



**Schaumburg Township
Mental Health Board – Regular Meeting
Minutes**

September 2, 2025, 7:00 pm

Township of Schaumburg – Upper Level – Boardroom
1 Illinois Boulevard, Hoffman Estates, IL 60169

- I. Call to Order/Pledge of Allegiance/Welcome** – President Bob Ogilvie called the meeting to order at 7:00pm. Pledge of Allegiance was recited.
- II. Roll Call** - Members present: Bob Ogilvie, Lauren Saternus, Joanmarie Wermes, Megan Stenberg, Trustee Holly Fath, MaryAnn Ogilvie
Members absent: Binoy Thomas (excused)
Executive Director present: Quinette Hobson-Robb
- III. Public Comments** - NA
- IV. Approval of Minutes**
 - A. Holly made a motion to approve the minutes of the August 5, 2025 meeting. Joanmarie seconded the motion. The motion was unanimously approved by roll call vote.
- V. Reports**
 - A. Executive Director’s report. See attached.
 - B. July Finance Report summary was given by Quinette.
 - C. Quinette described how Referral GPS can be accessed on the Township website under Services. Referral GPS will report quarterly to the MHB.
- VI. Old Business** - None
- VII. New Business**
 - A. Quinette presented the grant application review rubric. Holly made a motion to accept this rubric. Megan seconded the motion. Motion was carried by unanimous roll call vote.
 - B. Timeline for grant applications was discussed. Applications will be open from October 13 through November 7, 2025.
- VIII. Finance**
 - A. Warrant for 8/2/25 – 8/29/25 for \$98,630.88. Lauren made a motion to pay the warrant. Joanmarie seconded the motion. Motion was unanimously approved by roll call vote.
- IX. Board Member Comments**
 - A. Lauren thanked the MHB for being such a caring Board and so easy to work with.
 - B. Quinette mentioned that there is a national mental health referral agency called Care Solace.

X. Closed Session – Pursuant to Section 2(c)(21) of the Open Meetings Act – “Discussion of minutes of meetings lawfully closed under this Act, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06.

A. Lauren made a motion to go into closed session at 7:55pm. Joanmarie seconded the motion. The motion was carried by unanimous roll call vote

B. Return from closed session at 7:59pm. Lauren made a motion to keep the closed session minutes closed. Megan seconded the motion. Motion was approved by unanimous roll call vote.

X. Next Meeting Date – October 7, 2025, at 7:00pm.

XI. Adjournment – Lauren made a motion to adjourn the meeting. Holly seconded the motion. All members approved by roll call vote. Meeting was adjourned at 8:00pm.



Executive Director Report | August 2025

July 2025 funded provider report attached.

Attended ACMHAI membership and business meetings (August 7th & 8th).

Met with Birth to Five to discuss their strategic plan and community input.

Updated FY27 application review rubric to reflect updates to contract application.

Attended Township strategic planning meeting and website training.

Worked with Community Relations team to add subpage to MHB webpage for ReferralGPS.

Met with ReferralGPS to discuss avenues for marketing.

Prepared for D54 PTA and social worker meetings.

Met with Dundee Township MHB to answer questions regarding ReferralGPS partnership.

Attended Northwest Suburban Autism Consortium (NWSAC) meeting.

Participated in August Coordinated Care Team (Bridge) meeting.

Got online banking set up for MHB accounts.

Upcoming Events: