.91
Bill	06/16/2025	282866	Vanguard Archives	Community shred event 2025	1361012 · Special Events Miscellane...	2,100.00
Total 1361012 · Special Events Miscellaneous						4,655.29
<b>1361015 · Veterans Recognition Expenses</b>						
Bill	06/10/2025	05/30/2025	FNBO-2071	Vet coffee	1361015 · Veterans Recognition Exp...	28.74
Total 1361015 · Veterans Recognition Expenses						28.74
Total 33ADMIN · Misc						4,684.03
<b>35ADMIN · Programs</b>						
<b>1561100 · Special Accmdtn's/Translation</b>						
Bill	06/02/2025	25051901	Amy M. Dixon-Kolar,...	Active Shooter Training	1561100 · Special Accmdtn's/Transl...	308.00
Total 1561100 · Special Accmdtn's/Translation						308.00
Total 35ADMIN · Programs						308.00
<b>37ADMIN · Professional Improvement</b>						
<b>1762011 · Prof Imprv Town</b>						
Bill	05/27/2025	reimb-Roberts Rul...	Kathleen Reed	reimb-Roberts Rules	1762011 · Prof Imprv Town	24.99
Bill	06/02/2025	Reimb Conf exp.	Meagan Kasper	Uber Home to ORD	1762011 · Prof Imprv Town	73.95
Bill	06/02/2025	Reimb Conf exp.	Meagan Kasper	Lunch at Orlando airport	1762011 · Prof Imprv Town	30.01
Bill	06/02/2025	Reimb Conf exp.	Meagan Kasper	Uber ORD to Home	1762011 · Prof Imprv Town	84.06
Bill	06/10/2025	05/30/2025	FNBO-4921	AA flight - M Kasper - GSMCON	1762011 · Prof Imprv Town	531.96
Bill	06/10/2025	05/30/2025	FNBO-4921	GSMCON breakfast - Day 1	1762011 · Prof Imprv Town	23.18
Bill	06/10/2025	05/30/2025	FNBO-4921	GSMCON lunch - Day 1	1762011 · Prof Imprv Town	30.88
Bill	06/10/2025	05/30/2025	FNBO-4921	GSMCON breakfast - Day 2	1762011 · Prof Imprv Town	13.32
Bill	06/10/2025	05/30/2025	FNBO-4921	GSMCON dinner - Day 3	1762011 · Prof Imprv Town	77.19
Bill	06/10/2025	05/30/2025	FNBO-4921	GSMCON lodging - M. Kasper	1762011 · Prof Imprv Town	582.76
Bill	06/10/2025	05/30/2025	FNBO-9400	Lunch - new elected Officials	1762011 · Prof Imprv Town	260.66
Bill	06/10/2025	05/30/2025	FNBO-9400	Dept Heads lunch - all day training	1762011 · Prof Imprv Town	378.31
Bill	06/10/2025	05/30/2025	FNBO-9400	Daily Herald - annual subscription	1762011 · Prof Imprv Town	175.00
Bill	06/10/2025	05/30/2025	FNBO-9400	Chicago Tribune subscription - ...	1762011 · Prof Imprv Town	40.00

