



**Schaumburg Township
DEI Committee
Meeting Minutes**
Township of Schaumburg
1 Illinois Blvd
Hoffman Estates, IL 60169
Upper Level – Board Room
**Wednesday, June 4, 2025
7:00 PM**

I. Call to Order

Meeting called to order at 7:00 PM

II. Roll Call

Quorum Members

Roosevelt Groves - Committee Chair – Present

Muhittin Er - Vice Chair – Present

Raahim Durrani – Secretary – Present

Felipe Villagomez – Excused

Ayaan Abdul – Present

Erin Hemmer – Excused

Committee Members

Sohail Durrani - Present

NasimAlibhai – Present (Virtual)

Saadia Abdul - Present

Gianne James – Present (Virtual)

Todd Banks – Present (Virtual)

Bob Ogilvie – Present

III. Pledge of Allegiance:

The meeting commenced with the Committee reciting the Pledge of Allegiance.

IV. Public Comments (limited to 3 minutes)

None

V. Approval of May 7, 2025 Minutes

Approved

Aye's 4 Nay 0

VI. Reports

No reports

VII. Unfinished Business

- a. The Vacant Quorum Member role has been filled by voting.
- b. Chair updated the committee about his attendance at the BMO event related to the employment opportunities for the handicapped and mentally challenged. Chair emphasized on how the DEI Committee can play a vital role in bridging such gaps by raising awareness and advocating for such & similar groups.
- c. Trustee briefed the Committee about his meeting with the D211 Director to explore opportunities for collaboration. He has invited the D211 officials to attend future DEI meetings and highlight challenges that need to be addressed on priority.
- d. DEI will get a feature on the Town Crier to relay information related to objectives, initiatives, upcoming programs, vacant positions etc.

VIII. New Business:

- a. An upcoming Juneteenth Celebration is scheduled to take place at Harper College on Friday, June 21, from 2:00 PM to 6:00 PM. The event aims to honor and recognize the significance of Juneteenth through educational, cultural, and community focused activities.
- b. Trustee emphasized that the High School Diversity Clubs to be reached out for collaboration. They must be assisted and supported to ensure they confidently execute their initiatives successfully.
- c. Chair presented the following to the Committee:
 - i. DEI Committee Structure
 - ii. Alignment of objectives to Actions
 - iii. Working Group Structure (Pillars: Youth Engagement, Community Engagement, Partnerships)
 - iv. Working Group Processes
- d. It was suggested that there may be at least 3 leads for each pillar. Nominations to be discussed in next meeting.

- e. Post-presentation, QA session took place and members asked questions and suggested improvements. It was decided that in the next meeting the proposal will be brought back for discussion, finalization and implementation.
- f. Summer schedule was also released and it was decided by the Committee that there will be **no DEI meeting held in the month of July and August 2025**. The DEI Committee shall return and meet, however, on September 3, 2025.

VIII Next meeting:

- a. Continue discussion about Committee/ Working group structure alignment.
- b. Committee's internal processes and operating set up.

IX Adjournment

- Motion to adjourn meeting at 8:00 pm
4 ayes 0 nay's

X Next Meeting: Wednesday September 3, 2025 @ 7:00 PM