



**Schaumburg Township  
Mental Health Board – Regular Meeting  
Minutes**

**August 5, 2025, 7:00 pm**

Township of Schaumburg – Upper Level – Boardroom  
1 Illinois Boulevard, Hoffman Estates, IL 60169

---

- I. Call to Order/Pledge of Allegiance/Welcome** – President Bob Ogilvie called the meeting to order at 7:00pm. Pledge of Allegiance was recited.
- II. Roll Call** - Members present: Bob Ogilvie, Lauren Saternus, Joanmarie Vermes, Megan Stenberg, Binoy Thomas, Trustee Holly Fath, MaryAnn Ogilvie  
Members absent: None  
Executive Director present: Quinette Hobson-Robb
- III. Public Comments**
  - A. An attendee asked how to get a grant application. Quinette said that the applications will be available on the Township website and explained how to access that site. The date when applications will be available has not yet been set.
- IV. Approval of Minutes**
  - A. MaryAnn made a motion to approve the minutes of the July 1, 2025 meeting. Lauren seconded the motion. The motion was unanimously approved by roll call vote.
- V. Reports**
  - A. Executive Director’s report. See attached.
  - B. June Finance Report was reviewed by Quinette.
- VI. Old Business**
  - A. Strategic Plan. Joanmarie made a motion to accept the Strategic Plan. MaryAnn seconded the motion. Motion was approved by unanimous roll call vote.
- VII. New Business**
  - A. Quinette presented the FY25 Mental Health Board Annual Report. Members commented on the high quality and professional appearance of the Report and thanked Quinette for her concerted efforts in creating this document. Lauren made a motion to approve and accept the FY25 Mental Health Board Annual Report. Binoy seconded the motion. Motion was approved by unanimous roll call vote. Quinette will ask Katy if a QR code for the Report can be placed in the *Town Crier* so residents have access to the Report.
  - B. Quinette developed a more streamlined grant application for FY27. The changes that were made makes the application process easier for the applicants, finance department, Executive Director and the MHB members. Holly made a motion to accept the revised grant application. Joanmarie seconded the motion. Motion was approved by unanimous roll call vote.

**VIII. Finance**

- A. Warrant for 6/28/25 – 8/1/25 for \$187,711.04. Lauren made a motion to pay the warrant. MaryAnn seconded the motion. Motion was unanimously approved by roll call vote.

**IX. Board Member Comments**

- A. Lauren thanked Quinette for the information she gathered about counseling services. This information will be placed in the *Town Crier*.
- B. Quinette looked into the types of suicide prevention education offered by Schaumburg Township schools. Brenda Huber sent a list of all the types of education now provided at District 54 schools. Dr. Huber has not yet heard back from District 211.
- C. Bob mentioned that the Village of Mundelein has a new policy for social media. Only posts with information will be allowed. No public comments are allowed. Bob suggested that this might be beneficial for the MHB. Quinette will talk to Katy about this possibility.

**X. Next Meeting Date** – September 2, 2025, at 7:00pm.

**XI. Adjournment** – Joanmarie made a motion to adjourn the meeting. Lauren seconded the motion. All members approved by roll call vote. Meeting was adjourned at 7:50pm.



## Executive Director Report | July 2025

---

June 2025 funded provider report attached.

Attended meeting regarding KYC Juvenile Justice Grant.

Submitted OMA designee to the Illinois Public Access Counselor.

Met with D211 regarding coordination of services and use of ReferralGPS.

Finalized MHB Strategic plan.

Recorded podcast (Love Local Chicagoland) with Jason Stallard.

Worked with Advance Preschool for coordination of STCN virtual program development.

Met with Human Services Director from City of Rolling Meadows to discuss needs and possible program development.

Gave Coordinated Care Team from Bridge Youth and Family Services a tour of the Township to cover available services. Held meeting to discuss updates to CCT and the need for an MOU to assist with partnerships.

Completed MHB FY25 Annual Report.

Site visit with Associates in Behavioral Healthcare.

STCN meeting with STDL to discuss partnership on STCN virtual program offerings.

Updated FY27 contract application to streamline process for applicants, MHB, and finance team.

### **Upcoming Events:**

Community Cruze Night | 2346 Higgins Rd, Hoffman Estates | August 16 | 4 – 8pm

Septemberfest | 201 Schaumburg Ct, Schaumburg | August 30 – September 1