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Accrual Basis

**Township of Schaumburg**  
**Board Audit Report - Town GA Capital**  
**May 24 through June 20, 2025**

Type	Date	Num	Name	Memo	Account	Amount
Bill	06/10/2025	05/30/25	FNBO-1240	Virtual workshop - Kathy Reed	1762011 · Prof Imprv Town	25.00
Bill	06/10/2025	5/30/25	FNBO-1467	LinkedIn	1762011 · Prof Imprv Town	69.99
Total 1762011 · Prof Imprv Town						2,421.26
Total 37ADMIN · Professional Improvement						2,421.26
<b>99ADMIN · Contingency</b>						
<b>1699900 · Contingency</b>						
Bill	06/10/2025	72415-1	Rieke Interiors	50% Deposit - furniture replace...	1699900 · Contingency	21,172.50
Total 1699900 · Contingency						21,172.50
Total 99ADMIN · Contingency						21,172.50
Total 10ADMIN · Administration						362,961.51
<b>20ASSES · Assessor</b>						
<b>26ASSES · Professional Improvement</b>						
<b>1662011 · Professional Imprv Assesor</b>						
Bill	06/10/2025	05/30/25	FNBO-5127	Grammerly - software	1662011 · Professional Imprv Assesor	144.00
Bill	06/10/2025	05/30/25	FNBO-5127	IL Chapter of IAAO - membershi...	1662011 · Professional Imprv Assesor	40.00
Bill	06/10/2025	05/30/25	FNBO-5127	IAAO Associate membership	1662011 · Professional Imprv Assesor	180.00
Bill	06/10/2025	05/30/25	FNBO-5127	Craines Business - subscription	1662011 · Professional Imprv Assesor	199.00
Total 1662011 · Professional Imprv Assesor						563.00
Total 26ASSES · Professional Improvement						563.00
Total 20ASSES · Assessor						563.00
<b>40COMR · Community Relations</b>						
<b>41COMR · Commodities</b>						
<b>1734010 · Town Crier</b>						
Bill	06/16/2025	Town Crier July 2...	U.S. Postmaster-Bul...	Town Crier July 2025 Postage	1734010 · Town Crier	12,246.48
Total 1734010 · Town Crier						12,246.48
<b>1734013 · Web Support</b>						
Bill	05/27/2025	334769	CivicPlus LLC	Social media archiving	1734013 · Web Support	4,617.27
Bill	06/10/2025	05/30/2025	FNBO-4921	Mailchip subscription	1734013 · Web Support	83.25
Bill	06/10/2025	05/30/2025	FNBO-4921	Dreamco Design subscription	1734013 · Web Support	69.95
Total 1734013 · Web Support						4,770.47
Total 41COMR · Commodities						17,016.95
Total 40COMR · Community Relations						17,016.95

