



**Schaumburg Township
Mental Health Board – Regular Meeting
Agenda**

November 4, 2025 7:00 pm

Township of Schaumburg – Upper Level – Boardroom
1 Illinois Boulevard, Hoffman Estates, IL 60169

- I. Call to Order/Pledge of Allegiance/Welcome
- II. Roll Call
- III. Public Comment (Limit to 3 minutes)
- IV. Approval of Minutes – For Action
 - a. October 7, 2025 Regular Board Meeting
- V. Reports
 - a. Executive Director’s Report
 - b. Finance Report
 - c. Leadership Advisory Forum Update
- VI. Old Business – For Discussion/For Action
 - a. FY27 Budget
- VII. New Business – For Discussion/For Action
 - a. FY27 Application Review
 - b. Executive Director Job Description
 - c. 2026 Meeting Schedule
- VIII. Approval of Monthly Expenses
 - a. MHB Warrant: 10/30/25 – 10/31/25 | \$169,148.83
- IX. Board Member Comments
- X. Next Meeting: December 2, 2025 at 7pm
- XI. Adjournment



**Schaumburg Township
Mental Health Board – Regular Meeting
Minutes**

October 7, 2025, 7:00 pm

Township of Schaumburg – Upper Level – Boardroom
1 Illinois Boulevard, Hoffman Estates, IL 60169

- I. Call to Order/Pledge of Allegiance/Welcome** – President Bob Ogilvie called the meeting to order at 7:00pm. Pledge of Allegiance was recited.
- II. Roll Call** - Members present: Bob Ogilvie, Lauren Saternus (arrived at 7:06pm), Joanmarie Wermes, Megan Stenberg, Trustee Holly Fath, Binoy Thomas, MaryAnn Ogilvie
Executive Director present: Quinette Hobson-Robb
- III. Public Comments** - NA
- IV. Approval of Minutes**
 - A. MaryAnn made a motion to approve the minutes of the September 2, 2025 meeting. Holly seconded the motion. The motion was unanimously approved by roll call vote.
- V. Reports**
 - A. Executive Director's report. See attached. Quinette reported that there is a Disability Halloween Dance on October 30, at 6:00pm. Trunk or Treat will take place at the Township on October 23, from 3:00-7:00pm. The car line will close at 6:30pm.
 - B. Quinette reviewed the August Provider Report. Teen Parent Connection is the only provider who has not yet sent in their quarterly report.
 - C. Quinette will ask the funded agencies to distinguish between total number of Schaumburg Township residents served and the number served that the MHB funded.
 - D. There is a new head of the Human Resources Department.
 - E. Quinette will find out when her annual performance is due and what form/s are needed.
 - F. August Finance Report summary was given by Quinette.
 - G. Many providers have long wait times. How to incentivize providers to refer these clients to ReferralGPS was discussed. One option that seemed very beneficial is to require these providers to refer to ReferralGPS, with such wording in their contracts. ReferralGPS can report on this number of referrals, by agency, to the MHB.
 - H. Members discussed ways that the Township could have a therapist for adults in the building.
- VI. Old Business** - None
- VII. New Business**
 - A. Quinette presented a draft for the FY27 budget. Joanmarie made a motion to accept this budget. Holly seconded the motion. Motion was unanimously approved by roll call vote.
 - B. Quinette said she has some recommendations for companies that do needs assessments.

VIII. Finance

- A. Warrant for 8/30/25 – 10/3/25 for \$106,461.46. Lauren made a motion to pay the warrant. Joanmarie seconded the motion. Motion was unanimously approved by roll call vote.

IX. Board Member Comments

- A. Lauren attended the District 54 PTA Presidents meeting. Since October is Bullying Prevention Month, Lauren suggested that bullying prevention education be brought to the schools. The group members were very receptive and eager for this education to occur. They will partner with the MHB and begin to work on this initiative. In the near future, there will be a Parent Education Night. Topics that will be covered include social media, texting, screen time and bullying. Information about ReferralGPS was provided to this group. Other schools are not represented in this PTA Presidents group. Quinette will reach out to these schools, including private and therapeutic schools, to ask how MHB can partner with them.

X. Next Meeting Date – November 4, 2025, at 7:00pm.

XI. Adjournment – MaryAnn made a motion to adjourn the meeting. Holly seconded the motion. All members approved by roll call vote. Meeting was adjourned at 8:29pm.



Executive Director Report | September 2025

August 2025 funded provider report attached.

FY26 Q2 funded provider report attached.

Attended September ACMHAI meetings.

Participated in Village of Schaumburg CHIP planning meetings.

Met with ReferralGPS to discuss avenues for marketing.

Attended D54 PTA and social worker meetings.

Compiled bullying resources for D54 PTA meeting.

Attended Northwest Suburban Autism Consortium (NWSAC) meeting.

Participated in September Coordinated Care Team (Bridge) meeting.

Met with DSS Program staff for event and programming coordination.

Upcoming Events:

Trunk or Treat | Thursday, October 23rd | 3 – 7pm



Executive Director Report | October 2025

August 2025 funded provider report attached.

Attended September ACMHAI meetings.

Met with RGA to discuss FY26 funding.

Answered FY27 application questions.

Attended D54 PTA meeting.

Participated in Coordinated Care Team (Bridge) meeting.

Met with DSS Program staff for event and programming coordination.

Hosted Lori from Clearbrook so she could see her art displayed.

Met with ReferralGPS for updates.

Attended October planning meetings for Children's Network.

Met with GiGi's regarding panel and Little City regarding podcast appearance.

Completed a school tour and met with Wallace Academy staff to better understand needs and potential for partnership.

