

**MINUTES OF THE
TOWNSHIP OF SCHAUMBURG – BOARD OF TRUSTEES
STATE OF ILLINOIS
Cook County
Town of Schaumburg**

THE BOARD OF TOWN TRUSTEES met at the office of the Town Clerk located at One Illinois Boulevard, Hoffman Estates, IL 60169-3314 on May 28, 2025.

Officials Present:	Timothy M. Heneghan	Supervisor
	Kathleen Reed	Clerk
	Holly Fath	Trustee
	Robert Fiorio	Trustee
	Demetrius J. Gibson	Trustee
	Tom Pirovano	Trustee
	Tim Buelow	Highway Commissioner

The following business was transacted:

Supervisor Heneghan called to order the Regular Board of Trustees Meeting at 7:00 p.m., followed by the Pledge of Allegiance.

Clerk Reed called the roll.

Public Comment

None

Presentations

Sawyer and Falduto, Investment overview.
John Haniotes, Barrington Bank
Governmental Accounting, James Howard.

Minutes

Motioned by Trustee Pirovano and seconded by Trustee Fath to approve the Minutes from the April 23, 2025, Regular Board Meeting of the Board. Roll Call: Trustee Fath-Aye, Trustee Fiorio-Aye, Trustee Gibson-Aye, Trustee Pirovano -Aye, Supervisor Heneghan-Aye. Ayes-5, Nays-0. **Motion carried.**

Department / Committee / Appointing Authority Reports

Kenneth Young Center

Verbal report only

The Joint Commission reviewed KYC's practices, procedures, facilities, and patient care experiences, and evaluated KYC against established best practices. Final accreditation will take approximately fifty days to finalize. The Pop-Up Pride Fest is June 28, 2025 at Woodfield Mall from 2:00 p.m. to 6:00 p.m. The LGBTQ center will participate in this event.

DEI Committee

No report

Disability and Senior Services Department / DSS Committee

Written report is on file

Transportation Department

Written report is on file

Welfare Services Department

Diana Nelson, Director of Welfare Services

Written report is on file

The township passed its annual Greater Chicago Food Depository audit/inspection and received praise for the facility and services provided.

The township signed a TEFAP ("The Emergency Food Assistance Program") Distribution Site allowing the food pantry to receive USDA ("United States Department of Agriculture") food. This contract is effective July 1, 2025 and runs through June 30, 2026 barring prior termination by either party.

Community Relations

Katy Trent Director of Community Relations

Written report is on file

Director Trent attended the Government Social Media Conference. Topics included information on Instagram reels and stories, as well as an ethics discussion on AI in Government, its uses and how to avoid pitfalls. The township did not receive notification of the Memorial Day event at St. Peter's Church and accordingly, we were not able to participate. Supervisor Heneghan will address this matter

Assessor's Department

Victor Morales, Chief Deputy Assessor

Written report is on file

Information regarding the delay of the 2nd installment of property tax bills was posted on the township website by Director Trent. We will continue to monitor the status of the Illinois Legislature's decision regarding the threshold for low income and ramifications to the amount of the Senior Freeze exemption.

Administrative Services / Clerks Office

Patti Dionesotes, Director of Administrative Services

Written report is on file

On May 21, 2025, the township extended the passport ours until 6:00 p.m. Directors Williams and Dionesotes continue to work with contractors, the Hoffman Estates Code Enforcement Officer, and the insurance company to finalize the insurance claim for the flood damage and achieve our goal of having our displaced staff in their offices by September 1, 2025.

Highway Commissioner's Report

Timothy Buelow, Highway Commissioner
Verbal report only

Highway Commissioner Buelow reported that we will sell our existing snowplow upon delivery of our new snowplow. We are determining the validity of agreements made by and between former Highway Commissioner Kegarise, Daniel Lee, USynergetics, and Valexity Technologies for the purpose of building a construction route website. USynergetics and Valexity Technologies were paid \$27,500.00 and \$16,950.00, respectively. We are determining the necessity for the website, waiting for copies of contracts, deliverables, or any evidence that a website was created.

Administrator's Report

Melissa Williams, Township Administrator

We will prepare a summary of our strategic plan. Department heads are working on contingency plans anticipating cuts to federal funding. We anticipate that our new buses will be delivered by the end of June, 2025. Department Heads were trained on and are implementing our new goal-planning tool, Achieve It.

Supervisor's Report

Timothy Heneghan, Supervisor

On May 16, 2025, Supervisor Heneghan, Trustee Pirovano, Trustee Fath, Assessor Elect Morales, Clerk Reed, Director Cordes, and Director Williams attended the ITAA training at Hanover Township. One of the presenters was our attorney, Mark Kimzey. Supervisor Heneghan anticipates that residents may suggest changes to the General Assistance/Welfare Services departments and asks that such inquiries be directed to him for discussion with Director Nelson.