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Accrual Basis

**Township of Schaumburg**  
**Board Audit Report - Town GA Capital**  
**May 24 through June 20, 2025**

Type	Date	Num	Name	Memo	Account	Amount
<b>43COMR · Community Outreach</b>						
<b>1762020 · Public Relations</b>						
Bill	05/27/2025	45825	Divine Signs and Gr...	updated window signage	1762020 · Public Relations	300.00
Total 1762020 · Public Relations						300.00
Total 43COMR · Community Outreach						300.00
<b>50D/S · Disability/Senior Services</b>						
<b>19D/S · Contingency</b>						
<b>1999900 · Contingency</b>						
Bill	06/10/2025	05/30/25	FNBO-1240	flowers for Angel's dad	1999900 · Contingency	107.78
Total 1999900 · Contingency						107.78
Total 19D/S · Contingency						107.78
<b>33D/S · Misc</b>						
<b>1361010 · Program Expenses</b>						
Bill	05/27/2025	Mothers Day Tea	Chandler's Chop Ho...	Mothers Day Tea	1361010 · Program Expenses	606.10
Bill	05/27/2025	Pilot Program	Northwest Center A...	Transportation Access Pilot Pro...	1361010 · Program Expenses	5,000.00
Bill	05/27/2025	Pilot Program	Resources for Com...	Transportation Access Pilot Pro...	1361010 · Program Expenses	3,500.00
Bill	05/27/2025	Pilot Program	WINGS Program, Inc.	Transportation Access Pilot Pro...	1361010 · Program Expenses	5,000.00
Bill	05/27/2025	Pilot Program	Kenneth W. Young ...	Transportation Access Pilot Pro...	1361010 · Program Expenses	5,000.00
Bill	05/27/2025	Pilot Program	Little City Foundation	Transportation Access Pilot Pro...	1361010 · Program Expenses	5,000.00
Bill	05/27/2025	Pilot Program	Ray Graham Associ...	Transportation Access Pilot Pro...	1361010 · Program Expenses	1,000.00
Bill	05/27/2025	Pilot Program	GiGi's Playhouse	Transportation Access Pilot Pro...	1361010 · Program Expenses	5,000.00
Bill	06/02/2025	Reimb exp	Caryn Remer	Reimb Mother's Day tea exp	1361010 · Program Expenses	57.02
Bill	06/02/2025	May 2025 Tai Chi	Cynthia Sutherland	May 2025 Tai Chi	1361010 · Program Expenses	140.00
Bill	06/03/2025	May 25' Fit For Life	Jennifer Stempien-S...	May 25' Fit For Life	1361010 · Program Expenses	464.00
Bill	06/10/2025	5	Analuisza Donado	Zumba - 5/06 5/20, 2025	1361010 · Program Expenses	100.00
Bill	06/10/2025	May 2025 classes	Camille Cronfel	May 2025 classes	1361010 · Program Expenses	1,430.00
Bill	06/10/2025	Reimb- lunch	Caryn Remer	Reimb - lunch at Marriott 6/03/25	1361010 · Program Expenses	919.78
Bill	06/10/2025	Atlantic City Refund	Nina Loos	Atlantic City Refund	1361010 · Program Expenses	917.00
Bill	06/10/2025	05/30/25	FNBO-4312	Senior Day trip - lunch for JK an...	1361010 · Program Expenses	33.17
Bill	06/10/2025	05/30/25	FNBO-4312	Aging Better Expo booth	1361010 · Program Expenses	405.00
Bill	06/10/2025	05/30/25	FNBO-4312	Savannah trip - snacks	1361010 · Program Expenses	141.69
Bill	06/10/2025	05/30/25	FNBO-4312	Mother's Day Tea - decorations/...	1361010 · Program Expenses	143.50
Bill	06/10/2025	05/30/25	FNBO-4312	Rock of Ages trip - driver lunch	1361010 · Program Expenses	42.52
Bill	06/10/2025	05/30/25	FNBO-4312	Savannah trip - treat bags	1361010 · Program Expenses	5.50
Bill	06/10/2025	05/30/25	FNBO-4312	Marvelous Wonderettes - final p...	1361010 · Program Expenses	576.00
Bill	06/10/2025	05/30/25	FNBO-4312	Savannah trip - lunch for JK and...	1361010 · Program Expenses	40.76
Bill	06/10/2025	05/30/25	FNBO-4312	Savannah trip - lunch JK and CR	1361010 · Program Expenses	39.82
Bill	06/10/2025	05/30/25	FNBO-4312	Savannah trip - lunch JK and CR	1361010 · Program Expenses	43.43
Bill	06/10/2025	05/30/25	FNBO-4312	Savannah trip - lunch JK and CR	1361010 · Program Expenses	49.36
Bill	06/10/2025	05/30/25	FNBO-4312	Savannah trip - water and cooler	1361010 · Program Expenses	91.12
Bill	06/10/2025	05/30/25	FNBO-4312	Savannah trip - lunch JK and CR	1361010 · Program Expenses	54.12
Bill	06/10/2025	05/30/25	FNBO-4312	AARP Volunteer Thank You gifts	1361010 · Program Expenses	30.99
Bill	06/10/2025	05/30/25	FNBO-4312	Savannah trip - dinner for JK an...	1361010 · Program Expenses	25.09
Bill	06/10/2025	05/30/25	FNBO-4312	Savannah trip - lunch JK and CR	1361010 · Program Expenses	41.72