Upcoming Events:

ACMHAI Meeting | Schaumburg | December 4 – 5

Township of Schaumburg

Profit and Loss Budget vs Actual - MHB

	September	YTD	Budget	\$ Over Budget	% of Budget
Income					
50 · MHB Fund - Revenue					
5051012 · Property Tax	1,370.28	1,064,392.37	2,000,000.00	-935,607.63	53.22%
5051013 · Interest	17,420.79	17,420.79	-	17,420.79	100.0%
Total 50 · MHB Fund - Revenue	18,791.07	1,081,813.16	2,000,000.00	-918,186.84	54.09%
Expense					
50 · MHB Expenditures					
Admin					
5045000 · Schaumburg Township Services	-	-	4,500.00	-4,500.00	0.0%
5045001 · Legal Services	-	6,427.40	12,500.00	-6,072.60	51.42%
5045002 · Professional Development	-	-	2,500.00	-2,500.00	0.0%
Total 50 Admin Expense	-	6,427.40	19,500.00	-13,072.60	32.96%
Commodities					
5046000 · Travel	-	543.21	1,000.00	-456.79	54.32%
5046001 · Office Supplies	74.25	1,244.95	2,500.00	-1,255.05	49.8%
5046002 · Postage	-	-	1,000.00	-1,000.00	0.0%
5046003 · Equipment/Database	-	9,750.00	16,500.00	-6,750.00	59.09%
5046004 · Community Relations	-	176.96	1,500.00	-1,323.04	11.8%
5046005 · Member Dues	-	5,000.00	6,000.00	-1,000.00	83.33%
5046006 · Prof Needs Assessment	-	-	20,000.00	-20,000.00	0.0%
5046007 · Special Events	-	50.08	3,000.00	-2,949.92	1.67%
5046008 · Printing	-	-	2,000.00	-2,000.00	0.0%
Total 50 · Commodities - Expense	74.25	16,765.20	53,500.00	-36,734.80	31.34%
Salaries/Benefits					
5047000 · Salaries	6,086.40	47,472.20	90,000.00	-42,527.80	52.75%
5047001 · Insurance	-	4,806.29	30,000.00	-25,193.71	16.02%
5047002 · Unemployment	-	-	310.00	-310.00	0.0%
5047003 · IMRF	645.90	4,260.08	7,110.00	-2,849.92	59.92%
5047004 · Social Security/Medicare	497.52	3,514.47	7,650.00	-4,135.53	45.94%
Total 50 · Salaries/Benefits - Expense	7,229.82	60,053.04	135,070.00	-75,016.96	44.46%
Contingency					
5049000 · Contingency	-	-	50,000.00	-50,000.00	0.0%
Service Contracts					
5048000 · Service Contracts	106,382.41	783,167.14	1,750,000.00	-966,832.86	44.75%
Total 50 · MHB Fund - Expense	113,686.48	866,412.78	2,008,070.00	-1,141,657.22	43.15%
Net Income	(94,895.41)	215,400.38	(8,070.00)	223,470.38	

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10/07/25

Accrual Basis

Township of Schaumburg - Mental Health Board
Transaction Detail By Account
March through September 2025

Type	Date	Num	Name	Memo	Amount	Balance
50 - MHB Revenue						
5051012 - Property Tax						
General Journal	04/30/2025	Beg Bl...		Beg Balance	1,043,732.54	1,043,732.54
General Journal	05/31/2025	May R...		Prop Tax	5,914.60	1,049,647.14
Deposit	06/30/2025			Deposit	3,197.43	1,052,844.57
Deposit	08/31/2025			Deposit	10,177.52	1,063,022.09
Deposit	09/30/2025			Deposit	1,370.28	1,064,392.37
Total 5051012 - Property Tax					1,064,392.37	1,064,392.37
5051013 - Interest						
Deposit	06/30/2025			Interest	4,117.55	4,117.55
Deposit	07/31/2025			Interest	5,074.85	9,192.40
Deposit	08/31/2025			Interest	3,931.87	13,124.27
Deposit	09/30/2025			Interest	4,296.52	17,420.79
Total 5051013 - Interest					17,420.79	17,420.79
Total 50 - MHB Revenue					1,081,813.16	1,081,813.16
504 - MHB Expenditures						
5045 - MHB ADMIN						
5045001 - Legal Service						
General Journal	04/30/2025	Beg Bl...		Beg Balance	-1,957.50	-1,957.50
Bill	05/19/2025	473-0...	Airdo Werwas, LLC	April 2025 Legal Fees	-2,627.80	-4,585.30
Bill	06/16/2025	473-0...	Airdo Werwas, LLC	May 2025	-1,842.10	-6,427.40
Total 5045001 - Legal Service					-6,427.40	-6,427.40
Total 5045 - MHB ADMIN					-6,427.40	-6,427.40
5046 - MHB COMMODITIES						
5046000 - Travel						
Bill	05/05/2025	4/30/25	FNBO - 4421	Bank of Springfield- Parking for ACMHAI meeti...	-7.00	-7.00
Bill	05/05/2025	4/30/25	FNBO - 4421	Doubletree- Hotel for ACMHAI meetings	-140.22	-147.22
Bill	07/14/2025	Mileag...	Quinette Hobson-Ro...	Mileage reimb Mar., Apr., May 2025	-395.99	-543.21
Total 5046000 - Travel					-543.21	-543.21

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Accrual Basis

Township of Schaumburg - Mental Health Board
Transaction Detail By Account
March through September 2025