Old Business

None

New Business

Moved by Trustee Fiorio and seconded by Trustee Gibson to approve to hire Brian Viezbicke to the part-time position of Facilities. Brian's hire date is April 23, 2025. Roll Call: Trustee Fath-Aye, Trustee Fiorio-Aye, Trustee Gibson-Aye, Trustee Pirovano -Aye, Supervisor Heneghan-Aye. Ayes-5, Nays-0. **Motion carried.**

Moved by Trustee Gibson and seconded by Trustee Pirovano to approve to hire Meagan Kasper as Digital Communications Coordinator, Meagan's hire date is May 19, 2025. Roll Call: Trustee Fath-Aye, Trustee Fiorio-Aye, Trustee Gibson-Aye, Trustee Pirovano -Aye, Supervisor Heneghan-Aye. Ayes-5, Nays-0. **Motion carried.**

Moved by Trustee Pirovano and seconded by Trustee Gibson to approve to hire Driver, Peter Jensen. Peter's hire date is December 30, 2024. Roll Call: Trustee Fath-Aye, Trustee Fiorio-Aye, Trustee Gibson-Aye, Trustee Pirovano -Aye, Supervisor Heneghan-Aye. Ayes-5, Nays-0. **Motion carried.**

Moved by Trustee Fath and seconded by Trustee Fiorio to approve appointment of Megan Stenberg to the Mental Health Board for the term of 6/1/25 – 1/31/27. Roll Call: Trustee Fath-Aye, Trustee Fiorio-Aye, Trustee Gibson-Aye, Trustee Pirovano -Aye, Supervisor Heneghan-Aye. Ayes-5, Nays-0. **Motion carried.**

Moved by Trustee Robert Fiorio and seconded by Trustee Demetrius Gibson to approve to renew the Mobile Dental Clinic Agreement Amendment #14, current agreement expiring May 31, 2025. Roll Call: Trustee Fath-Aye, Trustee Fiorio-Aye, Trustee Gibson-Aye, Trustee Pirovano -Aye, Supervisor Heneghan-Aye. Ayes-5, Nays-0. **Motion carried.**

Moved by Trustee Gibson and seconded by Trustee Fiorio to approve to renew the Community Nurse Staffing Agreement Amendment #11, current agreement expiring June 24, 2025. Roll Call: Trustee Fath-Aye, Trustee Fiorio-Aye, Trustee Gibson-Aye, Trustee Pirovano -Aye, Supervisor Heneghan-Aye. Ayes-5, Nays-0. **Motion carried.**

Approval of Bills

Moved by Trustee Gibson and seconded by Trustee Pirovano to approve Town Fund Warrant 2025-2026 #3 In the amount of \$461,240.36. Roll Call: Trustee Fath-Aye, Trustee Fiorio-Aye, Trustee Gibson-Aye, Trustee Pirovano -Aye, Supervisor Heneghan-Aye. Ayes-5, Nays-0. **Motion carried.**

Moved by Trustee Fiorio and seconded by Trustee Gibson to approve Welfare Services Warrant 2025-2026 #3 in the amount of \$84,735.62. Roll Call: Trustee Fath-Aye, Trustee Fiorio-Aye, Trustee Gibson-Aye, Trustee Pirovano -Aye, Supervisor Heneghan-Aye. Ayes-5, Nays-0. **Motion carried.**

Moved by Trustee Gibson and seconded by Trustee Fiorio to approve Capital Fund 2025-2026 #3 in the amount of \$34,473.28. Roll Call: Trustee Fath-Aye, Trustee Fiorio-Aye, Trustee Gibson-Aye, Trustee Pirovano -Aye, Supervisor Heneghan-Aye. Ayes-5, Nays-0. **Motion carried.**

Moved by Trustee Pirovano and seconded by Trustee Fiorio to approve Road & Bridge Warrant 2025-2026 #3 in the amount of \$159,681.00. Roll Call: Trustee Fath-Aye, Trustee Fiorio-Aye, Trustee Gibson-Aye, Trustee Pirovano -Aye, Supervisor Heneghan-Aye. Ayes-5, Nays-0. **Motion carried.**

Announcements

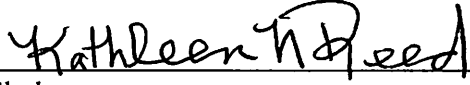
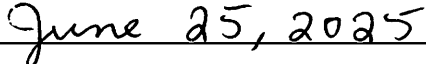
May 29, 2025 – Family Game Night, 6pm
June 7, 2025 – Community Shred Event 8am - 11am
June 18, 2025 – Committee of the Whole, 7pm
June 19, 2025 – Township Closed for Juneteenth
June 21, 2025 – MTA Elected Officials Training 9am – 1pm
June 21, 2025 – Juneteenth in the Burbs, Harper College Pavilion 2pm – 6pm
June 25, 2025 – Regular Meeting of the Board, 7pm
June 26, 2025 – TOCC 5pm, Double Tree, Oak Brook
July 4, 2025 – Township Closed for Independence Day and Hoffman Estates 4th of July Parade

Board Comments

Trustee Gibson expressed interest in considering other law firms to represent the township. Questions asked and answered. No further discussion.

Adjournment

There being no further business, Trustee Fiorio moved to adjourn the meeting at 9:10 p.m. and Trustee Fath seconded the motion. Roll Call: Trustee Fath-Aye, Trustee Fiorio-Aye, Trustee Gibson-Aye, Trustee Pirovano -Aye, Supervisor Heneghan-Aye. Ayes-5, Nays-0. **Motion carried**

Approval Certification I hereby certify the approval of the foregoing Minutes of the Township of Schaumburg 	
Clerk	
Date	June 25, 2025