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Accrual Basis

**Township of Schaumburg**  
**Board Audit Report - Town GA Capital**  
**May 24 through June 20, 2025**

Type	Date	Num	Name	Memo	Account	Amount
Bill	06/10/2025	05/30/25	FNBO-4312	games for Family Game Night	1361010 · Program Expenses	107.95
Bill	06/10/2025	05/30/25	FNBO-4312	credit from Oil Lamp Theatre	1361010 · Program Expenses	-18.00
Bill	06/10/2025	05/30/25	FNBO-4143	AARP scheduling software	1361010 · Program Expenses	20.00
Bill	06/10/2025	05/30/25	FNBO-4143	Bridges to Memory Craft	1361010 · Program Expenses	18.99
Bill	06/10/2025	05/30/25	FNBO-4143	DSS Coffee Chat 5/21/25- donuts	1361010 · Program Expenses	15.49
Bill	06/10/2025	05/30/25	FNBO-1240	program supplies	1361010 · Program Expenses	45.97
Bill	06/10/2025	05/30/25	FNBO-2454	bags for Deaf Support Group	1361010 · Program Expenses	5.99
Bill	06/10/2025	05/30/25	FNBO-2454	Spring Fling gift cards (ITAC will...	1361010 · Program Expenses	150.00
Bill	06/10/2025	05/30/25	FNBO-2454	Spring Fling jelly beans	1361010 · Program Expenses	50.94
Bill	06/10/2025	05/30/25	FNBO-2454	Spring Fling - cakes	1361010 · Program Expenses	93.98
Bill	06/10/2025	05/30/25	FNBO-2454	Spring Fling luncheon	1361010 · Program Expenses	2,234.77
Bill	06/16/2025	Music Night 6/17/25	J Holmes, LLC	Music Night 6/17/25	1361010 · Program Expenses	400.00
Total 1361010 · Program Expenses						39,023.77
<b>1361200 · Interpreting Services</b>						
Bill	06/02/2025	May 2025	Gail Bedessem	May 2025 interpreting services	1361200 · Interpreting Services	240.00
Total 1361200 · Interpreting Services						240.00
Total 33D/S · Misc						39,263.77
<b>56D/S · Professional Improvement</b>						
<b>1662010 · Professional Imprv</b>						
Bill	06/02/2025	reimb Exp	Rebecca Cordes	reimb exp - Uber to Airport-On A...	1662010 · Professional Imprv	32.96
Bill	06/10/2025	05/30/25	FNBO-4143	Read Enterprise Plan - BC	1662010 · Professional Imprv	270.00
Bill	06/10/2025	05/30/25	FNBO-2454	Breakfast Social	1662010 · Professional Imprv	16.55
Bill	06/10/2025	05/30/25	FNBO-2454	IAD Conf - 1 day deposit	1662010 · Professional Imprv	160.95
Total 1662010 · Professional Imprv						480.46
Total 56D/S · Professional Improvement						480.46
<b>59D/S · Postage</b>						
<b>1635010 · Postage</b>						
Bill	06/02/2025	Postage July/Aug	U.S. Postmaster-Bul...	Postage July/Aug Deaf Line and...	1635010 · Postage	1,913.72
Total 1635010 · Postage						1,913.72
Total 59D/S · Postage						1,913.72
Total 50D/S · Disability/Senior Services						41,765.73

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Accrual Basis

**Township of Schaumburg**  
**Board Audit Report - Town GA Capital**  
**May 24 through June 20, 2025**

Type	Date	Num	Name	Memo	Account	Amount
<b>65TRANS · Transportation</b>						
<b>12TRANS · Employee Expense</b>						
<b>1261040 · Employee Screening</b>						
Bill	06/16/2025	5/5/25 Del Boccio	Mario Napolitano, DC	5/5/25 Del Boccio DOT exam	1261040 · Employee Screening	110.00
Total 1261040 · Employee Screening						110.00
Total 12TRANS · Employee Expense						110.00
<b>15TRANS · Salaries</b>						
<b>1514010 · Salaries - Transportation</b>						
Bill	05/30/2025		Janita Malave	Check date 05.30.25	1514010 · Salaries - Transportation	1,798.57
Total 1514010 · Salaries - Transportation						1,798.57
Total 15TRANS · Salaries						1,798.57
<b>53TRANS · Vehicle</b>						
<b>1351010 · Fuel / Charging</b>						
Bill	06/03/2025	RR00002037	Village of Hoffman E...	Transportation - May 2025 Fuel	1351010 · Fuel / Charging	3,882.74
Total 1351010 · Fuel / Charging						3,882.74
<b>1351011 · Bus Maintenance &amp; Supplies</b>						
Bill	06/03/2025	148332	Kammes Auto & Tru...	Bus #21 & 51 safety lane	1351011 · Bus Maintenance & Suppl...	90.00
Bill	06/03/2025	11552	Superior Diesel & A...	Bus #51 maint	1351011 · Bus Maintenance & Suppl...	1,354.90
Bill	06/10/2025	05/30/25	FNBO-0935	glass cleaner	1351011 · Bus Maintenance & Suppl...	167.11
Bill	06/17/2025	11553	Superior Diesel & A...	Bus #72 maint	1351011 · Bus Maintenance & Suppl...	947.45
Bill	06/17/2025	11554	Superior Diesel & A...	Bus #91 maint	1351011 · Bus Maintenance & Suppl...	477.50
Total 1351011 · Bus Maintenance & Supplies						3,036.96
Total 53TRANS · Vehicle						6,919.70
Total 65TRANS · Transportation						8,828.27
<b>91HUMAN · Human Services</b>						
<b>1193000 · Human Services</b>						
Bill	06/02/2025	CINV10006874	Endeavor Health Cli...	Apr 29-May 8, 2025	1193000 · Human Services	2,016.00
Bill	06/02/2025	CINV10006874	Endeavor Health Cli...	May 12-22, 2025	1193000 · Human Services	1,968.00
Bill	06/10/2025	March-May 2025	Journeys-The Road ...	March-May 2025 Agency funding	1193000 · Human Services	3,750.00
Bill	06/16/2025	05312523	WINGS Program, Inc.	Agency funding Q1	1193000 · Human Services	3,750.00
Total 1193000 · Human Services						11,484.00
Total 91HUMAN · Human Services						11,484.00
Total 100 · Town Expenditures						442,919.46