Type	Date	Num	Name	Memo	Amount	Balance
5046001 - Office Supplies						
General Journal	04/30/2025	Beg Bl...		Beg Balance	-1.54	-1.54
Bill	05/05/2025	4/30/25	FNBO - 4421	CEL Riverwoods- Art for MHB space	-250.00	-251.54
Bill	05/05/2025	4/30/25	FNBO - 4421	Walmart- Office supplies for MHB space	-74.49	-326.03
Bill	06/16/2025	100915	The Finer Line, Inc.	Board member name plates	-117.24	-443.27
General Journal	06/19/2025	AP ch...		AP checks	-518.01	-961.28
Bill	07/07/2025	6/30/25	FNBO - 4421	Walmart- Office supplies	-48.54	-1,009.82
Check	07/31/2025			Service Charge	-34.62	-1,044.44
Bill	08/13/2025	07/31/...	FNBO - 4421	Walmart- Office supplies	-47.21	-1,091.65
Check	08/31/2025			Service Charge	-79.05	-1,170.70
Check	08/31/2025			Service Charge	-7.35	-1,178.05
Check	09/30/2025			Service Charge	-59.55	-1,237.60
Check	09/30/2025			Service Charge	-7.35	-1,244.95
Total 5046001 - Office Supplies					-1,244.95	-1,244.95
5046003 - Equipment/Database						
Bill	06/03/2025	185441	Summittable	grant management system	-9,750.00	-9,750.00
Total 5046003 - Equipment/Database					-9,750.00	-9,750.00
5046004 - Community Relations						
General Journal	04/30/2025	Beg Bl...		Beg Balance	-176.96	-176.96
Total 5046004 - Community Relations					-176.96	-176.96
5046005 - Member Dues						
Bill	05/05/2025	25-1037	ACMHAI	2025 Membership dues	-5,000.00	-5,000.00
Total 5046005 - Member Dues					-5,000.00	-5,000.00
5046007 - Special Events						
Bill	05/05/2025	4/30/25	FNBO - 4421	Crown Awards- Board member registration	-50.08	-50.08
Total 5046007 - Special Events					-50.08	-50.08
Total 5046 - MHB COMMODITIES					-16,765.20	-16,765.20
5047 - MHB SALARIES/BENEFITS						
504700 - MHB Salaries						
General Journal	04/30/2025	Beg Bl...		Beg Balance	-13,097.00	-13,097.00
General Journal	05/31/2025	May Payr		MHB Payroll May 25	-10,029.60	-23,126.60
General Journal	06/30/2025	June ...		MHB Payroll June	-6,086.40	-29,213.00
General Journal	07/31/2025	July Payr		MHB Payroll July	-6,086.40	-35,299.40
General Journal	08/31/2025	Augus...		MHB Payroll August	-6,086.40	-41,385.80
General Journal	09/30/2025	Sept P...		MHB Payroll September	-6,086.40	-47,472.20
Total 504700 - MHB Salaries					-47,472.20	-47,472.20

Township of Schaumburg - Mental Health Board
Transaction Detail By Account
March through September 2025

Type	Date	Num	Name	Memo	Amount	Balance
5047001 - Insurance						
General Journal	04/30/2025	Beg Bl...		Beg Balance	-4,806.29	-4,806.29
Total 5047001 - Insurance					-4,806.29	-4,806.29
5047003 - IMRF						
General Journal	04/30/2025	Beg Bl...		Beg Balance	-1,225.16	-1,225.16
General Journal	05/31/2025	May Pyrl		MHB Payroll May 25	-451.32	-1,676.48
General Journal	06/30/2025	June ...		MHB Payroll June	-645.90	-2,322.38
General Journal	07/31/2025	July Pyrl		MHB Payroll July	-645.90	-2,968.28
General Journal	08/31/2025	Augus...		MHB Payroll August	-645.90	-3,614.18
General Journal	09/30/2025	Sept P...		MHB Payroll September	-645.90	-4,260.08
Total 5047003 - IMRF					-4,260.08	-4,260.08
5047004 - Social Sec/Medicare						
General Journal	04/30/2025	Beg Bl...		Beg Balance	-778.11	-778.11
General Journal	05/31/2025	May Pyrl		MHB Payroll May 25	-746.28	-1,524.39
General Journal	06/30/2025	June ...		MHB Payroll June	-497.52	-2,021.91
General Journal	07/31/2025	July Pyrl		MHB Payroll July	-497.52	-2,519.43
General Journal	08/31/2025	Augus...		MHB Payroll August	-497.52	-3,016.95
General Journal	09/30/2025	Sept P...		MHB Payroll September	-497.52	-3,514.47
Total 5047004 - Social Sec/Medicare					-3,514.47	-3,514.47
Total 5047 - MHB SALARIES/BENEFITS					-60,053.04	-60,053.04
5048 - MHB SERVICE CONTRACTS						
5048000 - Service Contracts						
General Journal	04/30/2025	Beg Bl...		Beg Balance	-213,837.92	-213,837.92
Bill	05/05/2025	March...	Associates in Behav...	March 2025 Service Contract	-6,000.00	-219,837.92
Bill	05/05/2025	March...	Clearbrook	March 2025 CILA Service Contract	-2,000.00	-221,837.92
Bill	05/05/2025	March...	Clearbrook	March 2025 Community Day Services	-833.33	-222,671.25
Bill	05/05/2025	March...	Northwest Center A...	March 2025 Service Contract	-7,083.33	-229,754.58
Bill	05/05/2025	March...	Ray Graham Associ...	March 2025 Service Contract	-4,583.33	-234,337.91
Bill	05/05/2025	March...	Sanjeevani 4 U	March 2025 Service Contract	-10,000.00	-244,337.91
Bill	05/05/2025	March...	Special Leisure Serv...	March 2025 Service Contract	-6,000.00	-250,337.91
Bill	05/05/2025	April 2...	Partners for Our Co...	April 2025 Service Contract	-1,041.67	-251,379.58
Bill	05/12/2025	April 2...	Children's Advocacy...	April 2025- Safe From The Start	-833.33	-252,212.91
Bill	05/12/2025	April 2...	Children's Advocacy...	April 2025- Mental Health Services	-833.33	-253,046.24
Bill	05/12/2025	March...	Resources for Com...	March 2025	-333.33	-253,379.57
Bill	05/19/2025	April 2...	Clearbrook	April 2025 CILA	-2,000.00	-255,379.57
Bill	05/19/2025	April 2...	Clearbrook	April 2025 Pursuit	-833.33	-256,212.90
Bill	05/19/2025	April 2...	Doc B, PLLC	April 2025	-3,262.50	-259,475.40
Bill	05/19/2025	April 2...	Fellowship Housing ...	April 2025	-1,833.33	-261,308.73
Bill	05/19/2025	April 2...	GiGi's Playhouse	April 2025	-2,083.33	-263,392.06
Bill	05/19/2025	April 2...	Northwest Center A...	April 2025	-7,083.33	-270,475.39
Bill	05/19/2025	April 2...	Leyden Family Servi...	April 2025	-4,166.67	-274,642.06
Bill	05/19/2025	April 2...	Wings Program, Inc.	April 2025	-1,500.00	-276,142.06
Bill	05/19/2025	April 2...	Kenneth Young Cen...	April 2025 Mentoring and Community Support S...	-7,752.91	-283,894.97