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Accrual Basis

**Township of Schaumburg**  
**Board Audit Report - Town GA Capital**  
**May 24 through June 20, 2025**

Type	Date	Num	Name	Memo	Account	Amount
<b>201 · General Assistance Expenditures</b>						
<b>280GEN · General Assistance</b>						
<b>19GEN · Postage</b>						
<b>2935010 · Postage</b>						
Bill	06/10/2025	05/30/25	FNBO-8185	postage	2935010 · Postage	73.00
Total 2935010 · Postage						73.00
Total 19GEN · Postage						73.00
<b>25GEN · Transportation/ Mileage</b>						
<b>2550110 · Transportation / Mileage</b>						
Bill	06/02/2025	mileage 5/22/25	Laura Barrera	reimb mileage 5/22/25	2550110 · Transportation / Mileage	5.53
Total 2550110 · Transportation / Mileage						5.53
Total 25GEN · Transportation/ Mileage						5.53
<b>31GEN · Vehicle Expense</b>						
<b>2851010 · Fuel</b>						
Bill	06/03/2025	RR00002037	Village of Hoffman E...	GA - May 2025 Fuel	2851010 · Fuel	212.78
Total 2851010 · Fuel						212.78
Total 31GEN · Vehicle Expense						212.78
<b>37GEN · Professional Improvement</b>						
<b>2762010 · Professional Improvement</b>						
Bill	06/10/2025	05/30/25	FNBO-8185	Team Buidling supplies	2762010 · Professional Improvement	28.97
Bill	06/10/2025	05/30/25	FNBO-8185	Team Building event	2762010 · Professional Improvement	281.63
Bill	06/10/2025	05/30/25	FNBO-8185	GATI training for A. Filmore	2762010 · Professional Improvement	75.00
Bill	06/10/2025	05/30/25	FNBO-8185	GATI training for L. Barrera	2762010 · Professional Improvement	75.00
Bill	06/10/2025	05/30/25	FNBO-8185	credit - Team Building event	2762010 · Professional Improvement	28.73
Bill	06/10/2025	05/30/2025	FNBO-0748	GATI Training - B. McGinn	2762010 · Professional Improvement	75.00
Total 2762010 · Professional Improvement						564.33
Total 37GEN · Professional Improvement						564.33

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Accrual Basis

**Township of Schaumburg**  
**Board Audit Report - Town GA Capital**  
**May 24 through June 20, 2025**

Type	Date	Num	Name	Memo	Account	Amount
<b>53GEN · Other Expenses</b>						
<b>2321060 · Food Pantry Supplies</b>						
Bill	05/27/2025	5.27.25 Food Pan...	Woodman's Food M...	5.27.25 Food Pantry	2321060 · Food Pantry Supplies	3,535.20
Bill	05/27/2025	409731	Roots & Fruits, Inc.,	food pantry	2321060 · Food Pantry Supplies	809.25
Bill	05/27/2025	409746	Roots & Fruits, Inc.,	food pantry	2321060 · Food Pantry Supplies	206.00
Bill	05/27/2025	AO-163868-1	Greater Chicago Fo...	food pantry	2321060 · Food Pantry Supplies	281.88
Bill	06/02/2025	Food Pantry 06/0...	Woodman's Food M...	Food Pantry 06/02/25	2321060 · Food Pantry Supplies	1,756.08
Bill	06/02/2025	798738	Ramrod Distributors,...	food pantry paper goods	2321060 · Food Pantry Supplies	1,744.00
Bill	06/02/2025	409812	Roots & Fruits, Inc.,	food pantry	2321060 · Food Pantry Supplies	698.75
Bill	06/02/2025	409785	Roots & Fruits, Inc.,	food pantry	2321060 · Food Pantry Supplies	891.25
Bill	06/02/2025	AO-164440-1	Greater Chicago Fo...	food pantry	2321060 · Food Pantry Supplies	63.36
Bill	06/09/2025	Food Pantry 6.9.25	Woodman's Food M...	Food Pantry 6.09.25	2321060 · Food Pantry Supplies	3,856.32
Bill	06/10/2025	409858	Roots & Fruits, Inc.,	food pantry	2321060 · Food Pantry Supplies	753.00
Bill	06/10/2025	409813	Roots & Fruits, Inc.,	food pantry	2321060 · Food Pantry Supplies	314.50
Bill	06/10/2025	05/30/25	FNBO-8185	food pantry	2321060 · Food Pantry Supplies	421.49
Bill	06/10/2025	05/30/25	FNBO-8185	credit - food pantry items	2321060 · Food Pantry Supplies	-1.60
Bill	06/16/2025	Food Pantry 06/1...	Woodman's Food M...	Food Pantry 06/16/25	2321060 · Food Pantry Supplies	3,959.28
Bill	06/16/2025	AO-165019-1	Greater Chicago Fo...	Food pantry	2321060 · Food Pantry Supplies	456.10
Bill	06/16/2025	AO-165578-1	Greater Chicago Fo...	Food pantry	2321060 · Food Pantry Supplies	84.48
Bill	06/16/2025	409859	Roots & Fruits, Inc.,	Food pantry produce	2321060 · Food Pantry Supplies	250.00
Bill	06/17/2025	409904	Roots & Fruits, Inc.,	Food Pantry	2321060 · Food Pantry Supplies	790.50
Total 2321060 · Food Pantry Supplies						20,869.84
Total 53GEN · Other Expenses						20,869.84
<b>59GEN · General Assistance</b>						
<b>2970013 · Utilities</b>						
Bill	06/10/2025	05/30/2025	FNBO-0748	GA Utility Phone Grant - SB	2970013 · Utilities	60.00
Total 2970013 · Utilities						60.00
Total 59GEN · General Assistance						60.00
Total 280GEN · General Assistance						21,785.48
Total 201 · General Assistance Expenditures						21,785.48
<b>TOTAL</b>						<b>464,704.94</b>



**Schaumburg Township**

Board Warrant Report

From 5/24/25 - 6/20/25

	<b><u>Road &amp; Bridge</u></b>
Per Attached List of Voucher to be Paid:	
Accounts Payable	
	Subtotal <u>10,019.66</u>
Employee and Official Salaries	
	Subtotal <u>25,432.27</u>
Total Fund	<u><u>35,451.93</u></u>

All expenditures set forth herein and in the attached "Township of Schaumburg Board Audit Report – All Funds" have been approved for payment by the Township Board and are hereby attested to by the Township Clerk on this 25th day of June 2025.