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10/07/25

Accrual Basis

Township of Schaumburg - Mental Health Board
Transaction Detail By Account
March through September 2025

Type	Date	Num	Name	Memo	Amount	Balance
Bill	05/19/2025	April 2...	Kenneth Young Cen...	April 2025 Outpatient Therapy Services	-30,295.83	-314,190.80
Bill	05/19/2025	April 2...	Kenneth Young Cen...	April 2025 Psychiatric Services	-16,746.25	-330,937.05
Bill	05/19/2025	April 2...	Kenneth Young Cen...	April 2025 Intensive Recovery Group Services	-3,229.16	-334,166.21
Bill	05/19/2025	April 2...	Kenneth Young Cen...	April 2025 Crisis Intervention Services	-3,330.00	-337,496.21
Bill	05/19/2025	April 2...	Kenneth Young Cen...	April 2025 Clinical Substance Use Prevention a...	-3,229.16	-340,725.37
Bill	06/03/2025	April 2...	The Bridge Youth & ...	April 2025	-6,250.00	-346,975.37
Bill	06/03/2025	April 2...	Associates in Behav...	April 2025	-4,000.00	-350,975.37
Bill	06/03/2025	April 2...	Little City Foundation	April 2025	-3,750.00	-354,725.37
Bill	06/03/2025	April 2...	Life Span	April 2025	-2,083.33	-356,808.70
Bill	06/03/2025	April 2...	Ray Graham Associ...	April 2025	-4,583.33	-361,392.03
Bill	06/03/2025	April 2...	St. Mary's Serv dba ...	April 2025	-2,358.00	-363,750.03
Bill	06/03/2025	April 2...	Teen Parent Connec...	April 2025	-1,651.56	-365,401.59
Bill	06/16/2025	May 2...	Doc B, PLLC	May 2025	-1,800.00	-367,201.59
Bill	06/16/2025	May 2...	Children's Advocacy...	May 2025 Safe From The Start	-833.33	-368,034.92
Bill	06/16/2025	May 2...	Children's Advocacy...	May 2025 Mental Health Services	-833.33	-368,868.25
Bill	06/16/2025	May 2...	Fellowship Housing ...	May 2025	-1,833.33	-370,701.58
Bill	06/16/2025	May 2...	St. Mary's Serv dba ...	May 2025	-2,358.00	-373,059.58
Bill	06/16/2025	May 2...	Partners for Our Co...	May 2025	-1,041.67	-374,101.25
Bill	06/16/2025	May 2...	Ray Graham Associ...	May 2025	-4,583.33	-378,684.58
Bill	06/16/2025	May 2...	Kenneth Young Cen...	May 2025 Outpatient Therapy Services	-30,295.83	-408,980.41
Bill	06/16/2025	May 2...	Kenneth Young Cen...	May 2025 Mentoring and Community Support S...	-7,752.91	-416,733.32
Bill	06/16/2025	May 2...	Kenneth Young Cen...	May 2025 Intensive Recovery Group Services	-3,229.16	-419,962.48
Bill	06/16/2025	May 2...	Kenneth Young Cen...	May 2025 Crisis Intervention Services	-3,330.00	-423,292.48
Bill	06/16/2025	May 2...	Kenneth Young Cen...	May 2025 Clinical Substance Use Prevention a...	-3,229.16	-426,521.64
Bill	06/16/2025	May 2...	Kenneth Young Cen...	May 2025 Psychiatric Services	-16,746.25	-443,267.89
Bill	06/16/2025	May 2...	Northwest Center A...	May 2025	-7,083.33	-450,351.22
Bill	06/16/2025	May 2...	Leyden Family Servi...	May 2025	-4,166.67	-454,517.89
Bill	06/16/2025	May 2...	Wings Program, Inc.	May 2025	-1,500.00	-456,017.89
Bill	06/23/2025	May 2...	The Bridge Youth & ...	May 2025 service contract	-6,250.00	-462,267.89
Bill	06/23/2025	May 2...	Clearbrook	May 2025 service contract - Community Day Sv...	-833.33	-463,101.22
Bill	06/23/2025	May 2...	Clearbrook	May 2025 service contract - Residential services	-2,000.00	-465,101.22
Bill	06/23/2025	May 2...	GiGi's Playhouse	May 2025 service contract	-2,083.33	-467,184.55
Bill	06/23/2025	May 2...	Little City Foundation	May 2025 service contract	-3,750.00	-470,934.55
Deposit	06/24/2025		Northwest Center A...	New building - Capital loan repayment	80,000.00	-390,934.55
Bill	07/07/2025	May 2...	Associates in Behav...	May 2025	-5,000.00	-395,934.55
Bill	07/07/2025	June 2...	Children's Advocacy...	June 2025 Mental Health Services	-833.33	-396,767.88
Bill	07/07/2025	June 2...	Children's Advocacy...	June 2025 Safe from the Start	-833.33	-397,601.21
Bill	07/07/2025	May 2...	Life Span	May 2025	-2,083.33	-399,684.54
Bill	07/07/2025	1240	ReferralGPS	Treatment fund	-40,000.00	-439,684.54
Bill	07/07/2025	1242	ReferralGPS	Care navigation	-40,000.00	-479,684.54
Bill	07/07/2025	May 2...	Resources for Com...	May 2025	-666.67	-480,351.21
Bill	07/07/2025	May 2...	Teen Parent Connec...	May 2025	-1,391.55	-481,742.76
Bill	07/14/2025	June 2...	Fellowship Housing ...	June 2025	-1,833.33	-483,576.09
Bill	07/21/2025	June 2...	Doc B, PLLC	June 2025	-1,125.00	-484,701.09
Bill	07/21/2025	June 2...	Clearbrook	June 2025 service contract Pursuit	-833.33	-485,534.42
Bill	07/21/2025	June 2...	Clearbrook	June 2025 ST CILAs	-2,000.00	-487,534.42
Bill	07/21/2025	6/202...	Kenneth Young Cen...	6/2025 Clinical Sub	-3,229.16	-490,763.58
Bill	07/21/2025	6/202...	Kenneth Young Cen...	6/2025-OutPT Therapy	-30,295.83	-521,059.41
Bill	07/21/2025	6/202...	Kenneth Young Cen...	6/2025-Int Recovery Group Serv	-3,229.16	-524,288.57

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10/07/25

Accrual Basis

Township of Schaumburg - Mental Health Board

Transaction Detail By Account

March through September 2025

Type	Date	Num	Name	Memo	Amount	Balance
Bill	07/21/2025	6/202...	Kenneth Young Cen...	6/2025-Crisis Intervention	-3,330.00	-527,618.57
Bill	07/21/2025	6/202...	Kenneth Young Cen...	6/2025-Mentor/Community Support Serv	-7,752.91	-535,371.48
Bill	07/21/2025	6/202...	Kenneth Young Cen...	6/2025-Psyc Services	-16,746.25	-552,117.73
Bill	07/21/2025	6/202...	Leyden Family Servi...	6/2025-Share Program	-4,166.67	-556,284.40
Bill	07/21/2025	6/202...	Little City Foundation	6/2025-Adult Day/Employment Development	-3,750.00	-560,034.40
Bill	07/21/2025	6/2025	Northwest Center A...	June 2025	-7,083.33	-567,117.73
Bill	07/21/2025	6/202...	Partners for Our Co...	6/2025-MHS/Case mgmt	-1,250.00	-568,367.73
Bill	07/21/2025	June 2...	The Bridge Youth & ...	June 2025	-6,250.00	-574,617.73
Bill	07/21/2025	June 2...	Wings Program, Inc.	June 2025	-1,500.00	-576,117.73
Bill	07/29/2025	June 2...	GiGi's Playhouse	June 2025 service contract	-2,083.33	-578,201.06
Bill	08/13/2025	July 2...	Children's Advocacy...	July 2025 Safe from the Start	-833.33	-579,034.39
Bill	08/13/2025	July 2...	Children's Advocacy...	July 2025 MHS	-833.33	-579,867.72
Bill	08/13/2025	July 2...	Fellowship Housing ...	July 2025	-1,833.33	-581,701.05
Bill	08/13/2025	July 2...	Northwest Center A...	July 2025	-7,083.33	-588,784.38
Bill	08/13/2025	7/202...	Partners for Our Co...	7/2025/MHS/case mgmt	-1,250.00	-590,034.38
Bill	08/13/2025	June 2...	Ray Graham Associ...	June 2025	-4,583.33	-594,617.71
Bill	08/13/2025	June 2...	Teen Parent Connec...	June 2025	-1,426.36	-596,044.07
Bill	08/13/2025	July 2...	Wings Program, Inc.	July 2025	-1,500.00	-597,544.07
Bill	08/18/2025	July 2...	Doc B, PLLC	July 2025	-2,250.00	-599,794.07
Bill	08/18/2025	July 2...	Little City Foundation	July 2025	-3,750.00	-603,544.07
Bill	08/25/2025	July 2...	St. Mary's Serv dba ...	July 2025	-2,358.00	-605,902.07
Bill	08/25/2025	July P...	Kenneth Young Cen...	July 2025 Psychiatric Services	-16,746.25	-622,648.32
Bill	08/25/2025	July S...	Kenneth Young Cen...	July 2025 Clinical Substance Use Prevention a...	-3,229.16	-625,877.48
Bill	08/25/2025	July C...	Kenneth Young Cen...	July 2025 Crisis Intervention Services	-3,330.00	-629,207.48
Bill	08/25/2025	July In...	Kenneth Young Cen...	July 2025 Intensive Recovery Group Services	-3,229.16	-632,436.64
Bill	08/25/2025	July T...	Kenneth Young Cen...	July 2025 Outpatient Therapy Services	-30,295.83	-662,732.47
Bill	08/25/2025	July M...	Kenneth Young Cen...	July 2025 Mentoring & Community Support Ser...	-7,752.91	-670,485.38
Bill	08/25/2025	July 2...	Leyden Family Servi...	July 2025	-4,166.67	-674,652.05
Bill	08/26/2025	July 2...	Teen Parent Connec...	July 2025 - AFS	-2,132.68	-676,784.73
Bill	09/08/2025	July 2...	Clearbrook	July 2025 ST CILAs	-2,000.00	-678,784.73
Bill	09/08/2025	July 2...	Clearbrook	July 2025 Pursuit	-833.33	-679,618.06
Bill	09/08/2025	2518	Good Works Results...	Indiv. Coaching/Group Forums	-11,400.00	-691,018.06
Bill	09/08/2025	July 2...	Life Span	July 2025 grant allocation	-2,083.33	-693,101.39
Bill	09/08/2025	July 2...	Ray Graham Associ...	July 2025	-4,583.33	-697,684.72
Bill	09/09/2025	Augus...	Fellowship Housing ...	August 2025	-1,833.33	-699,518.05
Bill	09/09/2025	Augus...	Leyden Family Servi...	August 2025	-4,166.67	-703,684.72
Bill	09/09/2025	Augus...	Children's Advocacy...	August 2025 SFS	-833.33	-704,518.05
Bill	09/09/2025	Augus...	Children's Advocacy...	August 2025 MHS	-833.33	-705,351.38
Bill	09/09/2025	Augus...	Partners for Our Co...	August 2025 MHS/CS	-1,250.00	-706,601.38
Bill	09/09/2025	Augus...	Doc B, PLLC	August 2025	-1,743.75	-708,345.13
Bill	09/09/2025	June 2...	St. Mary's Serv dba ...	June 2025	-2,358.00	-710,703.13
Bill	09/22/2025	Aug 2...	Clearbrook	August 2025 CILA	-2,000.00	-712,703.13
Bill	09/22/2025	Aug 2...	Clearbrook	August 2025 Pursuit	-833.33	-713,536.46
Bill	09/22/2025	Augus...	GiGi's Playhouse	August 2025 service contract	-2,083.33	-715,619.79
Bill	09/22/2025	Aug 2...	Kenneth Young Cen...	August 2025 Psychiatric Services	-16,746.25	-732,366.04
Bill	09/22/2025	Aug 2...	Kenneth Young Cen...	August 2025 Clinical Substance Use Prevention...	-3,229.16	-735,595.20
Bill	09/22/2025	Aug 2...	Kenneth Young Cen...	August 2025 Crisis Intervention Services	-3,330.00	-738,925.20
Bill	09/22/2025	Aug 2...	Kenneth Young Cen...	August 2025 Outpatient Therapy Services	-30,295.83	-769,221.03
Bill	09/22/2025	Aug 2...	Kenneth Young Cen...	August 2025 Intensive Recovery Group Services	-3,229.16	-772,450.19