\_\_\_\_\_  
Supervisor

\_\_\_\_\_  
Township Clerk, Attest

\_\_\_\_\_  
Trustee

\_\_\_\_\_  
Trustee

\_\_\_\_\_  
Trustee

\_\_\_\_\_  
Trustee

\_\_\_\_\_  
Highway Commissioner

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06/18/25

Accrual Basis

**Township of Schaumburg  
Board Audit Report - R&B  
May 24 through June 20, 2025**

Type	Date	Num	Name	Memo	Account	Amount
<b>301 · Road And Bridge Expenditures</b>						
<b>90ROADB · Road And Bridge</b>						
<b>10ROADB · Utilities</b>						
<b>3036010 · Telephone R &amp; B</b>						
Bill	06/02/2025	05/21/25	Comcast Cable- 013...	05/28-06/27/25	3036010 · Telephone R & B	391.55
Total 3036010 · Telephone R & B						391.55
<b>3041022 · Electric Utilities</b>						
Bill	06/10/2025	05/29.25	ComEd - 7663541222	4/29-5/29/25	3041022 · Electric Utilities	283.96
Total 3041022 · Electric Utilities						283.96
<b>3041030 · Water Utilities</b>						
Bill	06/10/2025	06/01/25	Village of Hoffman E...	03/30-04/30/25	3041030 · Water Utilities	156.26
Total 3041030 · Water Utilities						156.26
Total 10ROADB · Utilities						831.77
<b>15ROADB · Insurance</b>						
<b>3524030 · Health Ins.</b>						
Bill	05/27/2025	June 2025 R & B	Blue Cross Blue Shi...	June 2025 R & B	3524030 · Health Ins.	2,088.42
Bill	05/27/2025	June 2025	Principal Life Ins. Co...	June 2025	3524030 · Health Ins.	28.30
Total 3524030 · Health Ins.						2,116.72
Total 15ROADB · Insurance						2,116.72
<b>17ROADB · Commodities</b>						
<b>3731010 · Office Supplies R&amp;B</b>						
Bill	06/02/2025	04/18-05/19/25	Citi Cards	ink cartridges, office supplies	3731010 · Office Supplies R&B	324.14
Total 3731010 · Office Supplies R&B						324.14
Total 17ROADB · Commodities						324.14
<b>37ROADB · Professional Improvement</b>						
<b>3662010 · Professional Improvement R&amp;B</b>						
Bill	06/02/2025	04/18-05/19/25	Citi Cards	Southern Cafe - meeting for building	3662010 · Professional Improveme...	89.82
Bill	06/02/2025	04/18-05/19/25	Citi Cards	Wally's - lunch	3662010 · Professional Improveme...	51.23
Bill	06/02/2025	04/18-05/19/25	Citi Cards	Feast Buffet - dinner	3662010 · Professional Improveme...	45.00
Bill	06/02/2025	04/18-05/19/25	Citi Cards	parking - Springfield	3662010 · Professional Improveme...	6.00
Bill	06/02/2025	04/18-05/19/25	Citi Cards	Casey's - lunch	3662010 · Professional Improveme...	8.76
Bill	06/02/2025	04/18-05/19/25	Citi Cards	Village Tavern - lunch meeting	3662010 · Professional Improveme...	91.62
Bill	06/02/2025	04/18-05/19/25	Citi Cards	Wally's - lunch	3662010 · Professional Improveme...	27.30
Bill	06/02/2025	04/18-05/19/25	Citi Cards	Country Doughnuts - bid opening ...	3662010 · Professional Improveme...	29.36
Total 3662010 · Professional Improvement R&B						349.09
Total 37ROADB · Professional Improvement						349.09

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06/18/25

Accrual Basis

**Township of Schaumburg  
Board Audit Report - R&B  
May 24 through June 20, 2025**

Type	Date	Num	Name	Memo	Account	Amount
<b>75ROADB · Road Maintenance</b>						
<b>3581010 · Contract Work</b>						
Bill	06/10/2025	25-138A	Bustouts, Inc	repair concrete pipe	3581010 · Contract Work	3,980.00
Total 3581010 · Contract Work						3,980.00
<b>3581030 · Materials &amp; Supplies</b>						
Bill	06/02/2025	04/18-05/19/25	Citi Cards	Northern Tool - caster wheel, shirts	3581030 · Materials & Supplies	30.80
Total 3581030 · Materials & Supplies						30.80
<b>3581040 · Gas &amp; Oil</b>						
Bill	06/10/2025	105101011	Wex Bank	May 2025 fuel	3581040 · Gas & Oil	455.46
Total 3581040 · Gas & Oil						455.46
<b>3581060 · Tools &amp; Supplies</b>						
Bill	06/02/2025	04/18-05/19/25	Citi Cards	Menards - refrigerator, pot hole pa...	3581060 · Tools & Supplies	883.10
Total 3581060 · Tools & Supplies						883.10
<b>3582000 · Personal Saftey Equipment</b>						
Bill	06/02/2025	04/18-05/19/25	Citi Cards	European Sports - shirts	3582000 · Personal Saftey Equipm...	114.00
Bill	06/02/2025	04/18-05/19/25	Citi Cards	Northern Tool - ear plugs	3582000 · Personal Saftey Equipm...	25.89
Total 3582000 · Personal Saftey Equipment						139.89
<b>3584000 · Street Lights</b>						
Bill	06/17/2025	06/10/25	ComEd-3044575000	05/02-06/03/25	3584000 · Street Lights	318.69
Total 3584000 · Street Lights						318.69
<b>3585000 · Purchase Of Machinery</b>						
Bill	06/02/2025	Isizu 2026 Regis	Illinois Secretary of ...	Isizu 2026 Registration	3585000 · Purchase Of Machinery	590.00
Total 3585000 · Purchase Of Machinery						590.00
Total 75ROADB · Road Maintenance						6,397.94
Total 90ROADB · Road And Bridge						10,019.66
Total 301 · Road And Bridge Expenditures						10,019.66
<b>TOTAL</b>						<b>10,019.66</b>