12:23 PM

10/07/25

Accrual Basis

Township of Schaumburg - Mental Health Board
Transaction Detail By Account
March through September 2025

Type	Date	Num	Name	Memo	Amount	Balance
Bill	09/22/2025	Aug 2...	Kenneth Young Cen...	August 2025 Mentoring and Community Suppor...	-7,752.91	-780,203.10
Bill	09/22/2025	Augus...	Teen Parent Connec...	August 2025	-1,464.04	-781,667.14
Bill	09/22/2025	Augus...	Wings Program, Inc.	August 2025	-1,500.00	-783,167.14
Total 5048000 - Service Contracts					-783,167.14	-783,167.14
Total 5048 - MHB SERVICE CONTRACTS					-783,167.14	-783,167.14
Total 504 - MHB Expenditures					-866,412.78	-866,412.78
TOTAL					215,400.38	215,400.38



THIS CAPACITY-BUILDING LEADERSHIP PROGRAM COMBATS ISOLATION AND LIMITED DEVELOPMENT FOR NONPROFIT LEADERS SERVING SCHAUMBURG TOWNSHIP RESIDENTS. THROUGH PARTNER BUILDING, COLLABORATIVE PROBLEM-SOLVING, AND KNOWLEDGE EXCHANGE, PARTNERS GAIN A POWERFUL PEER NETWORK TO FIND RESOURCES, SHARPEN SKILLS, SHARE INSIGHTS, AND ACHIEVE GOALS.

PARTICIPATING PARTNERS

Clearbrook
Life Span
Little City

GiGi's Playhouse
Hopeful Beginnings of St. Mary's
Ray Graham Association

The SHARE Program
The Bridge Youth & Family Services
WINGS Program

PARTNERS CURRENT CHALLENGES

- Isolation and limited external connections
- Time constraints and overload impacting coordination
- Development gaps and need for skills training
- Self-doubt and confidence issues affecting advancement potential
- Operational challenges: transitions, funding cuts, workspace limitations

PARTNERS DESIRED OUTCOMES

- Build peer networks and enhance collaboration
- Overcome barriers to knowledge exchange and resource sharing
- Gain confidence through professional support
- Space for problem-solving and trust-building
- Receive support for addressing agency challenges

PROGRAM IMPACT & KEY LEARNINGS



Peer Support & Collaborative Problem-Solving

Partners actively engage in group discussions to brainstorm innovative solutions for shared challenges, creating a crucial space for unbiased input from peers.



Coaching for Accountability & Goals

Individual coaching helps partners discuss struggles, receive feedback, create goals, and stay accountable through ongoing support.



Self-Care & Boundary Setting

Implementing micro self-care habits and setting boundaries are crucial for managing stress and preventing burnout in demanding roles.



Expanded Network & Resources

The forum successfully connects leaders, increasing awareness of available resources and practical strategies. External connections help with change management.



Growth Mindset & Resilient Leadership

Partners develop a proactive approach, elevating young teams and reframing challenges: "It's not that I can't do this; I just haven't encountered it before."



Practical Tools & Best Practices

Exchange of concrete tools: document management systems, automation, legislative updates, and learning from other agencies' best practices.

"I really appreciate the openness to discuss my struggles or challenges at work or with employees. It has been very beneficial having a non-biased person to run ideas and concerns by."

MIDWAY SURVEY RESULTS

4.8/5

Overall Satisfaction Score

80%

Coaching "Very Valuable"

4.4/5

Growth Relevance

4.8/5

Confidence Boosting





This peer learning model provides a safe space for partners to gain support, share insights, and develop leadership skills.

GROUP FORUMS: Professional development topics, partner consultations, facilitated problem-solving, goal setting, and rotating site visits to expand network knowledge. **COACHING:** Provide targeted support to progress toward objectives.

HOW THIS PROGRAM BENEFITS TOWNSHIP RESIDENTS

Improved Service Delivery

By boosting professional development, promoting collaborative problem-solving, and increasing resource awareness, agencies significantly enhance the quality and reach of their services to residents.

Stronger "Wrap Around" Connections

Emphasizing external peer connections leads to increased collaboration among agencies, creating a unified community response to critical issues like mental health, adoption, disability support, and substance use disorder treatment.

Sustainable Agencies

Addressing challenges like funding threats and leadership transitions helps ensure the long-term sustainability of vital nonprofit organizations, providing consistent and reliable support to the community.

Enhanced Well-being of Leaders

Focusing on self-care and work-life balance helps prevent burnout among leaders, ensuring they can continue their critical work with sustained passion and effectiveness.

CHALLENGES WE TACKLED TOGETHER

Leadership Transition & Role Definition

CHALLENGE Lack of defined roles at the supervisory level with director retiring, causing chaotic meetings and uncertainty.

SOLUTION Created job descriptions, clarified responsibilities, and aligned roles with individual strengths.

Imposter Syndrome & Self-Doubt in New Leadership Roles

CHALLENGE Managing imposter syndrome and self-doubt when transitioning into new leadership positions.

SOLUTION Leveraged regular team check-ins, built strategic partnerships, and practiced self-reflection techniques.

Maintaining Motivation Amidst External Pressures

CHALLENGE Sustaining motivation through tough state contracts and navigating uncharted waters in job placements.

SOLUTION Workload management strategies, team support systems, self-care boundaries, and celebrating team successes.

Weak External Peer Connections

CHALLENGE Inconsistent information sharing and unawareness of resources, causing stress and impacting service delivery.

SOLUTION Shifted to a mindset of connection over competition, and made community outreach a priority.

"Being able to speak with a coach about what matters and how to achieve goals that will help me to be successful as a leader."



Mental Health Board
FY27 (March 1, 2026 - February 28, 2027) Budget

504 • MHB Revenue

5051012 - Property Taxes	2,050,000.00
5051013 - Interest	15,000.00
	2,065,000.00

Total 504 • MHB Revenue

504 • MHB Expenditures

5045 • MHB Admin

5045000 • Schaumburg Township Service	4,500.00
5045001 • Legal Service	8,500.00
5045002 • Professional Development	2,500.00
	15,500.00

Total 5045 • MHB Admin

5046 • MHB Commodities

5046000 • Travel	1,000.00
5046001 • Office Supplies	2,000.00
5046002 • Postage	1,000.00
5046003 • Equipment/Database	12,000.00
5046004 • Community Relations	1,500.00
5046005 • Member Dues	6,500.00
5046006 • Prof Needs Assessments	20,000.00
5046007 • Special Events	3,000.00
5046008 • Printing	1,000.00
	48,000.00

Total 5046 • MHB Commodities

5047 • MHB Salaries/Benefits

5047000 • MHB Salaries	92,000.00
5047001 • Insurance	30,000.00
5047002 • Unemployment	310.00
5047003 • IMRF	7,110.00
5047004 • Social Security/Medicare	7,650.00
	137,070.00

Total 5047 • MHB Salaries/Benefits

5048 • MHB Service Contracts

5048000 • Service Contracts	1,814,430.00
	1,814,430.00

Total 5048 • MHB Service Contracts

5041 • Contingency

5045100 • Contingency	50,000.00
	50,000.00

Total 5049 • Contingency

Total 504 • MHB Expenditures

2,065,000.00

DRAFT

Mental Health Board
FY27 (March 1, 2026 - February 28, 2027) Budget

504 • MHB Revenue

	5051012 - Property Taxes	2,050,000.00
	5051013 - Interest	15,000.00

Total 504 • MHB Revenue

2,065,000.00

504 • MHB Expenditures

5045 • MHB Admin

	5045000 • Schaumburg Township Service	4,500.00
	5045001 • Legal Service	8,500.00
	5045002 • Professional Development	2,500.00

Total 5045 • MHB Admin

15,500.00

5046 • MHB Commodities

	5046000 • Travel	1,000.00
	5046001 • Office Supplies	2,000.00
	5046002 • Postage	1,000.00
	5046003 • Equipment/Database	14,000.00
	5046004 • Community Relations	1,500.00
	5046005 • Member Dues	6,500.00
	5046006 • Prof Needs Assessments	20,000.00
	5046007 • Special Events	3,000.00
	5046008 • Printing	1,000.00

Total 5046 • MHB Commodities

50,000.00

5047 • MHB Salaries/Benefits

	5047000 • MHB Salaries	119,300.00
	5047001 • Insurance	30,000.00
	5047002 • Unemployment	310.00
	5047003 • IMRF	7,110.00
	5047004 • Social Security/Medicare	7,650.00

Total 5047 • MHB Salaries/Benefits

164,370.00

5048 • MHB Service Contracts

	5048000 • Service Contracts	1,785,130.00
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Total 5048 • MHB Service Contracts

1,785,130.00

5041 • Contingency

	5045100 • Contingency	50,000.00
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Total 5049 • Contingency

50,000.00

Total 504 • MHB Expenditures

2,065,000.00

DRAFT



Regularly Scheduled Board Meetings

Unless otherwise stated, Schaumburg Township Mental Health Board meetings are held on the first Tuesday of each month at 7:00pm.

Meetings are open to the public and are held at the Schaumburg Township building located at: 1 Illinois Boulevard, Hoffman Estates, IL 60169.

2026 Meeting Schedule:

January 6, 2026

February 3, 2026

March 3, 2026

April 7, 2026

May 5, 2026

June 2, 2026

July 7, 2026

August 4, 2026

September 1, 2026

October 6, 2026

November 3, 2026 – *election day*

December 1, 2026

Schaumburg Township
Board Warrant Report
From 10/4/25 - 10/31/25

Mental Health Board	
Per Attached List of Voucher to be Paid:	
Accounts Payable	Total 169,148.83

All expenditures set forth herein and in the attached "Township of Schaumburg Board Audit Report " have been approved for payment by the Township Board and are hereby attested to by the Township Clerk on this 4th day of November 2025.

Trustee

Trustee

Trustee

Trustee

Trustee

Trustee

Trustee

Township of Schaumburg - Mental Health Board
Board Audit Report - MHB
October 4 - 31, 2025

Type	Date	Num	Name	Memo	Amount
504 - MHB Expenditures					
5046 - MHB COMMODITIES					
5046001 - Office Supplies					
Bill	10/06/2025	102767	The Finer Line, Inc.	Board member name badge	-46.34
Total 5046001 - Office Supplies					-46.34
Total 5046 - MHB COMMODITIES					-46.34
5048 - MHB SERVICE CONTRACTS					
5048000 - Service Contracts					
Bill	10/06/2025	August 2025	Life Span	August 2025	-2,083.33
Bill	10/06/2025	August 2025	Little City Foundation	August 2025	-3,750.00
Bill	10/06/2025	August 2025	Northwest Center A...	August 2025	-7,083.00
Bill	10/06/2025	September 2025	Partners for Our Co...	September 2025 MHS/CS	-1,250.00
Bill	10/06/2025	August 2025	Ray Graham Associ...	August 2025	-4,583.33
Bill	10/06/2025	1264	ReferralGPS	Q2 Care navigation	-40,000.00
Bill	10/06/2025	August 2025	Resources for Com...	August 2025	-1,000.00
Bill	10/06/2025	August 2025	St. Mary's Serv dba ...	August 2025	-2,358.00
Bill	10/06/2025	August 2025	The Bridge Youth & ...	August 2025	-6,250.00
Bill	10/06/2025	September 2025	Doc B, PLLC	September 2025	-1,912.50
Bill	10/06/2025	September 2025	Fellowship Housing ...	September 2025	-1,833.33
Bill	10/20/2025	Sept 2025 Saf...	Children's Advocacy...	September 2025 Safe from the Start	-833.33
Bill	10/20/2025	Sept 2025 MHS	Children's Advocacy...	September 2025 Mental Health Services	-833.33
Bill	10/20/2025	September 2025	GiGi's Playhouse	September 2025	-2,083.33
Bill	10/20/2025	September 2025	NAMI Schaumburg ...	September 2025	-582.38
Bill	10/20/2025	September 2025	Northwest Center A...	September 2025	-7,083.33
Bill	10/20/2025	September 2025	Ray Graham Associ...	September 2025	-4,583.33
Bill	10/20/2025	September 2025	Wings Program, Inc.	September 2025	-1,500.00
Bill	10/21/2025	Sept 2025 Co...	The Bridge Youth & ...	Sept 2025 Comm Case Coordination	-6,250.00
Bill	10/21/2025	Sept 2025 Me...	Kenneth Young Cen...	Sept 2025 Mentoring and Community Support Services	-7,752.91
Bill	10/21/2025	Sept 2025 Out...	Kenneth Young Cen...	Sept 2025 Mentoring and Community Support Services	-30,295.83
Bill	10/21/2025	Sept 2025 IRGS	Kenneth Young Cen...	Sept 2025 Intensive Recovery Group Services	-3,229.16
Bill	10/21/2025	Sept 2025 Cris...	Kenneth Young Cen...	Sept 2025 Crisis Intervention Services	-3,330.00
Bill	10/21/2025	Sept 2025 CS...	Kenneth Young Cen...	Sept 2025 Clinical Substance Use Prev & Recovery	-3,229.16
Bill	10/21/2025	Sept 2025 Psy...	Kenneth Young Cen...	Sept 2025 Psychiatric Services	-16,746.25
Bill	10/21/2025	Sept 2025 Pur...	Clearbrook	Sept 2025 Pursuit	-833.33
Bill	10/27/2025	Sept 2025 CILA	Clearbrook	Sept 2025 Residential Services CILA	-2,000.00
Bill	10/28/2025	9/2025-Adult D...	Little City Foundation	Sept 2025 Adult Day Services	-3,750.00
Bill	10/28/2025	Sept 2025	Life Span	Sept 2025 Counseling Services for SDVSA	-2,083.33
Total 5048000 - Service Contracts					-169,102.49
Total 5048 - MHB SERVICE CONTRACTS					-169,102.49
Total 504 - MHB Expenditures					-169,148.83
TOTAL					-169,148.83